

The Board of Directors of Pendleton School District 16R met in regular session at 6:00 p.m. on Monday, February 12, 2018 at the district office boardroom.

Present: Lynn Lieuallen, Chair  
Dale Freeman, Vice Chair  
Gary George  
Dave Krumbein  
Debbie McBee  
Michelle Monkman  
Steve Umbarger  
Chris Fritsch, Superintendent  
Michelle Jones, Director of Business Services  
Julie Smith, Director of Special Programs  
Matt Yoshioka, Curriculum Instruction & Assessment Coord.  
Tami Calvert, Secretary  
Phil Wright, East Oregonian

Chair Lieuallen informed the audience that anyone wishing to speak before the Board will need to sign the register prior to the Board meeting. The presentation should be brief and concise and should be held to no more than three minutes. You may offer objective criticisms of district operations and programs that are of concern to them; but in public session, the Board will not hear personal complaints of district personnel or any person connected with the district.

#### Opening and Call to Order

Chair Lieuallen called the meeting to order at 6:00 p.m. and welcomed the guests. Mrs. Lieuallen reminded those in attendance that the meeting is audio recorded. The group recited the Pledge of Allegiance.

#### Minutes of the Meeting

Chair Lieuallen asked if there were additions or corrections to the minutes of the special board meeting of January 2, 2018 and the regular board meeting of January 8, 2018. A motion to approve the minutes as presented was made by Dale Freeman, seconded by Steve Umbarger, and approved unanimously by the board.

#### Approval of Board Agenda

A motion that the February 12, 2018 regular board meeting agenda be approved as presented was made by Debbie McBee, seconded by Michelle Monkman, and approved unanimously by the board.

#### PHS All State Choir Students

Superintendent Fritsch introduced Cassidy Welch, Kaci Graber and Abel Galvan, Pendleton High School music students that were selected for the 2018 Oregon Music Educators Association All-State Choir. Mr. Fritsch presented each student with a certificate of achievement on behalf of the board.

### Pendleton Foundation Trust

Superintendent Fritsch announced that this evening we are honoring the Pendleton Foundation Trust Board in appreciation for their generous support of the school district. Mr. Fritsch presented to Kevin Hale, trust board member a certificate of appreciation on behalf of the board.

### City of Pendleton Councilors

Superintendent Fritsch welcomed City Council members Scott Fairley and McKennon McDonald to the meeting this evening. Mr. Fairley and Ms. McKennon addressed the city challenges and opportunities along with the progress that the city is making on addressing the council goals and the importance of keeping a strong partnership between the district and the city.

### Classified Employee Week

Superintendent Fritsch announced that Classified Employee Week is March 5-9, 2018. Mr. Fritsch read a proclamation and presented it to the OSEA President Teri McCoy. He noted that goodies will be delivered to each school on behalf of the board on March 7, 2018.

### National School Counseling Week

Superintendent Fritsch stated that Governor Kate Brown has signed a proclamation declaring February 5-9, 2-018 National School Counseling Week. Mr. Fritsch read the governors proclamation and shared a framed copy with each school counselor from every building in the district.

### Pendleton Association of Teachers

Jessica Sou and Athena Nelson had no report this evening.

### Oregon School Employees Association

Teri McCoy had no report this evening.

### Graduation Data Report

Matt Yoshioka reviewed the graduation data report for the 2016-17 school year. Mr. Yoshioka pointed out that the Pendleton School District four-year cohort rate is 82.98%, however the five year completer rate is 91.06%. The five-year completer rate is really something to be proud of because this shows that even if a student is not able to graduate within four years of high school, when given extra time and support they do graduate or earn a GED.

### Kindergarten Assessment Historical Results 2013-2017

Matt Yoshioka reviewed a kindergarten assessment historical results for school years 2013-2017. Testing math and English skills is done the first six weeks of school and noted that there is a definite correlation to students coming to kindergarten prepared.

### Leave Activity Report

Superintendent Fritsch reviewed the January 2018 staff attendance report.

### IMESD Board Talking Points

Mr. Fritsch summarized the IMESD February 2018 board talking points.

