

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Vernita T. Williams
ADDRESS: McKinney, TX
POSITION: Human Resources Specialist
DEPARTMENT: Human Resources, CHEC

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Elevate Your Game, Inc.	06/11 – Present	Administrative Assistant
North Central Surgical Center	06/11 – 09/16	Quality Improvement Coordinator
Community Hospital	11/06 – 06/11	Surgery Services Coordinator
Integris Southwest Medical Center	01/99 – 10/06	Patient Access Service Coordinator

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Dallas Baptist University	2019	B.S., Psychology