

**OFFICIAL PROCEEDINGS  
OF THE  
ALPENA COUNTY BOARD OF COMMISSIONERS**

February 25, 2020  
1:00 p.m.

The Alpena County Board of Commissioners met and was called to order by Chairman Robert Adrian at the Aplex, 701 Woodward Ave in the City of Alpena on Tuesday, February 25, 2020 at 1:00 p.m.

**Prayer**

Prayer was offered by Pastor Marlon Smith of Huron Shores Fellowship.

**Pledge of Allegiance**

Board Chairman Robert Adrian called for the Pledge of Allegiance to the Flag of the United States of America.

**Roll Call**

Roll was called, the following Commissioners were present: Commissioners Adrian, McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, and Kozlowski.

**Agenda**

Moved by Commissioner Fournier and supported by Commissioner McDonald to approve the agenda with the addition of 1) Personnel Committee Chairman McRoberts - a Personnel Committee Item, 2) Commissioner Peterson - the Medical Examiner Contract and 3) Commissioner Kozlowski - the Special Investigator Contract. Motion carried.

**Public Comment**

Persons speaking in support of a resolution of the second amendment mere as follows: Eric Lawson of Alpena, Robert Colarusso of Alpena, Joe Klein of Cheboygan County, Audette Miller of Alpena, Sam Allen of Alpena, Charles Irland, William Bunel of Cheboygan, Laurel Schultz of Alpena, and Robert Powell of Alpena.

Kip Belcher, Michigan State Police Task Force Supervisor, Gaylord Office, presented his request that the HUNT budget be funded.

**Consent Calendar**

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners**  
Regular Session – January 28, 2020  
Intergovernmental – February 20, 2020
- B) **Court Committee** – February 4, 2020

ACTION ITEM #CC-1: The Committee recommends to approve the FY2020 Grant No. 2020-#21 – 2019/2020 Grant (October 1, 2019 to September 30, 2020) as presented and to authorize the Chairman of the Board to sign. This will be sent to the Grant Review Committee for approval and onto the Full Board on February 25, 2020 for board approval.

C-1) **IT Committee** – February 5, 2020

C-2) **IT Committee** – February 21, 2020

ACTION ITEM #IT-1: The Committee recommends to approve payments to IT Consultant Jeanette Tolan in the amounts of \$2,000.00 and \$400.

ACTION ITEM #IT-2: The Committee recommends to contract with Jeanette Tolan for IT Consulting Services up to 40 hours per month for \$40 per hour for a two-month period to start immediately, 02/26/2020 (pending a signed contract) and re-evaluate at that time.

D) **Personnel Committee** – February 11, 2020

ACTION ITEM #PM-1: The Committee recommends that the IT Technicians be authorized to work four 10-hour days.

ACTION ITEM #PM-2: The Committee recommends the following representatives being added to the Retirement Committee: County Treasurer, County Clerk, and modify one rep from Sheriff's Office to two representatives from the Sheriff's Office (one from Corrections and one from the Deputies).

ACTION ITEM #PM-3: The Committee recommends that the County offer the following to non-union employees, appointed and elected officials:

- 4% employer contribution
- up to a 3% match into the MERS 457, not into the MERS DC, being that the 457 will allow employees to change their elective amounts,
- graded vesting as follows:
  - 20% after 2 years of service
  - 40% after 3 years of service
  - 60% after 4 years of service
  - 80% after 5 years of service
  - 100% after 6 years of service
- Retirement age 60
- No Loans

ACTION ITEM #PM-4: The Committee recommends we adopt rescinding the Resolution regarding Uniform Transfer Provisions adopted on 8/27/19.

E) **Airport Committee** – February 13, 2020

ACTION ITEM #AC-1: The Committee recommends SkyWest Lease be presented to the Chairman of the Board for his signature on this, and any pertinent documents. This has been

sent for attorney review.

ACTION ITEM #AC-2: The Committee recommends the contract for Professional Services with RS&H be sent to the Chairman of the Board for his signature on it, and any pertinent documentation.