### PL874/Indian Education Issues

No Report

### Enrollment Report

Superintendent Fritsch shared the February 1, 2018 enrollment report. A student mobility report from August 29<sup>th</sup> – February 1, 2018 was also shared and pointed out that the majority of students leaving the district are moving out of town.

### 5 year Enrollment Comparisons

Superintendent Fritsch shared a five-year enrollment comparison. Mr. Fritsch noted that we are down 12 students from this time last year.

### ELL Outcomes

Julie Smith reviewed results for 2016-17 AMAO (Annual Measurement Achievement Objectives) for English Learners and shared a 5-year AMAO comparison.

### Branding Committee Report

The Branding Committee has met twice this school year. The framework for this committee is Goal # 4 in the 2017-2022 Strategic Plan. The committee has discussed public relations, district website, and recruiting packages, and how to communicate our achievements.

### Suggestions and Comments from Visitors

Becky Anderson, Andy McAnally, and Lauren Richards spoke on behalf of Principal Dan Greenough.

### Approval of Policy DDB

Superintendent Fritsch presented for a second reading and recommended approval of Policy DDB – Native American Impact Aid Funds. A motion to approve Policy DDB as presented was made by Michelle Monkman, seconded by Dave Krumbein, and approved unanimously by the board.

### Approval of School Calendars

Superintendent Fritsch presented calendars for the next three years for consideration and approval. A motion that the proposed calendars for school years 2018-19, 2019-20, and 2020-21 be adopted as presented with the understanding that the District and the Pendleton Association of Teachers representatives may meet to review and revise the conference days was made by Michelle Monkman, seconded by Steve Umbarger, and approved unanimously by the board.

**Approve Resolution # 2018-06 Open Enrollment 2018-2019 School Year**

Superintendent Fritsch recommended to the board the denial of open enrollment for the 2018-2019 school year. He explained that we will continue to utilize reciprocal agreements with surrounding districts.

A motion to approve Resolution # 2018-06 for the denial of open enrollment consent for the 2018-2019 school year be approved as presented was made by Dave Krumbein, seconded by Michelle Monkman, and approve unanimously by the board.

**Approve May 14, 2018 Regular Board Meeting Time Change**

Superintendent Fritsch informed the board that due to a conflict of events in the month of May, he is requesting to change the time of the regular board meeting to begin at 7:00 p.m. A motion that the May 14, 2018 regular board meeting be changed to begin at 7:00 p.m. was made by Debbie McBee, seconded by Michelle Monkman, and approve unanimously by the board.

**Approval of January 31, 2108 Financial Report**

Michelle Jones reviewed the financial report for January, explaining the revenue and expenditures for the month. A motion to approve the January 31, 2018 financial report as presented was made by Steve Umbarger, seconded by Michelle Monkman, and approved unanimously by the board.

**Approval of Grants**

Michelle Jones presented for approval the following grants:

<b><u>Altrusa International, Inc. of Pendleton</u></b>	
PHS – Lab Refrigerator	- \$122.00
PHS – ECMC	- \$300.00
Sherwood – RAZ Program	- \$300.00
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<b><u>Pendleton City Club</u></b>	
SMS – Shop Supplies	- \$500.00
<b><u>Carolyn Mayer</u></b>	
Financial Aid for Elementary Students	- \$25.00
<b><u>Philip Schmitz</u></b>	
PHS – Donation to the FRC Robotics Team	- \$200.00
<b><u>State of Oregon</u></b>	
2017/18 ASPIRE Partnership Grant	- \$2,600.00
<b><u>The Struve Fund</u></b>	
Athlete Financial Support – Cheer	- \$400.00

A motion to approve the receipts of the grants listed above and a letter of appreciation be sent to each agency was made by Debbie McBee, seconded by Steve Umbarger, and approved unanimously by the board.

**Approval of Gift Acceptance**

A motion that the following gift to the district be accepted and a letter of appreciation be sent to the donor on behalf of the board was made by Dale Freeman, seconded by Debbie McBee and approved unanimously by the board.

