

**Vicksburg Community Schools**  
Board of Education  
October 8, 2018 – Sunset Lake Elementary – 7:00 pm  
M I N U T E S

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Members Present: Wil Emmert, David Schriemer, Rudy Callen, Tina Forsyth, Carol Lohman, Virgil Knowles.

Absent: Deborah Harsha

Board Secretary: Amy Manchester

Administrators Present: Keevin O'Neill, Steve Goss, Gail Van Daff, Adam Brush, Matt VanDussen, Karen McKinstry, Don Puckett, Amie McCaw, Mike Barwegen, Alyssa Thompson, Matt Hawkins, Ruth Hook, Maureen Ouvry

Guests Present: Sue Moore, Steve Thomas, Justin Lehman, Lisa Coe, Angie Getsinger, Jen Rodas, Ashley Summerfield, Denise Welch, Cindy Harrell, Shannon Visser, Angie Getsinger

## I. SUPERINTENDENT'S REPORT

### A. Recognitions

1. National Principals' Month – Supt. O'Neill recognized the essential role that Principals play and the leadership, dedication, and determination for achieving student success. Skip expressed his appreciation and stated he values what our principals do.
2. National School Safety Week - October 21-27 – We will be observing Safe Schools week at VCS. The Administration wants the community to know that we are committed to the safety and security of all students and staff.

B. October 3, 2018 Count Figures – Supt. O'Neill reported the preliminary numbers showed a count of 2,663 students. We are pleased with these figures which is an increase over last school year.

### C. Legislative/Election Update

1. School Equity Caucus Newsletter – Supt. O'Neill stated that it is still very quiet in Lansing. There are three proposals on the ballot: Proposal 1. Regulate Marijuana Like Alcohol, Proposal 2. Voters Not Politicians, and Proposal 3. Promote The Vote.
2. School Equity Caucus 2018-19 Targeted Goals – The message needs to be clear that schools are not funded equitably. There needs to be more action to promote equity.

## II. REPORTS AND PUBLIC INQUIRY

A. Life Long Learners and Life Long Leaders - Amie McCaw – Principal McCaw shared the 2017-18 Sunset Lake Annual Report. She introduced her PTSO members and expressed her appreciation for all they do. She introduced Officer Derek Guthrie who helped with the ALICE training. She thanked him for being at the school and interacting so positively with the students. Amie discussed The High Impact Leadership Grant which is centered on literacy. It is a three-year

commitment with funding of \$8,000 the first and second years and \$4,000 for the final year. “Influencing Literacy through Leadership”

1. Sunset Lake PTSO Members

- a. President - Shannon Visser
- b. Vice President - Ashley Summerfield
- c. Treasurer - Denise Welch
- d. Secretary - Krystle Black

2. School Resource Officer Guthrie

B. Community Education Annual Report - Alyssa Thompson, Director of Community Ed presented her 2017-2018 Annual Report. She shared participation figures for the community classes and the academic growth of the preschool students. Kids Klub participation has increased also. The summer program was a success this year.

C. Business & Finance Report - Steve Goss

1. Budget Progress Report for the Month Ending September 30, 2018:

Asst. Supt. Goss presented the September 2018 Budget report showing total revenues of \$1,273,013; total expenditures of \$3,571,827 and deficiency of revenues over expenditures of \$(2,298,814).

Asst. Supt. Goss reported the audit is wrapping up and the auditors will present the audit report at the November Board Meeting. He stated he will begin working on the budget amendment when the final enrollment numbers are in.

2. Bond Update – A lot activity occurred over the summer. The projects were on budget and on time. The YTD expenditures are approximately \$1.25 million for the projects. It was discovered the roofing at Indian Lake had coping problems that were not corrected, but will be replaced with new material in the spring at a cost of approximately \$50,000.

D. Audience – No one in the audience wished to address the board on a non-agenda item.

Dr. Schriemer asked Technology Director Don Puckett about Skyward and the implementation progress. Mr. Puckett reported they are doing well getting parents to create accounts. They had parents sign up at student conferences. President Knowles also recognized the great work Officer Guthrie does.

### III. BOARD ACTION REQUIRED

A. Approval of the following Meeting Minutes: A motion for approval was made by Emmert and supported by Lohman.

1. September 10, 2018 Regular
2. September 25, 2018 Special

B. Approval of General Fund Invoices Totaling \$286,730.61 - ROLL CALL VOTE:  
A motion for approval was made by Lohman and supported by Callen.  
Ayes: Emmert, Callen Forsyth, Lohman, Schriemer, and Knowles

Nays: None  
Absent: Harsha  
Abstain: None  
Motion carried unanimously.

1. September 1-30, 2018

- C. Approval of Purchase Card Disbursements for September 2018 Totaling \$112,090.58 - ROLL CALL VOTE: A motion for approval was made by Forsyth and supported by Emmert.

Ayes: Emmert, Callen Forsyth, Lohman, Schriemer, and Knowles

Nays: None

Absent: Harsha

Abstain: None

Motion carried unanimously.

- D. Approval of the Following Teacher Contracts Upon Results of State and Federal Record and Unprofessional Conduct Checks: A motion for approval was made by Forsyth and supported by Callen.

1. Chelsey Jones - SL Elementary Physical Education - BA Step 1

2. Heather Richeson - Tobey and IL Elementary Behavior Support - MA Step 5

3. Sarah Bacalia - Special Education - MA+15 Step 3

- E. Approval of Vicksburg Community Schools Foundation By-Law Revisions – Carol Lohman reported it was basically a clean-up of the current by-laws based on work sessions with Jack Hopkins. No fundamental vision or mission changes were made. ROLL CALL VOTE: A motion for approval was made by Forsyth and supported by Emmert.

Ayes: Emmert, Callen Forsyth, Lohman, Schriemer, and Knowles

Nays: None

Absent: Harsha

Abstain: None

Motion carried unanimously.

There being no further business to come before the Board, President Knowles adjourned the meeting at 8:33 p.m.

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President Virgil Knowles  
November 12, 2018

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Secretary Amy Manchester