ACTION ITEM #AC-3: The Committee recommends the transfer of \$1,318.90 from line item #295-536-625 PFC Equity Fund to line item #295-536-805 Consulting Services to pay Primary Airport Services Invoice #1112-06.

F) **Ambulance Committee** – February 21, 2020

ACTION ITEM #AM-1: The Committee recommends to accept the bid from Kevin Kozlowski for the 2001 Ford E-350 Ambulance in the amount of \$500.00.

ACTION ITEM #AM-2: The Committee recommends to request 1.5 mills for 4 years for the ambulance millage on the August 2020 ballot.

ACTION ITEM #AM-3: The Committee recommends to approve the ballot language of the 2020 Ambulance and Emergency Services System Millage Proposition, with legal review.

G) **Finance/Building Maintenance and Recreation Committee** – February 19, 2020

ACTION ITEM #FM-1: The Committee recommends we approve the sale of two diesel generators by accepting the bid from Barrett Moore of Algonquin Farms in the amount of \$4,105 each with a total of \$8,210 as presented.

ACTION ITEM #FM-2: The Committee recommends that we adjust the 2020 budget for the Secondary Road Patrol (SRP) Grant with Revenues by \$49,130, Expenses by \$79,193 with a difference of \$30,063 to be transferred from the Sheriff's Department budget.

ACTION ITEM #FM-3: **On the Main Agenda.**

ACTION ITEM #FM-4: The Committee recommends we approve the Register of Deeds Office request for a budget adjustment to increase the Automation Fund from \$20,000 to \$113,800 for the 2020 Budget year as presented.

ACTION ITEM #FM-5: The Committee recommends we approve the FY20 Veterans Service Fund Grant Application in the amount of \$64,795 with no County match as presented. This has Grant Review Committee approval.

ACTION ITEM #FM-6: The Committee recommends to approve to amend the budget by using \$20,000.00 from the Home Improvement Fund balance to Legal Services line item #276-701-807 to cover upcoming expenses for small claims, general civil actions, foreclosures and attorney fees as presented.

ACTION ITEM #FM-7: The Committee recommends to approve 2020 Home Improvement budget amendment as presented:

Revenue:		
276-701-502	MSHDA Home Grant	\$69,350.00
276-701-502.001	MSHDA Home Grant Admin	\$ 6,866.00
276-701-502.003	MSHDA Home Grant Delivery Fee	<u>\$ 6,866.00</u>
		\$83,082.00
Expenditures:		
276-701-978	MSHDA Home Grant Expense	\$300.00

ACTION ITEM #FM-8: The Committee recommends to approve the budget adjustment of \$190.00 to be taken from the Senior Citizens Fund and transferred to expense line item #287-672-975.001 to pay for a cap that was used to cover duct work that was leaking into the building and no longer being used, as presented.

ACTION ITEM #FM-9: The Committee recommends to approve a budget adjustment of \$8,521.47 from the Building and Grounds Fund to line item #631-266-975.126 for the replacement of flooring and stair treads in the Annex Building, as presented. A board poll was taken for this project.

ACTION ITEM #FM-10: The Committee recommends to approve the budget and project with a budget adjustment of \$15,500.00 from the Health Department Fund Balance to expense line item #249-265-975.001 for painting and flooring replacement in a portion of the building, as presented.

ACTION ITEM #FM-11: The Committee recommends to approve the yearly rental agreement from 1/01/2020 through 12/31/2020 with the 7500 Console upgrade to SBA Structures, LLC in the amount of \$6,000 with monies coming out of line item #211-325-946 for the 911 Manning Hill Tower.

ACTION ITEM #FM-12: The Committee recommends we approve the BKV Group Invoice #51716 in the amount of \$17,101.61, for the new Jail project, with monies coming out of line item #466-301-975 (Jail Construction Costs) as presented.

**ACTION ITEM #FM-13: POLL #4 on Main Agenda.**

ACTION ITEM #FM-14: The Committee recommends we approve the insurance bill from Alpena Agency in the amount of \$129,873.00 and make an adjustment by \$12,643 from the Contingency Fund and increase the public liability insurance line item by this amount to pay this bill as presented.