**Donated by Marquerite Gutierrez**

Strings Program – Stand Up Bass, Case, Stand, Music Book, Bow – Value \$2,000.00

**Approval of Personnel Report**

Superintendent Fritsch presented the following personnel report for the month for consideration and action:

**New Hire Recommendation**

**Classified:**

Lisa Cate	Night Custodian	PHS
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**Retirement Recommendations**

**Certified:**

Elizabeth Nirschl	1st Grade Teacher	Washington
Effective February 28, 2018 and will contract back through June 7, 2018		

**Resignation Recommendation:**

**Certified:**

Dan Greenough	Principal	PHS
Effective June 30, 2018		

Chad Patterson	Special Ed Teacher	SMS
Effective June 7, 2018		

**Classified:**

Mark Temple	Custodian	PHS
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**Extra Duty Recommendations**

**Baseball:**

Aaron Schmidt	Assistant Coach	PHS
Todd Kligel	Assistant Coach	PHS
Wes Armstrong	Assistant Coach	PHS
Mike Hodgen	Volunteer Varsity	PHS
Jackson Huth	Volunteer Varsity	PHS
TJ Presley	Volunteer Varsity	PHS
Tommy Lane	Volunteer Varsity	PHS
Travis Zander	Volunteer Varsity	PHS
Nic Endicott	Volunteer JV	PHS
Josh McKinstry	Volunteer JV	PHS
Justin Dessler	Volunteer Freshman	PHS
Brandon Benson	Volunteer Freshman	PHS

**Softball:**

Tim Cary	Head Coach	PHS
Jim Newland	Assistant Coach	PHS
Randy Crawford	Assistant Coach	PHS
Jeff Hamilton	Assistant Coach	PHS
Josh Grass	Volunteer	PHS
Kristan Garton	Volunteer	PHS

**Track:**

Maddy Naughton	Assistant Coach	PHS
Ben Bradley	Assistant Coach	PHS
Nicole Stewart	Assistant Coach	PHS
Jason Campbell	Assistant Coach	PHS
Nicole Bowden	Assistant Coach	PHS
Chris Thatcher	Assistant Coach	PHS
Bill Aney	Volunteer	PHS
Chance McGirr	Volunteer	PHS
Eric Oja	Volunteer	PHS
Jake Osborne	Volunteer	PHS
Bill Aney	Volunteer	PHS
Nicholas Jennings	Volunteer	PHS

**Tennis, Girls:**

Rocky Dillenburg	Head Coach	PHS
Mike Heriza	Volunteer	PHS
Jenna Senter	Volunteer	PHS
Jodie Harnden	Head Coach	SMS

**Tennis, Boys:**

Chris Holdman	Head Coach	PHS
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**Golf, Boys:**

Fred Phillips	Volunteer	PHS
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**Girls Golf:**

Paul Richards	Volunteer	PHS
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A motion to approve the personnel recommendations for February 12, 2018 as presented was made by Dave Krumbein, seconded by Debbie McBee, and approved unanimously by the board.

**Professional Development Opportunities for Board Members**

**PACE Day: Safe and Secure Schools**  
**April 19, 2018 at the Salem Convention Center**

**Summer Board Conference**  
**July 20-22, 2018 at the Riverhouse in Bend**

**Future Meetings**

Gary George would like Mid-Columbia Bus Company to give a report at the next board work session.

**Convene Executive Session**

Chair Lieuallen advised that the school board will now meet in executive session per ORS 192.660 (2)(i) to review and evaluate the employment-rated performance of the superintendent which allows the board to meet in executive session.

Representatives of the news media and designated staff shall be allowed to attend. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. No recording of the executive session is allowed without express permission from the board. No final decision may be made in executive session, except for a student expulsion. At the end of the executive session we will return to open session.

Chair Lieuallen recessed the regular board meeting at 7:35 p.m.  
Chair Lieuallen called executive session to order at 7:40 p.m.  
Chair Lieuallen reconvened the regular board meeting at 9:06 p.m

A motion that the contract of the Superintendent of Schools be extended to a 3 year contract expiring June 30, 2020 and to lengthen the without cause clause to 1 year was made by Debbie McBee, seconded by Michelle Monkman, and approved unanimously by the board.

Meeting adjourned at 9:07 p.m.

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Chair

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Superintendent

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Secretary

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Date