

Card Holder: Sarah Bacalia
Purchases for: Indian Lake Elementary

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
10/29/24	Amazon	Sweats	\$30.95	24170	Y
10/29/24	Amazon	Balls	\$39.99	11170	Y
11/1/2024	Amazon	Expo markers	\$ 14.18	11170	Y
11/1/24	Amazon	Ear covers, badges	\$30.57	24170	Y
11/4/24	Amazon	Sweats	\$30.95	24170	Y
11/8/24	Amazon	Safety vests	\$21.95	11170	Y
11/8/24	Amazon	Student Corrals	\$ 48.99	11170	Y
11/11/24	Oriental Trading	Decorations	\$7.93	24170	Y
11/12/24	Sams Club	Studnet Council Baskets	\$ 29.94	64509	Y
11/13/24	Amazon	Dividers	\$10.27	11170	Y
11/15/24	Amazon	Candy	\$28.93	24170	Y
11/18/24	Gordon Water	Monthly renewal	\$22.29	64511	Y
11/20/24	Amazon	Pencil sharpeners	\$ 71.86	11170	Y
11/21/24	Amazon	Pocket chart	\$ 23.99	11170	Y
11/22/24	amazon	Playground balls	\$45.78	11170	Y
11/25/24	Amazon	Footballs	\$ 38.23	11170	Y
11/26/24	Planbook	Renewal - McIechey	\$48.00	11170	Y
11/27/24	Amazon	File folders	\$ 8.49	11170	Y
11/27/24	Amazon	Wireless keyboard/mouse	\$ 17.99	24170	Y
11/27/24	Planbook	Renewal - Cousins	\$ 48.00	11170	Y
Total Amount of Purchases			\$ 619.28		

Summary by ASN	ASN #	Total	ASN #	Total
	64509	\$29.94		
	64511	\$22.29		
	24170	\$147.32		
	11170	\$419.73		

Employee Signature B. Johnson Supervisor Signature S. Bacalia

Instruction: Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

INFO ONLY

Total by summar \$ 619.28
Total above \$ 619.28
Difference \$ (0.00)

Card Holder: Mike Barwegen

Purchases for: November 2024

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
10/29	Amazon	Highlighters	\$6.99	24370	Y
10/29	Canney's Water	Water for Staff Lounge	\$54.00	64537	Y
10/31	Amazon	Electric Whistles - Recess	\$23.99	13172	Y
10/31	Gordon's Food Service	Popcorn - Reward (Counselor)	\$44.95	21273	Y
10/31	Gordon's Food Service	Snacks (Counselor)	\$47.96	21273	Y
11/4	Amazon	Bulletin Board Supplies	\$20.98	64537	Y
11/4	Amazon	Gebben - Bulk	\$46.97	13172	Y
11/05	Canney's Water	Water for Staff Lounge	\$17.33	64537	Y
11/05	Amazon	Labels	\$28.73	24370	Y
11/06	Amazon	Scotch Tape - Gebben	\$4.62	13172	Y
11/06	School Specialty	Scissors	\$11.25	24370	Y
11/11	Amazon	Sound Machine	\$12.14	13172	Y
11/11	Amazon	Workbooks	\$13.38	13170	Y
11/11	Walmart	Girls Shoes (Counselor)	\$31.76	21273	Y
11/12	Canney's Water	Water for Staff Lounge	\$54.00	64537	Y
11/12	Teachers Pay Teachers	Instructional Supplies	\$124.80	13170	Y
11/13	Amazon	Paper Clips	\$7.99	24370	Y
11/13	Amazon	Mints	\$22.35	24370	Y
11/14	Amazon	Tape, Staplers	\$20.62	24370	Y
11/14	Amazon	Snacks (Counselor)	\$87.08	21273	Y
11/14	In Character Education	School of Character Application	\$199.00	64549	Y
11/15	Amazon	Paper Cups - Gebben	\$19.79	13172	Y
11/15	Amazon	Birthday Pencils	\$22.99	13172	Y
11/15	Amazon	Wobble Cushion	\$23.99	13170	Y
11/18	Character.org	School of Character Application	\$300.00	64549	Y
11/22	Amazon	Computer Speakers	\$40.14	13170	Y
11/25	Amazon	Strings (replacement for student)	\$10.49	64537	Y
11/25	Canney's Water	Water for Staff Lounge	\$41.50	64537	Y
Total Amount of Purchases			\$1,339.79		
	Summary by ASN #	ASN #	Total	ASN #	Total
		24370	\$97.93		\$0.00
		64537	\$198.30		\$0.00
		13172	\$130.50		\$0.00
		21273	\$211.75		\$0.00
		13170	\$202.31		\$0.00
		64549	\$499.00		\$0.00

\$1,339.79

Employee Signature

Supervisor Signature

Instruction: Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

INFO ONLY

Total by summary	\$1,339.79
Total above	\$ 1,339.79
Difference	\$ (0.00)

