

**RRS**  
 416 Longshore Dr., Ann Arbor, MI 48105-1624  
 Phone: +1 (734) 996-1361  
 Federal Employer ID Number: 38-2649280  
 recycle.com  
 accountsreceivable@recycle.com

**BILLING ADDRESS**

Alpena County, MI  
 720 West Chisholm Street  
 Alpena, Michigan 49707  
 United States

<b>INVOICE NUMBER</b>	SIN004127
<b>INVOICE DATE</b>	5/7/2024
<b>CUSTOMER REFERENCE</b>	
<b>PO NUMBER</b>	

**MICHIGAN 5-COUNTY MMP SUPPORT**

PROJECT MANAGER	TERMS	INVOICE CURRENCY	DUE DATE
Kristen Wieland	Net 30	USD	6/6/2024

LINE DESCRIPTION	AMOUNT
Michigan 5-County MMP Support - Phase 1 (50% Payment)	\$12,500.00
<b>INVOICE TOTAL</b>	<b>\$12,500.00</b>

<p><b>FOR ACH AND WIRE TRANSFER PAYMENT:</b>                  Account Name: Resource Recycling Systems, Inc.                  Bank Name: Comerica Bank                  Local Bank Address: 101 N. Main St., Ann Arbor, MI 48104                  Account Number: 1840326548                  Routing Number: 072000096                  SWIFT Code: MNBDUS33                  Remittance Details should be sent to: accountsreceivable@recycle.com</p>	<p><b>OR SEND CHECK PAYMENT TO:</b>                  Resource Recycling Systems, Inc.                  416 Longshore Dr.                  Ann Arbor, MI 48105</p>
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**TO: JENNIFER MATHIS, ALPENA COUNTY**  
**FROM: KRISTEN WIELAND & ELISA SELTZER, RRS**  
**DATE: 5.8.24**  
**RE: INVOICE SUPPORT FOR 50% OF PHASE 1 (5 COUNTY)**

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### WORK PLAN (PHASE 1)

Due to the extended length and variable amounts and intensity of work throughout the timeline, RRS proposes to divide the work for the Alpena County Materials Management Planning into four phases. These phases include pre-planning; planning committee and work plan development; planning; and implementation. As the County is ready to proceed with next phases, RRS will refine the phase tasks and budget to more accurately reflect the County's needs with consideration of budget available.

**Phase 1: Pre-Planning** – Significant coordination and communication with adjacent counties as well as internal county leadership is required before beginning to define planning goals and strategy. Aligning expectations and roles at this pre-planning stage will result in more productive communications and a robust and resilient plan. The pre-planning phase is based on a prescriptive 180-day timetable set by EGLE, initiated by EGLE's formal "call" for plans.

*Key Actions in Phase 1:* Community engagement to inform stakeholders of the pending planning conversations and to identify and formally designate the planning area. Iterative development of a draft interlocal agreement that sets forth the goals, expectations, roles and responsibilities for each county in the multicounty planning area.

### LABOR AND EXPENSE DETAIL FOR PHASE 1 (TO DATE)

The labor and expense detail to support the Phase 1 invoice (50%) for work performed by RRS is below:

#### **PHASE 1: Pre-planning**

- Coordinated and executed multi-county meeting a MOA Landfill on March 23
- Presentation to NMMMA board on MMP process March 28, April 24
- Presentation to Alcona County board meeting April 17
- Presentation to Iosco County Recycling Advisory Board meeting April 17
- Preparation of Interlocal Agreement with outside legal counsel
- Coordination and document review with Nico Tucker at NEMCOG
- Meeting with Alpena County board regarding ILA on April 23

#### **Expenses:**

- Mileage to meetings
- Legal counsel fees for ILA development