ACTION ITEM #FM-15: The Committee recommends we adjust the 2020 Ambulance Budget as follows:

210-651-700.000	City Contract Payments 2019-2020	\$748,130.00 (already budgeted)
210-651-727.000	Supplies - Restocking Drug Boxes/Kits	\$10,000.00
210-651-728.000	Med Control Contract – Training	\$5,000.00
210-651-801.000	Attorney Fees	\$1,000.00
210-651-805.000	Central Service Reimbursement	\$30,962.00 (already budgeted)
210-651-962.000	County Settlements	\$2,000.00 (already budgeted)

210-651-977.000	Equipment/City Contract	\$200,983.00
210-651-998.000	Contingency Fund	<u>\$1,000.00</u>
	Total	\$999,075.00

Revenues are already set at \$955,149.00 which will mean that \$43,926 will be taken out of the fund balance of the Ambulance Fund.

ACTION ITEM #FM-16: The Committee recommends we approve the Spence Brothers pay Application #15 Invoice in the amount of \$81,379.17 for payment for the new airport terminal with monies coming out of line item #481-595-975 (Construction Costs) as presented.

ACTION ITEM #FM-17: The Committee recommends we approve the one year Short Term Storm Water Characterization Study (STSWCS) ordered from MIDEQ EGLE and required by the State in the amount of \$9,740 with CRTC paying for one half (\$4,870) and the County paying for one half (\$4,870) and authorizing the Treasurer to make the necessary budget adjustments to pay for this study, pending attorney review.  
*(Not Approved on Consent Calendar)*

ACTION ITEM #FM-18: The Committee recommends we approve paying for the Transceiver Modules for the Airport in the amount of \$1,255.76 with monies coming out of line item #402-234-980.251 as presented.

ACTION ITEM #FM-19: The Committee recommends we authorize the Treasurer and Clerk to create the line items for the Medical Examiner Services budget for 2020 and to approve and pay the Mid-Michigan Medical Group Invoice for a one-time implementation fee in the amount of \$13,936 as presented.

ACTION ITEM #FM-20: The Committee recommends to authorize PTO payouts for Russ Rhynard and Catherine Murphy.

**ACTION ITEM #FM-17: STSWCS at Airport**

Chairman Robert Adrian recommended Action Item #FM-17 be tabled to next month to obtain further information.

**ACTION ITEM #FM-17: The Committee recommends we approve the one-year Short Term Storm Water Characterization Study (STSWCS) ordered from MIDEQ EGLE and required by the State in the amount of \$9,740 with CRTC paying for one half (\$4,870) and the County paying for one half (\$4,870) and authorizing the Treasurer to make the necessary budget adjustments to pay for this study, pending attorney review.**

Moved by Commissioner Peterson and supported by Commissioner Fournier to table the above Action Item to next month. Motion carried.

**POLL #1- Transfer from CF to Ordinance Enforcement Budget**

Chairman Robert Adrian presented the Poll Action Item below for approval.

**POLL #1: Recommendation to approve \$5,000.00 being transferred from the Contingency Fund into the Ordinance Enforcement Budget:**

**\$2,500 into supplies**

**\$2,500 into professional services for veterinarian fees**

Moved by Commissioner Thomson and supported by Commissioner McDonald to approve the above Poll Action Item as presented. Roll call vote was taken: AYES: Commissioners Adrian, McRoberts, Karschnick, Peterson, Fournier, McDonald, and Thomson. NAYS: Commissioner Kozlowski. Motion carried.

**POLL #2- 911 Center Consoles**

Chairman Robert Adrian presented the Poll Action Item below for approval.

**POLL #2: Recommendation to approve paying the bill for \$250,000.00 (as approved at the December 2019 Full Board meeting - board action attached)**

Moved by Commissioner Karschnick and supported by Commissioner McRoberts to approve the above Poll Action Item as presented. Roll call vote was taken: AYES: Commissioners Adrian, McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson and Kozlowski. NAYS: None. Motion carried.

