

AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed.

ORIGINAL SUBMISSION

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL

SCHOOL: AHS

ESTIMATED NUMBER OF STUDENTS: 3

NAME OF SCHOOL GROUP/CLUB/ENTITY: JROTC

STAFF ADVISOR(S)/CHAPERONES: Chief Ron James

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 2

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Raider Annual Team Trip

DESTINATION OF TRAVEL: Ventura, CA

DATES OF TRAVEL: 21 April- 24 April, 2016

ACADEMIC BENEFITS TO STUDENTS: Students develop focus and team building

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Other US Army

Are expenses paid from any of the following accounts? Auxiliary _____ Tax Credits _____ Club Funds x
Parent Organization JROTC

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>0</u>	<u>NA</u>
Transportation	<u>4,600</u>	<u>NA</u>
Meals	<u>1,100</u>	<u>NA</u>
Lodging	<u>3,200</u>	<u>NA</u>
Substitutes	<u>0</u>	<u>NA</u>
TOTAL	<u>8,900</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No
IF SO, SOURCE & AMOUNTS: _____

HOW ARE CHAPERONE EXPENSES PAID? JROTC budget

COST TO EACH STUDENT \$ 375

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Cadets can earn trip fees by participating in JROTC Renaissance Fair Fund Raiser.

FUNDING SOURCE(S): JROTC Club fund and Flowing Wells School District

FUNDRAISING ACTIVITIES PLANNED (If applicable):
Renaissance Fair, Cookie Dough sales, coupon books.

SUBMITTED BY: _____

Signature

3/10/16
Date

APPROVED BY: _____

Principal/Supervisor

3/11/16
Date

Associate Superintendent/Superintendent

3/31/16
Date

AMPHITHEATER PUBLIC SCHOOLS
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ORIGINAL SUBMISSION

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SCHOOL: CDO

ESTIMATED NUMBER OF STUDENTS: 2

NAME OF SCHOOL GROUP/CLUB/ENTITY: JROTC

STAFF ADVISOR(S)/CHAPERONES: Chief Ron James

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 2

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Raider Annual Team Trip

DESTINATION OF TRAVEL: Ventura, CA

DATES OF TRAVEL: 21 April- 24 April, 2016

ACADEMIC BENEFITS TO STUDENTS: Students develop focus and team building

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Other US Army

Are expenses paid from any of the following accounts? Auxiliary _____ Tax Credits _____ Club Funds
Parent Organization JROTC

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>0</u>	<u>NA</u>
Transportation	<u>4,600</u>	<u>NA</u>
Meals	<u>1,100</u>	<u>NA</u>
Lodging	<u>3,200</u>	<u>NA</u>
Substitutes	<u>0</u>	<u>NA</u>
TOTAL	<u>8,900</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? **No**
IF SO, SOURCE & AMOUNTS: _____


HOW ARE CHAPERONE EXPENSES PAID? **JROTC budget**

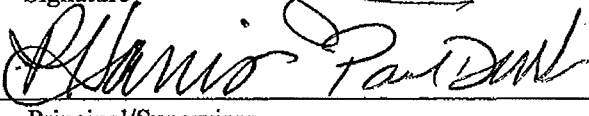
COST TO EACH STUDENT \$ **375**


HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? **Cadets can earn trip fees by participating in JROTC Renaissance Fair Fund Raiser.**

FUNDING SOURCE(S): **JROTC Club fund and Flowing Wells School District**

FUNDRAISING ACTIVITIES PLANNED (If applicable):
Renaissance Fair, Cookie Dough sales, coupon books.

SUBMITTED BY:  _____ 3/30/16
Signature Date

APPROVED BY:  _____ 3/10/16
Principal/Supervisor Date

 _____ 3/30/16
Associate Superintendent/Superintendent Date

AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST

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ORIGINAL SUBMISSION

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL

SCHOOL: IRHS

ESTIMATED NUMBER OF STUDENTS: 2

NAME OF SCHOOL GROUP/CLUB/ENTITY: JROTC

STAFF ADVISOR(S)/CHAPERONES: Chief Ron James

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 2

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Raider Annual Team Trip

DESTINATION OF TRAVEL: Ventura, CA

DATES OF TRAVEL: 21 April- 24 April, 2016

ACADEMIC BENEFITS TO STUDENTS: Students develop focus and team building

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Other US Army

Are expenses paid from any of the following accounts? Auxiliary _____ Tax Credits _____ Club Funds
Parent Organization JROTC

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>0</u>	<u>NA</u>
Transportation	<u>4,600</u>	<u>NA</u>
Meals	<u>1,100</u>	<u>NA</u>
Lodging	<u>3,200</u>	<u>NA</u>
Substitutes	<u>0</u>	<u>NA</u>
TOTAL	<u>8,900</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No
IF SO, SOURCE & AMOUNTS: _____

HOW ARE CHAPERONE EXPENSES PAID? JROTC budget

COST TO EACH STUDENT \$ 375

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Cadets can earn trip fees by participating in JROTC Renaissance Fair Fund Raiser.

FUNDING SOURCE(S): JROTC Club fund and Flowing Wells School District

FUNDRAISING ACTIVITIES PLANNED (If applicable):
Renaissance Fair, Cookie Dough sales, coupon books.

SUBMITTED BY: Gage Turner
Signature

3/10
Date

APPROVED BY: Barbara A.P.
Principal/Supervisor

3/10/16
Date

Travis Nelson
Associate Superintendent/Superintendent

3/30/14
Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Kim Antos _____

SCHOOL: CDO
 Department (opt.): Math
 DATE(S): July 11-14, 2016

ACTIVITY/EVENT: AP Summer Institute

LOCATION: USD - San Diego, CA

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 0

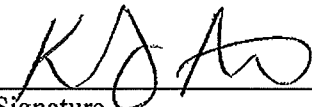

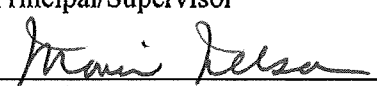
EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>	<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$0 - scholarship</u>	_____
Transportation	<u>self pay</u> Mode <u>personal car</u>	_____
Rental Car	<u>0</u>	_____
Meals	<u>\$216.00</u>	<u>525-00-100-2210-282-6582</u>
Lodging	<u>\$800.00</u>	<u>525-00-100-2210-282-6582</u>
Substitutes	<u>0</u>	_____
TOTAL	<u>\$1016.00</u>	

The District will (or) will not receive reimbursement from outside sources.

Purpose of travel: Mrs. Antos will attend the AP Summer Institute training for her department. She has received an APSI scholarship that pays for her registration fee.

Outcomes and academic benefits to students and staff: The teacher will learn techniques and strategies to assist her in working with advanced and honors students.

Submitted by:  3/25/16
 Signature Date
 3/28/16
 Principal/Supervisor Date
 3/31/16
 Associate Superintendent/Superintendent Date