

# Memo

**To:** Board of Education  
**CC:** Dr. Conway, Mark Izzo  
**From:** David Nardone  
**Date:** 6/22/2021  
**Re:** Custodial/Maintenance Update

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Following is a highlight of the work we have done in the past month:

## **Bradley**

- Security Upgrades for CCTV system complete
- One (1) broken window was repaired
- A hot water pump failed and was replaced
- Spring cleanup completed during April vacation

## **Irving**

- Repairs made in student bathrooms
- Security Upgrades for CCTV system complete
- Emergency light system was tested
- Spring cleanup completed during April vacation

## **Derby High School**

- Security Upgrades for CCTV system complete
- Emergency light system was tested
- Spring cleanup completed during April vacation

## **Derby Middle School**

- Preventative maintenance performed in preparation for the cooling season
- 3 Hallway lights have been repaired
- Security Upgrades for CCTV system complete
- Spring cleanup completed during April vacation

Respectfully submitted by,

David M. Nardone, Facilities Manager