**POLL #3- Finish Flooring and Steps in Annex Building**

Chairman Robert Adrian presented the Poll Action Item below for approval.

**POLL #3: Recommendation to approve finishing the flooring and steps in the Annex building at an approximate cost of \$8,314.00 with monies to be taken out of the building fund.**

Moved by Commissioner McDonald and supported by Commissioner Peterson to approve the above Poll Action Item as presented. Roll call vote was taken: AYES: Commissioners Adrian, McRoberts, Karschnick, Peterson, McDonald, Thomson and Kozlowski. NAYS: Commissioner Fournier. Motion carried.

**POLL #4- Pay Granger Invoice – New Jail**

Chairman Robert Adrian presented the Poll Action Item below for approval.

**POLL #4: Recommendation to approve to pay Granger Invoice #012182300 Pay Application #12 in the amount of \$796,680.52 with monies coming out of line item #466-301-975 (Jail Construction Costs).**

Moved by Commissioner Peterson and supported by Commissioner Thomson to approve the above Poll Action Item as presented. Roll call vote was taken: AYES: Commissioners

Adrian, McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson and Kozlowski.  
NAYS: None. Motion carried.

### **Alpena Senior Citizens Center Proposal**

**ACTION ITEM #5: The Committee recommends that the Alpena Senior Citizens Center's proposal to extend their current lease an additional 10 years at the existing rate of term be referred to the Full Board for discussion.**

Moved by Commissioner Thomson and supported by Commissioner McDonald to table this item and refer back to the Finance/Building and Grounds Committee and to bring back their recommendation to the next Full Board meeting. Motion carried.

### **Resolution #20-05 for Library Bond**

Eric Magness-Eubank, Director of the Library, and Attorney John Axe presented the Resolution for the Library Bond. Attorney John Axe gave a report on the next steps that will take place once the resolution is approved by the board.

Moved by Commissioner Peterson and supported by Commissioner Karschnick to approve Resolution #20-05 for the Library Bond. Roll call vote was taken: AYES: Commissioners Adrian, McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson and Kozlowski. NAYS: None. Motion carried.

### **Temporary Assistant Prosecuting Attorney**

Commissioner Brad McRoberts reported once the current Prosecuting Attorney is sworn into office as 26<sup>th</sup> Circuit Court Judge there will be a vacancy and recommended approving their office to hire a temporary Assistant Prosecuting Attorney and authorize their office to use funds in their payroll line item to assist with this vacancy. Prosecuting Attorney Ed Black reported the need for his office to have the ability to hire a temporary contractual employee until an appointment is made is critical.

Moved by Commissioner McRoberts and supported by Commissioner Peterson to approve the Prosecuting Attorney's Office request to hire a temporary Assistant Prosecutor to fill the vacancy in their office until an appointment is made with monies to be transferred within their budget. Roll call vote was taken: AYES: Commissioners Adrian, McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, and Kozlowski. NAYS: None. Motion carried.

### **Special Investigator Contract**

Commissioner John Kozlowski questioned the Special Investigator Contract. Moved by Commissioner Kozlowski and supported by Commissioner Fournier to refer the Special Investigator Contract to the Personnel Committee for review. Motion carried.

### **Medical Examiner Contract Update**

Commissioner Bill Peterson reported the Medical Examiner Budget was approved in 2019 and the Contract was approved at the Organizational Full Board meeting in January 2020, but the line items did not match up with the budget. Clerk Bonnie Friedrichs passed out information to the board. He reported after Finance Committee meeting this month the Treasurer and the Clerk made the budget adjustments with the newly approved Medical Examiner Budget with appropriate line items. He informed the board that there is no change in the total amount of the Medical Examiner budget. Moved by Commissioner Peterson and supported by Commissioner Thomson to approve the Medical Examiner Budget line items as presented. Roll call vote was taken: AYES: Commissioners Adrian, McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, and Kozlowski. NAYS: None. Motion carried.

