



NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak
PO Box 51 · Kotzebue, Alaska 99752 · Phone (907) 442-1800

NWABSD BOARD OF EDUCATION Board Items Worksession Agenda

August 25, 2025

1. Calendar and Agenda Guidelines
 - a. Memorandum 26-006 FY26 Board Meeting Dates
 - b. FY26 Board Meeting Agenda Guidelines
2. Classroom Visits Discussion
 - a. BB 9200 Board Members
3. Upcoming Conferences (2 in Alaska, 1 out of Alaska)
 - a. AASB
 - i. SEPT 20-21 [Fall Boardsmanship Academy](#) — Marriott Downtown Anchorage
 - ii. NOV 13-16 AASB's Annual Conference & Youth Leadership Institute — Anchorage
 - iii. FEB 7-10 Leadership Academy & Legislative Fly-In and Youth Advocacy Institute — Elizabeth Peratrovich Hall, Juneau
 - iv. APR 10-12 NSBA Annual Conference — San Antonio, TX
 - v. APR 18-20 Spring Boardsmanship Academy — Hilton Anchorage
 - b. Other
4. Funding Requests Discussion
5. Board Budget Update and Discussion
6. Board Retreat Planning – Margaret Hansen
 - a. Board Retreat Agenda Oct 2024
7. Student Representative
 - a. No applicants at this time

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: August 26, 2025

NUMBER: 26-006

FR: Office of the Superintendent

SUBJECT: Approval of FY26 Board
Meeting Dates

ABSTRACT:

Board approval is required for Board Meeting Dates.

ISSUE:

At issue is board approval of the FY26 Board Meeting Dates.

BACKGROUND AND/OR PERTINENT INFORMATION:

Board Bylaw 9320 Meetings states that Regular meetings shall be held on the last Tuesday of every month, unless otherwise determined by the Board.

ALTERNATIVES:

1. Approve the FY26 Board Meeting Dates as determined by the board.
2. Do not approve the FY26 Board Meeting Dates.
3. Take no final action.



NWABSD Regional School Board Calendar 2025-2026

BOARD MEETINGS

- AUGUST 25-26** In-person Board Meetings
- SEPTEMBER 29-30** Virtual Board Meetings
- OCTOBER 20** In-person Re-organization
- OCTOBER 21-22** In-person Board Retreat
- NOVEMBER 24-25** Virtual Board Meetings
- JANUARY 19-21** In-person Board Meetings
- FEBRUARY 23-24** In-person Board Meetings
- MARCH 24** Virtual Budget Work session
- APRIL 27-28** In-person Board Meetings
- JUNE 1-2** Virtual Board Meetings (Tentative)

EVENTS

- JULY 18-20** AASB Summer Board of Directors Meeting. ANCHORAGE
- SEPTEMBER 20-21** AASB Fall Boardsmanship Academy. ANCHORAGE
- OCTOBER 7, 2025** - ELECTION DAY
- OCTOBER 13** - NWAB Certify Election Results.
- NOVEMBER 13-16** AASB Annual Conf. & Youth Leadership Institute. ANCHORAGE
- NOVEMBER 17** AASB Board of Directors Meeting. ANCHORAGE
- JANUARY 30- FEBRUARY 2** NSBA Equity Symposium & Advocacy Institute. DC
- FEBRUARY 7-10** Leadership Academy & Legislative Fly-In and Youth Advocacy Institute — Elizabeth Peratrovich Hall, JUNEAU
- APRIL 10-12** NSBA Annual Conference — San Antonio, TX
- APRIL 18-20** Spring Boardsmanship Academy ANCHORAGE

July 2025						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2025 IN PERSON						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SEPTEMBER 2025 VIRTUAL						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2025 IN PERSON						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2025 VIRTUAL						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2025						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2026 IN PERSON						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2026 IN PERSON						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2026 VIRTUAL						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2026 IN PERSON						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2026						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2026 VIRTUAL						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				



NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak

PO Box 51 · Kotzebue, Alaska 99752 · Phone (907) 442-1800

FY26 AGENDA GUIDELINE

DATE	ROUTINE AGENDA ITEMS
August (in person)	<ul style="list-style-type: none"> • Board Retreat Planning • Board and ASC Election Update • Schedule Board Member Classroom Visits • Board Retreat Planning • All Department Reports • Strategic Plan Review • Funding Request Recommendations and Timelines • FY26 Budget Revision #1 • Approval of Six-Year Capital Improvement Plan • Data Review: Teacher Retention and Staffing by Site
September (virtual)	<ul style="list-style-type: none"> • Nominations for Board of Directors; AASB • Nominations for Board Member of the Year; AASB • Nominations for Board of the Year; AASB • Approval of Core Resolutions; AASB • Curriculum Review • Data Review: District-Wide Inservice Presentation • Department Reports: Student Services, Grants, Curriculum, Human Resources
October (in person) (after elections)	<ul style="list-style-type: none"> • Swearing In of New Board of Education Members • Orientation of New Board of Education Members • Reorganization of the Board of Education Officers • Review and Approval of the Annual Audit • Board Retreat <ul style="list-style-type: none"> ○ School Climate Connectedness Survey Results/Presentation ○ AK Star Data Review/Dibels ○ Strategic Plan Review
November (virtual)	<ul style="list-style-type: none"> • FY26 Budget Revision #2 • K-12 Curriculum Review • Legislative Priorities and Timelines • Data Review: • Department Reports: Technology, ATC, Maintenance, Business Office
January (in person)	<ul style="list-style-type: none"> • Approval of Superintendent's Contract • Superintendent Evaluation • FY27 Preliminary Budget Presentation • Strategic Plan Review • K-12 Curriculum Review • Data Review: Winter MAPS, Dibels, Student Count • Department Reports: Student Services, Grants, Curriculum, Human Resources

MISSION: To provide a learning environment that inspires and challenges students and employees to excel
VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future

February (in person)	<ul style="list-style-type: none"> • Joint Borough Board Meeting
March (virtual)	<ul style="list-style-type: none"> • Annual Budget Public Hearing for FY27 Budget • FY27 Budget Worksession • Approval of Fuel Purchase • Data Review: Report Card to the Public • Department Reports: Technology, ATC, Maintenance, Business Office
April (in person)	<ul style="list-style-type: none"> • Approval of FY27 Budget • FY26 Budget Revision #3 • Selection of June Nelson Scholarship Recipients • Selection of Student Board Representative and Alternate • Curriculum Committee Reports and Recommendations • Strategic Plan Review • Data Review • Department Reports: Student Services, Grants, Curriculum, Human Resources
June (virtual)	<ul style="list-style-type: none"> • Board Self-Evaluation (even years) • Data Review: Dibels and Reads Act Student Progress • Department Reports: Technology, ATC, Maintenance, Business Office

BB 9200 BOARD MEMBERS

Limits of Board Member Authority

The School Board has broad but clearly limited powers. The exercise of its authority is restricted to the functions required or permitted by law, and then only when it acts in a legally constituted meeting. Board members have authority only in regularly called meetings of the Board, or when delegated specific tasks by Board action.

The Board is the unit of authority. An individual Board member is a part of the governing body which represents and acts for the community as a whole. Apart from the normal function as part of the unit, the Board member has no individual authority. No individual member of the Board, by virtue of holding office, shall exercise any administrative responsibility with respect to the schools; nor, as an individual, command the services of any school employee. Individually, the Board member may not commit the School District to any policy, act or expenditure. School visits by Board members are encouraged. Site Administrators should receive a courtesy call in advance of a visit. Board members, as with all visitors, must check in with the school office. Board members who visit schools of their own volition have no more authority than any other citizen. Board members have authority only in regularly called meetings of the Board, or when delegated specific tasks by Board action.

(cf. 1250 - Visits to the Schools)

Note: The following is an optional process for Board members to make information requests.

Board Member Requests for Information

Board members should make informed decisions on matters before them for a vote. The Superintendent or designee is responsible for providing the Board with relevant materials to inform the Board on those matters on which it is to act. If Board members desire further information, a request for information shall be directed to the Superintendent, pursuant to the following guidelines:

1. Requests for simple facts. Any Board member may make a request for simple facts to the Superintendent, who will forward the request to the appropriate staff member. All responses to requests for simple facts will be provided to the requesting Board member and copied to the Board President.
2. Requests for reports, research, administrative studies, detailed information, or for information relating to a problem or a potential problem in the District. Some information requests require significant administrative time and explanation to provide the requested response. Individual Board members shall submit such requests to the full Board for consideration. Upon concurrence of the other board members/majority request of the Board, the request shall then be forwarded to the Superintendent for response.
3. Complaints regarding personnel. Board members may have their own concerns and complaints regarding District personnel. Informal concerns should be privately communicated to the Superintendent. Formal complaints should be in writing and follow the District's complaint policies. Board members may notify the Superintendent that they have filed a formal complaint.
4. When Board members receive complaints or requests for action from staff, students, or members of the public, the Board members will direct the staff, students, and members of the public to the appropriate complaint policy. Such information will be conveyed to the Superintendent.
5. Requests for legal advice or opinions by a Board member that will incur a cost for the District must be approved by a majority vote of the Board before the request is made to legal counsel. Legal counsel is responsible to the Board.

(cf. 6162.8 - Research)

(cf. 9322 - Agenda/Meeting Materials)

No members of the Board shall be asked to perform any routine or clerical duties which may be assigned to an employee, nor shall any Board member become an employee of the District while serving on the Board.

A Board member should resign from the Board before seeking to secure District employment. In no event shall a final decision for hire be made prior to receiving the Board member's resignation.