Card Holder: Adam Brush
Purchases for: November, 2024

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
10/28	Sams Club	School Store supplies	\$250.08	64599	x
10/29	DECA Inc.	DECA registration	\$17.00	64633	x
10/28	Gordon Foods	School Store supplies	\$79.95	64599	x
11/1	Yoders	Staff treat	\$175.93	64702	x
11/4	Conjugueamos	Spanish license renewal	\$115.00	64696	x
11/12	Hungry Howies	FFA food	\$41.31	64640	x
11/14	Walmart	Staff treat	\$67.25	64702	x
11/16	Walmart	12 Days prizes	\$39.03	64702	x
11/16	Homegoods	12 Days prizes	\$59.26	64702	x
11/15	Condolences.com	Fleck funeral	\$108.99	64700	x
11/19	DECA Inc.	DECA registration	\$17.00	64633	x
11/21	Walmart	Staff treat	\$27.33	64702	x
Total Amount of Purchases			\$998.13		

Summary by ASN #	ASN #	Total	ASN #	Total
	64599	\$330.03		\$0.00
	64633	\$34.00		\$0.00
	64640	\$41.31		\$0.00
	64696	\$115.00		\$0.00
	64700	\$108.99		\$0.00
	64702	\$368.80		\$0.00
		\$0.00		\$0.00

Employee Signature

Adam Brush

Supervisor Signature

[Signature]

Instruction: Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

Durant credit card

VEN-KEY		VENDOR NAME		INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LO S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD		REF		DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT			
ACCOUNT NUMBER(S)		QUICK KEY		ACCOUNT LEVEL DESCRIPTION	1099				LO	QTY	LINE AMOUNT	ACCT AMOUNT	
BSN SPOR000		BSN SPORTS	927481563	5002425169	RDCC	AP	BASKETBALLS		F B	10/30/2024	12/26/2024	W	\$640.00
									24-25		202400462		\$640.00
100										1.00			\$640.00
11E293		5990	00000	222	0000	0000							\$320.00
61A431		4654	00000	000	0000	0000	RAWLINGS MHSAA WOMENS BASKETBALLS						\$320.00
							42148 HS BOOSTERS						
							64654 TEA HS GIRLS BBALL SUPPLY						
BSN SPOR000		BSN SPORTS	927532314	4002425013	RDCC	AP	BSN Sports Invoice #		F B	10/29/2024	12/26/2024	W	\$3,915.00
							927532314 79 - Racermesh						
							Tee Graphite - Various Sizes						
							69 - Agility 2 Pocket Short						
							Black - Various Sizes 25 -						
							Competitor Tee IRN Grey -						
							Various Sizes 36 - Youth						
							Agility Short Black -						
							Various Sizes 26 - Youth						
							Racermesh Tee Graphite						
									24-25	1.00	202400462		\$3,915.00
													\$3,915.00
61A431		4928	00000	000	0000	0000	BSN Sports Invoice # 927532314 79 -						
							Racermesh Tee Graphite - Various Sizes						
							69 - Agility 2 Pocket Short Black -						
							Various Sizes 25 - Competitor Tee IRN						
							Grey - Various Sizes 36 - Youth						
							Agility Short Black - Various Sizes 26						
							- Youth Racermesh Tee Graphite						
							64928 TEA MS 8TH GR FOOTBALL						\$3,915.00
													\$4,555.00
KALBLUE 000		KALBLUE	98962	9602425044	RDCC	AP	BK Handwriting Materials		F B	10/29/2024	12/26/2024	W	\$87.49
							Estimate 24439						
									24-25		202400461		\$87.49
100							Capitals First Teachers Guide			1.00			\$0.24
110							Numbers Next Teachers Guide			1.00			\$0.28
120							Lowercase At Last Teachers Guide			1.00			\$0.60

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT				
REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT						
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099	ACCT AMOUNT							
*****CONTINUED*****											
KALBLUE 000	98962										
130	Capitals First Book 1				35.00		\$39.20				
140	Numbers Next Practice Book				25.00		\$22.00				
150	Lowercase At Last Book 2				15.00		\$21.00				
160	Handling				1.00		\$4.17				
11E111 5211 01836 000 0000 0000	11181	IL ELEM CURRICULUM					\$55.46				
11E111 5211 04104 000 0000 0000	12181	SL ELEM CURRICULUM					\$32.03				
KALBLUE 000	98964	9602425043 RDCC	AP	Second MP - Estimate 23078	P B	10/29/2024	12/26/2024 W				\$1,139.06
100	GPK M2				35.00		\$2.80				
110	GPK M3				35.00		\$7.00				
120	GPK M2 Templates				35.00		\$7.00				
130	GPK M3 Templates				35.00		\$35.00				
140	GK M3 Sprints and Fluency				167.00		\$13.36				
150	GK M4 Problem Sets 1-30				167.00		\$160.32				
160	GK M4 Problem Sets 27-39				167.00		\$120.24				
170	GK M4 Sprint & Fluency				167.00		\$80.16				
180	G1 M3 EOMA				172.00		\$20.64				
190	G1 M2 MMA				172.00		\$34.40				
200	G1 M2 EOMA				172.00		\$13.76				
210	G3 M3 MMA				208.00		\$31.20				
220	G3 M3 EOMA				208.00		\$31.20				
230	G3 M4 MMA				208.00		\$31.20				
240	G3 M4 EOMA				208.00		\$31.20				
250	G4 M4 MMA				224.00		\$50.40				
260	G4 M4 EOMA				224.00		\$50.40				
270	G4 M4 Assess Rubric				224.00		\$33.60				
280	G4 M5 MMA				224.00		\$50.40				
290	G4 M5 EOMA				224.00		\$50.40				
300	G4 M5 Assess Rubric				224.00		\$33.60				
310	G5 M3 MMA				199.00		\$14.93				
320	G5 M3 EOMA				199.00		\$14.93				
330	G5 M3 Assess Rubric				199.00		\$29.85				

