

Minutes of Business Services Committee

The Board of Education

Harlem Consolidated School District # 122

A Business Services Committee of the Board of Education of Harlem Consolidated School District was held Wednesday, February 9, 2022, beginning at 6:00 PM in the Harlem Administration Center - Board Room, 8605 North Second St., Machesney Park, IL 61115
8605 North Second St
Machesney Park, Illinois 61115.

1. Call to Order

Kurt Thompson called the meeting to order at 6:00PM

2. Roll Call (Committee Members and Other Attendees)

Kurt Thompson- Committee Member

Evelyn Meeks-Committee Member

Administrative Attendees:

Josh Aurand-Chief School Business Official

Pam Cook-Recording Secretary

3. Approval of the Agenda

Motion to approve the agenda for February 15, 2022

1st Thompson 2nd Cook

4. Approval of the January 12, 2022, Business Services Committee Meeting Minutes

Motion to approve the January 12, 2022 Business Services Committee Meeting Minutes

1st Thompson 2nd Cook

5. Comments from the Community

6. Proposed Board Consent/Action Items for February 15, 2022 Board Meeting

A. Recommendation to accept November and December 2021 Treasurer's Report

The Committee has reached a consensus to accept the recommendation

B. Recommendation to approve Lease Renewal Agreement with Regional Office of Education for lease of Hoffman Campus

The Committee has reached a consensus to accept the recommendation

C. Recommendation to approve an agreement with ASM Rockford for the rental of BMO Harris Bank Center on Saturday, May 28, 2022, for graduation ceremonies at the cost of \$2,500 plus labor costs

Th Committee has reached a consensus to accept the recommendation

D. Recommendation to approve an agreement with UCLA to provide professional services for Implementation of Early Development Instrument (EDI) for a cost of \$15,000

The Committee has reached a consensus to accept the recommendation

E. Recommendation to approve Jostens Yearbook Agreement for Harlem Middle School for 2022-2023 school year at \$37.75 per copy

The Committee has reached a consensus to accept the recommendation

F. Recommendation to approve Brain POP and Brain POP Jr. digital subscriptions for one (1) year at a cost of \$23,256, paid with Title I funds

The Committee has reached a consensus to accept the recommendation

- G. Recommendation to approve online teacher licenses with Reading A to Z for a cost of \$3,456 funded by Title 1 and ESSER II and Science A to Z for a cost of \$972 funded by Title 1

The Committee has reached a consensus to accept the recommendation

- H. Recommendation to approve electricity provider services bid and approval for the CSBO to lock electricity rates

The Committee has reached a consensus to accept the recommendation

I. OTHER

7. Committee Consensus Items

8. Informational Items

A. Jill Mosher to discuss Food Service operations

Jill went over Food Service operations in the District and answered questions

B. Windsor cafeteria table discussion

Josh Aurand discuss the condition of the cafeteria tables and asked to go out for bid for new cafeteria tables

C. Selling District School Buses

Josh Aurand discussed the selling of District school buses to American Bus Sales

D. Next Business Services Committee Meeting date is March 2, 2022 at 6:00 P.M.

9. Adjournment

Motion to adjourn

1st Thompson

2nd Aurand

Meeting stood adjourn at 7:38PM

Respectfully Submitted,

Pam Cook