

Woodbridge Public School's 2024-2025 Budget Narrative

For the Year Ended June 30, 2025

In May we anticipated around \$100,000 of budget surplus and we proposed a number of one time purchases and projects to utilize those funds in the areas of educational expense, facility maintenance and capital expense. Below is the list of items that were procured. We still anticipate being able to return around \$50,000 to the Town.

2024-25 Surplus Funded Expenses		
Description	Amount	Notes
Bulk supplies to help defer family contribution	\$15,000	classroom supplies
Cover Reduced Lunch Fees	\$2,800	cover \$0.60 per meal for reduced families
Risers for band/chorus	\$3,000	
Rugs/Walk off Mats	\$2,250	Tools For Schools suggestions
Annihilare Cleaning Product Generation Machine	\$23,000	3 year pay back
Radios	\$8,000	refresh worn radios
Loop Repair	\$6,000	last year quote
PE equipment	\$5,000	
Total	\$65,050	
	Capital Equip.	
	Educational	
	Facilities	

Below is the detail of what transpired in each expense category since our last BOE meeting and if we are proposing a budgetary transfer in or out of the category to keep all line items in balance as of June 30, 2025.

100 Series Salaries - Salaries represent 61% of the budget. We ran a surplus in salaries in the second half of the year due to teacher turnover and several unfilled vacancies. To utilize that surplus, we accrued ESY salaries back to FY25 school year, which is allowable when the commitment to spend those funds occurs before 6/30/25. After the accruals and transfers, this category was left with a surplus of \$51K.

200 Series Benefits – Benefits are 21% of our budget is based on the health elections of last year’s staff. As of our last BOE meeting we anticipated about \$35K of surplus would be left to be reprogrammed. A combination of para vacancies and the CMERS rate coming in 2% less than budgeted continues to be a driver of savings in this category. Additionally, we did not charge the cafeteria fund for the Food Service Manager’s health insurance. We were ultimately able to reprogram \$84K of surplus from this category.

300 Series Purchased Professional Services- This category represents 3% of our budget and includes legal, audit, substitute teachers and other expenses that are generated on a month-by-month basis. As of May we anticipated having an \$11K deficit in this category. Both Substitutes and Software Support expenses came in less than anticipated and we are able to transfer \$33K toward deficit line items and year-end reprogramming.

400 Series Purchased Property Services - Purchased Property Services are 4% of the total budget and the projected savings in May was \$9K for the year. The combination of the pool closure and not having to pay the micro-turbine’s maintenance agreement were the main drivers of this projected savings. We were able to utilize the existing surplus and an additional \$33K of proposed transfers toward the purchase of the cleaning product generation system and other surplus items.

500 Series Other Purchased Services - This category is 9% of our budget and includes student transportation, tuition, interns, liability insurance and items that do not fall within the professional services/property services categories. In May we anticipated this category having a surplus of \$19K. We are now proposing a transfer in of \$9K with the main drivers being the accrual of ESY outplaced tuition and pupil transportation.

600 Series Materials and Supplies – These supplies account for 2% of our budget. In May we were predicting a \$30K deficit in this category because earlier in the year we moved \$13K of non-eligible grant expenses to the general fund, and we allowed the Facilities group to stock up on additional supplies as were in an overall surplus position. As part of our year end reprogramming of surplus funds we then spent \$15K for classroom supplies to lessen the burden on families to supply some standard school supply items, \$5K on additional PE equipment, \$5,500 on adult bathroom door handle replacements and some additional risers for the music program. The total of these items now requires a proposed transfer of \$72K into this category.

700 Series Furniture and Equipment - This category represents 6/10 of one percent of the budget and we transferred in \$45K to purchase the cleaning project generation system, a larger conference table and chairs for the north office conference room, and new Chromebook cases and charging carts.

800 Series Dues and Fees – This budget category is small but important as it links staff to professional organizations that help keep them up-to-date in their respective academic fields. This category was able to give \$3K toward the total year end surplus.

900 Series Misc. Expenses - The primary expense in this category is the Ezra Nurse, a non-public health expense we are required by law to maintain. In May we anticipated a deficit of less than \$1K in this category and that held steady as this category required a \$237 transfer to be in budget.