VEN KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT				
REF	CATALOG	DESCRIPTION	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099	LQ	QTY	LINE AMOUNT			
ACCOUNT NUMBER(S)								ACCT AMOUNT			
KALBLUE 000 KALBLUE	98964	*****CONTINUED*****									
340	G5 M4 MMA					199.00		\$29.85			
350	G5 M4 EOMA					199.00		\$59.70			
360	G5 M4 Assess Rubric					199.00		\$44.78			
370	Handling					1.00		\$56.74			
11E111 5211 01836 000 0000 0000	11181	IL ELEM CURRICULUM						\$288.11			
11E111 5211 04104 000 0000 0000	12181	SL ELEM CURRICULUM						\$480.04			
11E111 5211 04185 000 0000 0000	13181	TY ELEM CURRICULUM						\$370.91			
KALBLUE 000 KALBLUE	98980	9602425045 RDCC	AP	Agile Mind Math HS MP 2	F B 10/16/2024	12/26/2024 W		\$1,999.79			
				Estimate 21060	24-25	202400461		\$1,999.79			
100	MP2 Algebra I Unit 5				148.00			\$244.20			
110	MP2 Algebra I Unit 6				148.00			\$222.00			
120	MP2 Algebra i Unit 7				148.00			\$210.90			
130	MP2 Algebra I Unit 8				148.00			\$344.10			
140	MP2 Algebra II Unit 5.1, 5.2, 5.3, 5.4				130.00			\$107.25			
150	MP2 Algebra II Unit 6.1, 6.2, 6.3, 6.4, 6.5				130.00			\$214.50			
160	MP 2 Algebra II Unit 7.1, 7.2, 7.3				130.00			\$97.50			
170	MP2 Geometry Unit 9.1, 9.2, 9.3, 9.4, 9.5				95.00			\$163.88			
180	MP2 Geometry Unit 10.1, 10.2, 10.3, 10.4, 10.4e, 10.5				95.00			\$121.13			
190	MP2 Geometry Unit 12.1, 12.2, 12.3, 12.4				95.00			\$106.88			
200	MP2 Geometry Unit 14.1, 14.2, 14.3				95.00			\$71.25			
210	Handling				1.00			\$96.20			
11E113 5211 04299 000 0000 0000	15181	HS CURRICULUM						\$1,999.79			
KALBLUE 000 KALBLUE	98981	9602425046 RDCC	AP	MS Agile Mind Math MP 2	F B 10/28/2024	12/26/2024 W		\$369.38			
					24-25	202400461		\$369.38			
100	Topic 4 SAS - 6th Grade				126.00			\$141.75			
110	Topic 5 SAS - 6th Grade				126.00			\$132.30			

[illegible]

Vicksburg Community School District, MI
AP Invoice Listing Report

12/03/24

[illegible]

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT	ADJUSTMENT DESCRIPTION		FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
	REF CATALOG	DESCRIPTION					LQ		QTY			LINE AMOUNT
	ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099								ACCT AMOUNT
							12					\$18,782.36
									12 WIRE TRAN	CHECK INVOICES		\$18,782.36
							12					\$18,782.36
												NET AMOUNT
												\$18,782.36

LIQUIDATION STATUS (LQ) CODE LEGEND:
L = LIQUIDATION PENDING C = CLOSED PO/NOT RECEIVING
P = PARTIAL LIQUIDATION F = FULL LIQUIDATION
BLANK = NO LIQUIDATION

