

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 8/6/18



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☒ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: 7/31/18

To: **Corrina Guardipee-Hall**
 Superintendent

From: Stacy Edwards
Title: Director of Finance

Subject: Purchases Over \$10,000.00

Justification (District Goals): Board of Trustees Policy #7320 calls for board approval of any purchases over \$10,000.

Financial Impact: See below

Funding Source (Budget/grant, etc.): Identified below

Attachment(s): Purchases orders and quotes

PO #28312 Infinite Campus	\$15,792.85.00	Annual License/Maintenance
PO #28586 Keep Books	\$10,230.00	Books - Babb School

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

Bill To:**BROWNING PUBLIC SCHOOLS**PO Box 610
Browning, MT 59417-0610

To:	
Vendor	1879
PHONE	(800)850-2335
FAX	() -
INFINITE CAMPUS 4321 109TH AVE NE BLAINE MN 55449	

Notes2018-19 student information system renewal
Requisition #:31890
Approved by: EVERETT, STACY, BOARD**PURCHASE ORDER****PO #:** 28312

Page: 1

Date Issued 07/16/18

Ship To:
BROWNING SCHOOLS TECHNOLOGY 129 1ST AVENUE SE BROWNING MT 59417 406-450-8842

Ship Via STANDARD
Requested by E HOLM
Approved by EVERETT
Orgn. Technology

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
	2018-19 license & support	1.000	-	15792.8500	15792.85
126- 42-120-2410-320	226.54				
101- 44-120-2410-320	177.99				
101- 46-120-2410-320	137.54				
126- 10-120-2410-320	2847.89				
126- 20-120-2410-320	2540.45				
126- 30-120-2410-320	3398.05				
126- 50-130-2410-320	2135.92				
226- 60-150-2410-320	4328.47				

Total	15792.85
--------------	-----------------

INSTRUCTIONS TO SUPPLIER

1. Please furnish above order less any educational discounts.
2. This P.O. will be voided if not shipped within 60 days of order date.
3. Purchase order number must appear on all documents and packages.
4. Ship all merchandise F.O.B. "Ship To" address. Prepay and bill shipping charges.
5. Do not mail invoices to "Ship To" address.

Bill To:**BROWNING PUBLIC SCHOOLS**

PO Box 610
 Browning, MT 59417-0610

PURCHASE ORDER**PO #:** 28586

Page: 1

Date Issued 08/03/18

To:

Vendor 8344
 PHONE () -
 FAX () -
 KEEP BOOKS
 THE OHIO STATE UNIVERSITY
 1100 KINNEAR ROAD ROOM 106
 COLUMBUS, OH 43212

Ship To:

Browning Public Schools
 ATTN: Curriculum Dept-Jeri Mat
 129 1st Ave SE Browning MT 594
 406-338-2715

Ship Via STANDARD
 Requested by CRYSTAL

Approved by **JERI**
 Orgn. Curriculum Department

Notes

Keep Books reading program for grades K-3 & Babb school.

Requisition #:32142

Approved by: JERI, STACY, BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
RS1	Super Saver	2.000	EA	150.0000	300.00
115-	10-423-1700-610- 648				
NR	Super Saver	2.000	EA	150.0000	300.00
115-	10-423-1700-610- 648				
CB	Super saver	2.000	EA	150.0000	300.00
115-	10-423-1700-610- 648				
LSW1A	Super Saver	3.000	EA	150.0000	450.00
126-	90-161-1700-610				
LSW2A	Super Saver	3.000	EA	150.0000	450.00
126-	90-161-1700-610				
LWNCB	Super Saver	3.000	EA	150.0000	450.00
126-	90-161-1700-610				
ER1	Super Saver	3.000	EA	150.0000	450.00
126-	90-161-1700-610				
BF	Super Saver	4.000	EA	150.0000	600.00
126-	90-161-1700-610				
SP	Super Saver	4.000	EA	150.0000	600.00
126-	90-161-1700-610				
MF1	Super Saver	4.000	EA	150.0000	600.00
126-	90-161-1700-610				
MF2	Super Saver	4.000	EA	150.0000	600.00
126-	90-161-1700-610				
CB	Super Saver	2.000	EA	150.0000	300.00
126-	90-161-1700-610				
RS1	Super Saver	2.000	EA	150.0000	300.00
126-	90-161-1700-610				

Bill To:**BROWNING PUBLIC SCHOOLS**

PO Box 610
 Browning, MT 59417-0610

PURCHASE ORDER**PO #:** 28586

Page: 2

Date Issued 08/03/18

To:

Vendor 8344
 PHONE () -
 FAX () -
 KEEP BOOKS
 THE OHIO STATE UNIVERSITY
 1100 KINNEAR ROAD ROOM 106
 COLUMBUS, OH 43212

Ship To:

Browning Public Schools
 ATTN: Curriculum Dept-Jeri Mat
 129 1st Ave SE Browning MT 594
 406-338-2715

Ship Via STANDARD
 Requested by CRYSTAL

Approved by JERI
 Orgn. Curriculum Department

Notes

Keep Books reading program for grades K-3 & Babb school.

Requisition #:32142

Approved by: JERI, STACY, BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
FF1	Super Saver	4.000	EA	150.0000	600.00
126-	90-161-1700-610				
RAC1C-GR	Super Saver	4.000	EA	150.0000	600.00
126-	90-161-1700-610				
LWN	Super Saver	4.000	EA	150.0000	600.00
126-	90-161-1700-610				
LF1	Super Saver	4.000	EA	150.0000	600.00
126-	90-161-1700-610				
LF1	Super Saver	2.000	EA	150.0000	300.00
126-	90-161-1700-610				
LWN	Super Saver	2.000	EA	150.0000	300.00
126-	90-161-1700-610				
FF1	Super Saver	2.000	EA	150.0000	300.00
126-	90-161-1700-610				
RAC1C-GR	Super Saver	2.000	EA	150.0000	300.00
126-	90-161-1700-610				
	Shipping	1.000	EA	930.0000	930.00
126-	90-161-1700-610				

Total	10230.00
--------------	-----------------

INSTRUCTIONS TO SUPPLIER

1. Please furnish above order less any educational discounts.
2. This P.O. will be voided if not shipped within 60 days of order date.
3. Purchase order number must appear on all documents and packages.
4. Ship all merchandise F.O.B. "Ship To" address. Prepay and bill shipping charges.
5. Do not mail invoices to "Ship To" address.
6. Do not attach invoice to carton containing merchandise.