### **Second Amendment Sanctuary Resolution County Update**

Commissioner John Kozlowski presented a Resolution regarding the Second Amendment. Moved by Commissioner John Kozlowski and supported by Commissioner Bill Peterson to adopt the following Resolution. Roll call vote was taken: AYES: Commissioners Adrian, McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, and Kozlowski. NAYS: None. Motion carried.

### **RESOLUTION 20-06 ALPENA COUNTY 2<sup>ND</sup> AMENDMENT RESOLUTION**

WHEREAS, the members of the Board of Commissioners of Alpena County have taken an oath to defend and uphold the constitutions of the United States and Michigan; and

WHEREAS, the Second Amendment to the United States Constitution reads: "A well regulated Militia, being necessary to the security of a free State, the right of the people to keep and bear Arms, shall not be infringed"; and

WHEREAS, Article 1, § 6 of the Michigan Constitution reads: "Every person has a right to keep and bear arms for the defense of himself and the state"; and

WHEREAS, the Board of Commissioners is concerned that introduced legislation in this session or future sessions, if passed, could infringe upon rights guaranteed by the Second Amendment to the United States Constitution and Article 1, § 6 of the Michigan Constitution; and,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of Alpena County fully reaffirms its support of the rights ensured and protected by the constitutions of the United States and Michigan, including the rights of law-abiding citizens to keep and bear arms; and,

BE IT, FURTHER, RESOLVED, that the Board demands the Michigan Legislature, the United States Congress and other agencies of State and Federal government to vigilantly preserve and protect those rights by rejecting any provision, law or regulation that may infringe, have the tendency to infringe or place any additional burdens on the rights of law-abiding citizens to keep and bear arms; and

BE IT, FURTHER, RESOLVED, that the Board directs its staff to forward a copy of this resolution to the County's elected representatives in the Michigan Legislature and the United States Congress and to the Governor of Michigan.

### **Discussion on Payment for Future Granger Bills**

Board Chairman Robert Adrian reported the local contractors working on the new Jail project have been delayed getting paid due to Granger Construction receiving their check a



month behind. He recommends the Jail Committee be authorized to sign the bills received from Granger and then forward onto the Clerk's Office to process payment which will help payments be sent to the local contracts sooner.

Moved by Commissioner Peterson and supported by Commissioner McRoberts to authorize the Jail Committee to sign the bills from Granger for the new Jail project and process to the Clerk's Office for payment. Roll call vote was taken: AYES: Commissioners Adrian, McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, and Kozlowski. NAYS: None. Motion carried.

### **26<sup>th</sup> Circuit Court Judge Acknowledged**

Chairman Robert Adrian congratulated Prosecuting Attorney Ed Black on his appointment as 26<sup>th</sup> Circuit Court Judge.

### **Public Comment**

Kip Belcher, Michigan State Police, Gaylord Office, reported on HUNT services that need funding and request that the board revisit this matter.


Prosecuting Attorney Ed Black reported on current drug issues and recommends the board reconsider HUNT funding request.

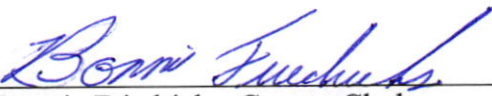
Sheriff Kieliszewski reported that the HUNT team is critical and encourages the board to put funds back into the budget for the HUNT team.

Jordan Bradby thanked the Board of Commissioners for passing the Second Amendment Resolution.

### **Adjournment**

Moved by Commissioner McRoberts and supported by Commissioner Karschnick to adjourn. Motion carried. Meeting adjourned at 2:45 p.m.