***** End of report *****

Card Holder: Sarah Dyer
Purchases for: November

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
10/28/2024	Webstaurant	Small Wares	\$ 237.19	46173	Yes
10/30/2024	Webstaurant	Supplies	\$ 12.50	46173	Yes
10/31/2024	Amazon	CACFP Utensils	\$ 31.96	46173	Yes
11/1/2024	Aldi	Food	\$ 35.51	46170	Yes
11/6/2024	Amazon	Food	\$ 218.16	46170	Yes
11/7/2024	Amazon	Food	\$ 221.64	46170	Yes
11/8/2024	Target Plus	Small Kitchen Equipment	\$ 381.59	46195	Yes
11/10/2024	Grand Traverse Resort	Fall Conference	\$ 34.70	46135	Yes
11/10/2024	Grand Traverse Resort	Fall Conference	\$ 34.70	46135	Yes
11/10/2024	Grand Traverse Resort	Fall Conference	\$ 34.70	46135	Yes
11/10/2024	Grand Traverse Resort	Fall Conference	\$ 34.70	46135	Yes
11/9/2024	Reed City QPS	Gas for School van	\$ 64.57	46135	Yes
11/8/2024	GTR Escape Rom	Team Building Activity	\$ 175.00	46135	Yes
11/8/2024	Blue Tractor	Food for staff at Conference	\$ 215.60	46135	Yes
11/8/2024	Webstaurant	Can opener parts	\$ 301.39	46140	Yes
11/11/2024	Amazon	Food	\$ 81.04	46170	Yes
11/13/2024	Fresh Thyme	Food	\$ 36.13	46170	Yes
11/13/2024	Hardings	Food	\$ 59.31	46170	Yes
11/14/2024	US Bank	Key Cabinet	\$ 158.74	46173	Yes
11/16/2024	Amazon	Food	\$ 154.54	46170	Yes
11/20/2024	Amazon	Food	\$ 9.99	46170	Yes
11/21/2024	Webstaurant	Small Kitchen Wares	\$ 66.10	46173	Yes
11/21/2024	Amazon	Food	\$ 68.96	46170	Yes
11/20/2024	Sunkist	Small Kitchen Equipment	\$ 570.61	46195	Yes
11/24/2024	Amazon	Food	\$ 76.76	46170	Yes
11/26/2024	Amazon	Food	\$ 372.34	46170	Yes
Total Amount of Purchases			\$ 3,688.43		

Summary by ASN #	ASN #	Total	ASN #	
	46173	\$506.49		
	46170	\$1,334.38		
	46195	\$952.20		
	46135	\$593.97		
	46140	\$301.39		

Employee Signature

Deb Schmepp

Supervisor Signature

Sarah Dyer

Instruction: Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

INFO ONLY

Total by summary	\$	3,688.43
Total above	\$	3,688.43
Difference	\$	-

VICKSBURG COMMUNITY SCHOOLS CREDIT CARD RECONCILIATION FORM

Card Holder: **Allison Dygert**, Vicksburg Middle School

Purchases for: November, 2024

	Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
1	10/29	Amazon	Supply Closet Items	\$ 25.44	14172	Y
2	10/30	Amazon	Supply Closet Items	\$ 491.56	14172	Y
3	10/31	Dollar General	Supplies for Staff Activity	\$ 22.79	64764	Y
4	11/01	Target	Supplies for Staff Activity	\$ 6.36	64764	Y
5	11/01	School Specialty	Supply Closet Items	\$ 14.19	14172	Y
6	11/01	Sam's Club	Student Incentives	\$ 16.98	64764	Y
7	11/01	Target	Supplies for Staff Activity	\$ 20.14	64764	Y
8	11/01	Target	Supplies for Staff Activity	\$ 21.20	64764	Y
9	11/01	Target	Supplies for Staff Activity	\$ 21.20	64764	Y
10	11/03	Amazon	Items for Mr Briggs	\$ 42.69	64475	Y
11	11/01	Math Counts	Registration	\$ 80.00	64764	Y
12	11/02	Panera Bread	Staff Breakfast	\$ 82.76	64764	Y
13	11/01	School Specialty	Supply Closet Items	\$ 139.45	14172	Y
14	10/31	Sam's Club	Student Incentives - ELO	\$ 162.62	64557	Y
15	11/01	Sam's Club	Athletics Concession Stand Supplies	\$ 950.24	64553	Y
16	11/04	Amazon	Costume for Staff Activity	\$ 66.69	64764	Y
17	11/04	Target	Walkin' the Dawgs Prize	\$ 105.99	64764	Y
18	11/04	Amazon	Supply Closet Items / Items for Staff Activity	\$ 188.30	*	Y
19	11/06	MSBOA	Band Registration	\$ 310.00	14166	Y
20	11/07	School Specialty	Supply Closet Items	\$ 58.80	14172	Y
21	11/07	Amazon	Art Supplies	\$ 85.37	14171	Y
22	11/10	Amazon	Classroom set of calculators	\$ 29.99	14170	Y
23	11/07	Sam's Club	Office Supplies, Staff Items, Candy for Students	\$ 55.80	**	Y
24	11/13	Amazon	Name plate for new office parapro	\$ 19.48	24470	Y
25	11/13	Stubby's	Staff Lunch	\$ 38.13	64564	Y
	11/14	Amazon	Floor Sweeper for Library	\$ 79.99	64550	Y
	11/19	Airway Lanes	8th Gr Bowling Activity Party	\$ 880.00	64562	Y
	11/19	Dollar General	Supplies for Staff Activity	\$ 30.00	64764	Y
	11/20	Amazon	Tape Dispenser Blade for Library	\$ 19.50	64550	Y
	11/20	Amazon	PE Items	\$ 45.99	14173	Y
	11/21	School Specialty	School Bookings for the Year	\$ 295.00	14170	Y
	11/23	Amazon	Supply Closet Items	\$ 19.00	14172	Y
26	11/22	Solution Tree	Innovative Grant	\$ 5,383.00	64210	Y
27	* School Improvement, 64764 \$108.35 / Bulk Order, 14172 \$ 79.95					
	** Office Supply, 24470 \$26.46 / MS WMU, 64475 \$7.98 / School Improvement, 64764 \$ 21.36					
	Total Amount of Purchases			\$9,808.65		