(cf. 9250 - Remuneration, Reimbursement and other Benefits)

(cf. 9270 - Conflict of Interest)

Obligations of Members

Members of the Board must make strong efforts to attend all meetings, study all materials presented with the agenda prior to attending the meeting, participate in the discussion of any items which come before the Board, and vote on all motions and resolutions, abstaining only for compelling reasons. If no compelling reason requires abstention, members of the Board shall not abstain.

If a Board Member knows they will be unable to attend scheduled meetings, worksessions, or committee assignments, they must notify the Board President and the Superintendent's Office of this intended absence.

The Board member should not place partisan principle, group interest, or the member's own personal interest above the education of children and youth.

The Board member should be prepared and willing to devote a sufficient amount of time to the study of the problems of education in the District, the state, and the nation in order to interpret them to the people of the District.

(cf. 9230 - Meetings)

Legal Reference:

ALASKA STATUTES

[14.14.140](#) *Restrictions on employment*

Adoption Date: May 23, 1995

Revision Date: June 06, 2023

Revision Date: June 03, 2025

Northwest Arctic Borough School District

FY26 BUDGET

Board of Education

Stipends & Benefits		FY26 BUDGET	COMMENTS
Stipends	\$ 87,750.00		5 regular in person meetings, 3 virtual meetings, Oct Board retreat, Annual AASB Conference
Health Insurance	\$ 292,700.00		10 members @ \$29,270 each
Unemployment	\$ 519.38		
Workers Comp	\$ 350.29		
FICA-Medicare	\$ 5,795.50		
Retirement-PERS	\$ 4,680.00		Only for members that opt in
	\$ 391,795.17		
Expenses			
Professional & Technical Services			
AASB Inservice Training	\$ 23,000.00		Misc Services & Board Training
Legislative Consultants	\$ 75,000.00		Lobbyists- J and H Consulting & J M Walsh
AASB	\$ 11,000.00		Strategic Plan, Consulting & Evaluations
	\$ 109,000.00		
Staff Travel			
Travel	\$ 83,852.00		Regular Meetings, Board Retreat & Annual AASB Conference
Student Travel	\$ 25,000.00		Board reps
	\$ 108,852.00		
Supplies, Materials, Media			
Supplies	\$ 5,000.00		
	\$ 5,000.00		
Other Expenses			
Nat'l School Boards Assn	\$ 3,675.00		Local radio station annual contribution, moved to other account- Parent & public relations
CEE	\$ 13,700.00		Represents Alaska School Districts, organizations, and individuals through courts and legislative activity
AASB Membership Fees	\$ 24,000.00		Alaska School District advisory at State & Federal level
Miscellaneous	\$ 6,000.00		AASB member registration 10 x 600
	\$ 47,375.00		
Program Total		\$ 662,022.17	



NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak
PO Box 51 · Kotzebue, Alaska 99752 · Phone (907) 442-1800

BOARD OF EDUCATION RETREAT AGENDA – OCTOBER 25-26, 2024

Friday, October 25, 2024

- 8:30 AM Opening and Board Comments
Margaret Hansen, Board President
- 9:00 AM NWABSD Program Overview
Directors Presentation
- 12:00 PM LUNCH
- 1:00 PM Strategic Plan Overview of Goal 3 Student Learning
Tracy Bell, Director of Curriculum and Instruction
- 2:00 PM Food Service Overview
Natalie Dickie, Business Office Manager
- 3:00 PM BREAK
- 3:15 PM Careers Path Update
Terri Walker, Superintendent
- 4:15 PM Wrap-up
Margaret Hansen, Board President

MISSION: To provide a learning environment that inspires and challenges students and employees to excel
VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future

Saturday, October 26, 2024

- 8:15 AM Opening and Board Comments
Margaret Hansen, Board President
- 8:30 AM DATA Review
Perrian Windhausen, Director of Student Services
- 8:30 – 9:00 AK STAR: *Sable Marandi*
 - 9:00- 9:30 Harm to Self-update handout, *Perrian Windhausen & Ronald Malcolm*
 - 9:30 – 10:30 School Climate and Connectedness Survey: *Kami Moore*
- 10:30 AM BREAK
- 10:45 AM Strategic Plan Overview of Goal 1. Language and Culture
Tracy Bell, Director of Curriculum and Instruction
- 11:45 AM LUNCH
- 1:00 PM Orientation: Board by-laws review
Lon Garrison, AASB Executive Director
- 3:00 PM AASB Priorities
Lon Garrison, AASB Executive Director
- 3:30 PM Legislative Updates and Priorities
Christine Hess, Reggie Joule, John Walsh
- 4:00 PM NWABSD Legislative Priorities
Margaret Hansen, Board President
- 5:00 PM Wrap-up & Board Comments
Margaret Hansen, Board President