  
\_\_\_\_\_  
Robert Adrian, Chairman of the Board

  
\_\_\_\_\_  
Bonnie Friedrichs, County Clerk

ALPENA COUNTY BOARD OF COMMISSIONERS

BOARD ACTION #28

TO: County Clerk, County Treasurer, Emergency Services Coordinator  
FROM: Alpena County Board of Commissioners  
SUBJECT: **7500 Consoles and Fire Service 800 MHz Integration Project**

BOARD ACTION:

ACTION ITEM #FM-10: The Committee recommends we approve the Emergency Services Coordinator's recommendation for 7500 Consoles and Fire Service 800 MHz integration project with an estimated cost of \$594,398.00 with cost allocation backout as follows:

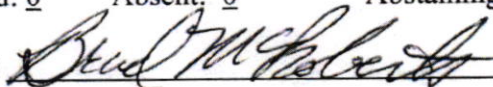
7500 consoles		\$473,503.00
Down payment	from 211-000-390 fund balance	\$250,000.00
Balance to finance		\$223,503.00
Five yearly payment	from 211-325-970	\$49,781.49
Lease rate		<u>3.59%</u>
G4 Unication pagers		\$61,675.00
Down payment	from 211-000-390 fund balance	\$6,167.50
Balance to finance		\$55,507.50
Five yearly payment	from 211-325-970	\$12,906.01
Lease rate		<u>5.240%</u>
MPSCS Fee	from 211-000-394 technology-r	\$19,750.00
Equature/Recorder interface	from 211-000-394 technology-r	\$2,200.00
800 MHz Siren Solution	from 211-000-394 technology-r	\$17,120.00
Fiber connections	from 211-000-394 technology-r	\$350.00/\$450.00 Mo

In compliance with Alpena County bid policy, the 7500 consoles through Motorola Solutions are the only approved MPSCS direct-connect solution at this time, making this purchase fall under the single-source criteria policy.

Moved by Commissioner Thomson and supported by Commissioner McDonald to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote was taken: AYES: Commissioners Adrian, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and McRoberts. NAYS: None. Motion carried.

This action was XX APPROVED      DISAPPROVED  
BY: Ayes: 8 Nays: 0 Excused: 0 Absent: 0 Abstaining: 0

Alpena County Board Chairman's Signature: \_\_\_\_\_



Alpena County Board Vice-Chairman's Signature: \_\_\_\_\_

Date of the Board Meeting: December 17, 2019



# ALPENA COUNTY EMERGENCY SERVICES COORDINATOR

720 WEST CHISHOLM ST. - SUITE 13, ALPENA, MI 49707 • 354-9821/354-9111

To: Finance Committee

From: Mark Hall, Emergency Services Coordinator

RE: 7500 Consoles & Fire Service 800MHz integration

I am requesting the necessary time at the December finances meeting to present both an operational and financial solution for the needed 7500 Consoles & Fire Service 800MHz integration.

I will be inviting both Brent Schnell from Motorola Solutions and Jessica Spindler from Tele-rad to assist me in answering any questions that the committee may have.


As your Emergency Services Coordinator, it is my recommendation to the Finance Committee approve the estimated project cost of \$594,398.00 through Motorola Solutions and Tele-rad Inc.

Cost allocation back out is as follows:

• 7500 Consoles		\$473,503.00
• Down payment	from 211-000-390.000 fund balance	\$250,000.00
• Balance to finance		\$223,503.00
• Five yearly payment	from 211-325-970.000	\$49,781.49
• Lease rate		3.59 %
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• 115 G4 unication Pagers		\$61,675.00
• Down payment	from 211-000-390.000 fund balance	\$6,167.50
• Balance to finance		\$55,507.50
• Five yearly payment	from 211-325-970.000	\$12,906.01
• Lease rate		5.240%
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• MPSCS Fee	from 211-000-394.000 technology-r	\$19,750.00
• Equature/Recorder interface	from 211-000-394.000 technology-r	\$2,200.00
• 800MHz siren Solution	from 211-000-394.000 technology-r	\$17,120.00
• Fiber connections	from 211-000-394.000 technology-r	\$350.00/\$450.00Mo

In compliance with Alpena County bid policy the 7500 consoles through Motorola Solutions are the only approved MPSCS direct connect Solution at this time, Making this purchase fall under the single source criteria of the policy.

Thank you for your consideration,

Mark Hall  12-6-2019

Emergency Services Coordinator