Summary by ASN #	ASN #	Total	ASN #	Total
	14166	\$ 310.00	64475	\$ 50.67
	14170	\$ 324.99	64550	\$ 99.49
	14171	\$ 85.37	64553	\$ 950.24
	14172	\$ 828.39	64557	\$ 162.62
	14173	\$ 45.99	64562	\$ 880.00
	24470	\$ 45.94	64564	\$ 38.13
	64210	\$ 5,383.00	64764	\$ 603.82

Employee Signature

Brenda Peter

Supervisor Signature

[Signature]

Instruction: Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

INFO ONLY

Total by summary \$ 9,808.65
 Total above \$ 9,808.65
 Difference \$ 0.00

Goss credit card

VEN-KEY		VENDOR NAME		INVOICE #		PO NUMBER		BATCH		BANK		DESCRIPTION		LQ		S		INV DATE		DUE DATE		C		NET AMOUNT	
ACH VOID DOWNLOAD		REF		CATALOG		DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION		FY		ADJ AMT		CHECK NBR		INVOICE AMOUNT		LINE AMOUNT		ACCT AMOUNT			
ACCOUNT NUMBER(S)		QUICK KEY		ACCOUNT LEVEL DESCRIPTION		1099																			
ADORAMA 000		ADORAMA		A202411110141865355		0000000000		SGCC		AP		CAMERA		B		11/14/2024		12/26/2024		W		\$2,593.90			
1		CAMERA		20183		AR from VCS Foundation						24-25		1.00								\$2,593.90			
11A121 0000		00000 001 0000 1001																				\$2,593.90			
61A431 4684		00000 000 0000 0000		64584		HS PHOTOGRAPHY CLUB																\$2,115.00			
																						\$478.90			
																						\$2,593.90			
AMAZONC0000		AMAZON.COM		113-3048394-9705824		0000000000		SGCC		AP		SUPPLIES		B		11/11/2024		12/26/2024		W		\$72.81			
1		SUPPLIES		20183		AR from VCS Foundation								24-25		1.00						\$72.81			
11A121 0000		00000 001 0000 1001																				\$72.81			
AMAZONC0000		AMAZON.COM		113-8329467-8288232		0000000000		SGCC		AP		SUPPLIES		B		11/07/2024		12/26/2024		W		\$24.57			
1		SUPPLIES		20183		AR from VCS Foundation								24-25		1.00						\$24.57			
11A121 0000		00000 001 0000 1001																				\$24.57			
AMAZONC0000		AMAZON.COM		114-7009549-3593811		0000000000		SGCC		AP		SUPPLIES		B		11/19/2024		12/26/2024		W		\$16.24			
1		SUPPLIES		64558		MS ROBOTICS CLUB								24-25		1.00						\$16.24			
61A431 4558		00000 000 0000 0000																				\$16.24			
AMAZONC0000		AMAZON.COM		114-8674252-3782615		0000000000		SGCC		AP		SUPPLIES		B		11/19/2024		12/26/2024		W		\$54.10			
1		SUPPLIES		64558		MS ROBOTICS CLUB								24-25		1.00						\$54.10			
61A431 4558		00000 000 0000 0000																				\$54.10			
AMAZONC0000		AMAZON.COM		114-9906855-1844243		0000000000		SGCC		AP		SUPPLIES		B		11/19/2024		12/26/2024		W		\$213.92			
1		SUPPLIES		64558		MS ROBOTICS CLUB								24-25		1.00						\$213.92			
61A431 4558		00000 000 0000 0000																				\$213.92			
																						\$213.92			

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	REF	CATALOG	ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099	DISCOUNT DESCRIPTION	DISC AMT	ADJ AMT	CHECK NBR	INVOICE AMOUNT
											LINE AMOUNT
											ACCT AMOUNT

THE LOCK000 THE LOCKER ROOM
61A431 4584 00000 000 0000 0000
000207 *****CONTINUED*****
64584 T&A HS BAND SUPPLIES
\$560.00

TOOLINGU000 TOOLINGU.COM
100
11E127 3450 04299 000 0561 0301
11E127 3450 04299 000 0565 0301
0072001132 5002425078 SGCC AP SUBSCRIPTION
ONLINE SUBSCRIPTION RENEWAL
16400 EFE Software computerized manf
16573 EFE Mech software
24-25 1.00
\$6,000.00
\$6,000.00
\$6,000.00
\$3,000.00
\$3,000.00
NUMBER OF INVOICES: 1
\$560.00

UNITED W001 UNITED WHOLESALE -- KALAMAZOO
100
61A431 4593 00000 000 0000 0000
POS-175600 5002425134 SGCC AP CONCESSIONS
CONCESSIONS SUPPLIES
64593 TEA ATHLETIC BOOSTERS
24-25 1.00
\$969.90
\$969.90
\$969.90
NUMBER OF INVOICES: 1
\$969.90

TOTAL NUMBER OF BATCH INVOICES: 32
32 WIRE TRAN CHECK INVOICES
TOTAL INVOICES: 32
\$25,283.11
\$25,283.11

BANK TOTALS: BANK BANK ACCOUNT #
AP **A101 0002 00000 001 0000 1005
INVOICE AMOUNT
\$25,283.11
NET AMOUNT
\$25,283.11

LIQUIDATION STATUS (LQ) CODE LEGEND:
L = LIQUIDATION PENDING C = CLOSED PO/NOT RECEIVING
P = PARTIAL LIQUIDATION F = FULL LIQUIDATION
BLANK = NO LIQUIDATION

***** End of report *****

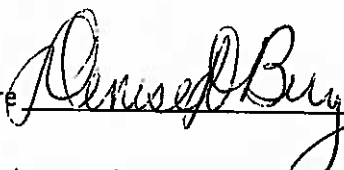
Card Holder: Matt Hawkins
Purchases for: November, 2024

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
10/30	Subway	Blood Drive food	\$9.19	64700	x
10/30	Biggby	Blood Drive food	\$20.89	64700	x
10/30	Biggby	Blood Drive food	\$35.01	64700	x
10/30	Subway	Blood Drive food	\$45.91	64700	x
10/30	Subway	Blood Drive food	\$51.22	64700	x
10/30	Lingvano	EFA supplies	\$119.88	15370	x
11/6	Brass Band of BC	Band tickets	\$664.50	64584	x
11/7	BFG	Horticulture supplies	\$26.54	16776	x
11/6	TSC	FFA supplies	\$95.96	64640	x
11/12	Spotify	Band subscription	\$11.99	64584	no
11/8	TSC	FFA supplies	\$95.96	64640	x
11/14	Apple.com	AP Seminar subscription	\$2.99	64581	no
11/18	Townline Poultry	FFA supplies	\$790.25	64640	x
11/22	Family Fare	School Store supplies	\$10.43	64599	x
11/26	MSBOA	Solo & Ensemble registration	\$180.00	64584	x
Total Amount of Purchases			\$2,160.72		

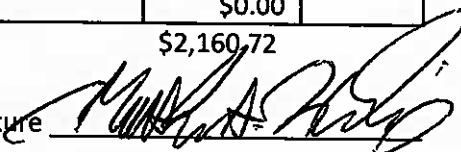
Summary by ASN #	ASN #	Total	ASN #	Total
	15370	\$119.88		\$0.00
	16776	\$26.54		\$0.00
	64581	\$2.99		\$0.00
	64584	\$856.49		\$0.00
	64599	\$10.43		\$0.00
	64640	\$982.17		\$0.00
	64700	\$162.22		\$0.00
		\$0.00		\$0.00

\$2,160.72

Employee Signature



Supervisor Signature



Instruction: Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

Purchases for: Vicksburg Pathways High School - November 2024

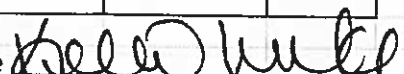
Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
11/1/24	Cricut	cut out for Bulletin Board	\$ 0.99	18384	Y
11/1/24	Amazon	School Supplies	\$ 69.27	18384	Y
11/1/24	Amazon	School Supplies	\$ 77.19	18384	Y
11/15/24	Lowe's	School Supplies	\$ 144.00	18384	Y
11/15/24	B and G Discount	School Supplies	\$ 145.52	18384	Y
11/18/24	Amazon	School Supplies	\$ 211.96	18384	Y
11/20/24	Amazon	School Supplies	\$ 23.98	18384	Y
11-20-24	Amazon	School Supplies	\$ 95.66	18384	Y
11/25/24	Amazon	School Supplies	\$ 13.98	18384	Y
11-26-24	Amazon	School Supplies	\$ 60.23	18384	Y
11-26-24	Securly INC	VCS Innovation Project	\$ 625.00	64210	Y
11-24-24	MatterHackers	VCS Innovation Project	\$ 758.82	64210	Y
Total Amount of Purchases			\$ 2,226.60		

Summary by ASN #	ASN #	Total	ASN #	Total
	18395		18381	\$ -
	18397		18383	\$ -
	18384	\$ 842.78	64210	\$ 1,383.82
	Total	\$ 2,226.60		

Employee Signature



Supervisor Signature



Instruction: Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

INFO ONLY

Total by summary	\$ 2,226.60
Total above	\$ 2,226.60
Difference	\$ (0.00)

VICKSBURG COMMUNITY SCHOOLS CREDIT CARD RECONCILIATION FORM

Card Holder: Amie M McCaw

Purchases for: Sunset Lake- Master Card

Statement Date: 11-27-24

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
11-Nov-24	<u>Walmart.com</u>	Parsons + all 1st gd.- curriculum supplies	\$17.46	12170	Y
11-Nov-24	<u>Walmart.com</u>	Parsons + all 1st gd.- curriculum supplies	\$82.79	12170	Y
18-Nov-24	Gordon Water Systems	Staff lounge water cooler	\$22.79	24270	Y
18-Nov-24	Gopher Family Brands	Brink- PE supplies	\$426.76	12173	Y
19-Nov-24	Family Fare	Ice for snow cones	\$4.19	64523	Y
29-Nov-24	<u>Lowes</u>	Phillips- WMU Intern \$\$	\$107.33	64493	Y
Total Amt. of Purchases			\$661.32		
Summary by ASN #		ASN #	Total	ASN #	Total
		12170	100.25		
		24270	22.79		
		12173	426.76		
		64523	4.19		
		64493	107.33		

Employee Signature *[Signature]*

Supervisors Signature *[Signature]*

INFO ONLY

Total by summary \$661.32
 Total above \$661.32
 Difference \$0.00

Card Holder: Karen McKinstry
Purchases for: NOVEMBER 2024

[illegible]

Employee Signature

Supervisor Signature

Instruction: Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor.

INFO ONLY

Total by summary

Total above

Difference

ccrecociliation/rebecca

trans/forms/ccreconcil

November 2024

There was no balance due on November 2024 credit cards for:

Keevin O'Neill

VICKSBURG COMMUNITY SCHOOLS CREDIT CARD RECONCILIATION FORM

Card Holder: Don Puckett
Purchases November 27, 2024

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
10/30/24	AMAZON MARK	Gearlight S2500 LED Flashlight	\$ 24.99	28470	X
10/30/24	AMAZON MARK	Pack of 10 Cat6 Ethernet Cables	\$ 32.99	28470	X
10/31/24	AMAZON MARK	5-VCE HDMI 90 Degree Adapters(2-pk)	\$ 60.13	28470	X
11/05/24	AMAZON MARK	1- 20ft HDMI Cable for VHS Library	\$ 14.99	28470	X
11/05/24	AMAZON MKPL	Wireless Keyboard, Mouse and SATA to U	\$ 110.65	28470	X
11/07/24	AMAZON MARK	CHESONA IP 9th Gen Case	\$ 47.99	28470	X
11/07/24	COMCAST BUSINESS	Internet service for OEC	\$ 112.95	28474	X
11/11/24	AMAZON MKTP	(Return)KENKE IP Case and detachable ke	\$ (24.99)	28470	X
11/18/24	AMAZON MARK	1-75ft, 1-100ft Ethernet Cable	\$ 31.92	28470	X
11/18/24	AMZN MKTP	3-Kensington Cable Lock for Chromebook	\$ 103.02	28470	X
11/18/24	AMAZON MARK	10- Audio Enhancement rechargeable bat	\$ 359.40	28470	x
11/21/24	AMAZON MKTP	1-Axis Video Door Station HS replacemen	\$ 654.82	28499	X
11/22/24	AMAZON MKTPL	6- USB Cisco Console Cables	\$ 171.00	28470	X
Total Amount of Purchases			\$ 1,699.86		

Summary by ASN #	ASN #	Total	ASN #	Total
			28499	\$ 654.82
			28474	\$ 112.95
			28470	\$ 932.09
			Total	\$ 1,699.86

Employee Signature Cherie L. Allen

Supervisor Signature [Signature]

Instruction: Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

Card Holder: Lourdes Puzevic
Purchases for: Septemver 2024

Summary by ASN #	ASN #	Total	ASN #	Total
	25760	\$ -		
	28361	\$ 589.23		
	28370	\$ 19.03		
		\$ 608.26		

Supervisor Signature

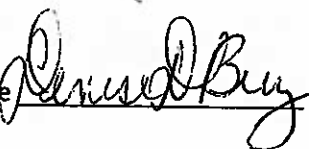
INFO ONLY
Total by summary
Total above
Difference

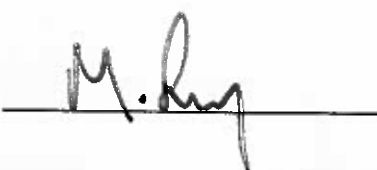
Card Holder: Mike Roy
Purchases for: November, 2024

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
11/2	Panera Bread	XC State Meal	\$22.96	42161	x
11/2	Buffalo Wild Wings	XC State Meal	\$39.00	42161	x
11/1	Olive Garden	XC State Meal	\$85.55	42161	x
11/6	Sign Center	Signs	\$90.00	42144	x
11/14	12 Hour Awards	Plaques	\$217.57	64668	x
11/26	Hungry Howies	Reality Fair lunch	\$116.94	64702	x
Total Amount of Purchases			\$572.02		

Summary by ASN #	ASN #	Total	ASN #	Total
	42144	\$90.00		\$0.00
	42161	\$147.51		\$0.00
	64668	\$217.57		\$0.00
	64702	\$116.94		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00

\$572.02

Employee Signature 

Supervisor Signature 

Instruction: Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

Card Holder: Alyssa Thompson
Purchases for November 2024

[illegible]

Summary by ASN #	ASN #	Total	ASN #	Total
	32170	\$319.00		
	18475	\$12.89		
	64501	\$1,540.00		
	11475	\$390.72		

\$2,262.61

Employee Signature

Supervisor Signature

Instruction: Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

INFO ONLY

Total by summary

\$2,262.61

Total above

Difference

Credit Card Reconciliation November 2024
Gail VanDaff - Curriculum

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
11/4/2024	MMC	Music Conference Dustin Morris	\$ 110.00	22181	1
11/4/2024	Cengage	Spark Platform	\$ 99.00	14181	2
11/4/2024	Cengage	Spark Platform	\$ 99.00	15181	2
11/6/2024	BIO Products	Credit for tax charged on orig order	\$ (12.00)	15181	3
11/7/2024	Amazon	Snacks for PD	\$ 21.99	22179	4
11/7/2024	Amazon	Snacks for PD	\$ 25.45	22179	5
11/7/2024	Amazon	OEC Supplies	\$ 77.51	13182	6
11/7/2024	Amazon	Snacks for PD	\$ 152.33	22179	6
11/8/2024	Van Andel Inst	VMS PD Consultation	\$ 1,889.11	14289	7
11/11/2024	DoubleTree	SHAPE Conference Rooms	\$ 151.94	22136	8
11/13/2024	Great Minds	Flynn Needed 1 book Mod 4-5	\$ 27.61	13181	9
11/13/2024	Great Minds	Flynn Needed 4 more Mod 4-5 books	\$ 50.44	13181	10
11/14/2024	Read Naturally	Additional Licenses - Stubbs	\$ 106.15	14181	11
11/15/2024	Cengage	Lift EL Additional Books MS	\$ 157.30	14181	12
11/15/2024	Cengage	Lift EL Additional Books HS	\$ 157.30	15181	12
11/20/2024	Amazon	TY EL supplis Wasson	\$ 91.76	13181	13
11/22/2024	Pitsco	HD Bond for Science - Bosch	\$ 51.99	14169	14
11/22/2024	MMC	Music Conference PH, JB, BR, RK	\$ 650.00	22181	15
11/25/2024	WIDA Store	Mini Posters IL	\$ 13.00	11181	16
11/25/2024	WIDA Store	Mini Posters SL	\$ 13.00	12181	16
11/25/2024	WIDA Store	Mini Posters TY	\$ 13.00	13181	16
11/25/2024	WIDA Store	Mini Posters MS	\$ 13.00	14181	16
11/25/2024	WIDA Store	Mini Posters HS	\$ 13.00	15181	16

ASN #	SUM of Amount
	\$ -
11181	\$ 13.00
12181	\$ 13.00
13181	\$ 182.81
13182	\$ 77.51
14169	\$ 51.99
14181	\$ 375.45
14289	\$ 1,889.11
15181	\$ 257.30
22136	\$ 151.94
22179	\$ 199.77
22181	\$ 760.00
Grand Total	\$ 3,971.88

Total	\$	3,971.88
--------------	-----------	-----------------

Employee Signature

Supervisor Signature

VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM

Purchases for: November 2024

Summary by ASN #	ASN #	Total	ASN #	Total
	26770	\$630.00		
	26771	\$1,340.47		
	26772			

Supervisor Signature

Instruction: Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

VICKSBURG COMMUNITY SCHOOLS CREDIT CARD RECONCILIATION FORM

Card Holder: **Joe Werkema**, Vicksburg Middle School
Purchases for: November, 2024

	Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
1	11/4	Sam's Club	Student Council Snacks & Vending	\$ 119.92	64562	Y
2	11/10	Dollar General	Cleaning Items for Office	\$ 15.37	24470	Y
3	11/10	Sam's Club	Social Studies Snacks	\$ 116.12	64555	Y
4	11/18	Family Fare	Supplies for Staff Activity	\$ 10.55	64764	Y
5	11/19	Accusplit	Duncan's Grant Items	\$ 375.00	64764	Y
6	11/20	Airway Lanes	7th Gr Bowling Activity Party	\$ 1,045.00	64562	Y
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
Total Amount of Purchases				\$1,681.96		

Summary by ASN #		ASN #	Total	ASN #	Total
		24470	\$ 15.37		
		64555	\$ 116.12		
		64562	\$ 1,164.92		
		64764	\$ 385.55		

Employee Signature Brenda Petrus

Supervisor Signature [Signature]

Instruction: Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

INFO ONLY

Total by summary	\$	1,681.96
Total above	\$	1,681.96
Difference	\$	-