

**Minutes of Regular Meeting  
August 22, 2023**

**Board of Trustees  
Collin County Community College District**

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Collin County Community College District conducted its Regular Monthly Board of Trustees meeting on Tuesday, August 22, 2023, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chair Andrew Hardin presiding. Trustees in attendance were Ms. Cathie Alexander, Dr. Robert Collins, Mr. Greg Gomel, Mr. Andrew Hardin, Dr. Raj Menon, Mr. Jim Orr, Mr. Jay Saad, and Ms. Megan Wallace. Ms. Stacy Arias was absent.

**CALL TO ORDER: 5:35 p.m., Board Room 139, CHEC.**

**ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION**

**Chair Hardin adjourned the regular meeting to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 et seq., to wit at 5:36 p.m.**

Section 551.074 Personnel Matters

- a. Discuss appointment, employment, evaluation, reassignment, duties, or responsibilities of college employees, including Police Department and Facilities/Construction departmental employees
- b. Discuss employment contract for the college's District President

Section 551.071 Consultations with Attorney

- a. Consultation with the college's General Counsel on a matter in which the attorney has an ethical duty of confidentiality

Section 551.076 and 551.089 Deliberations Regarding Security Devices or Security Audits

- a. Discuss deployment or specific occasions for implementation of security devices or security personnel

**RECONVENE REGULAR MEETING: 7:01 p.m., Board Room 139, CHEC.**

1. Pledges of Allegiance

**WELCOME STUDENT VISITORS**

**PRESENTATIONS**

1. Recognition of Employees on the Occasion of Their Retirement - Dr. Neil Matkin, District President
2. Outstanding Professor of the Year Winner - Dr. Mary Weis, Professor of Biology

3. Outstanding Adjunct Professor of the Year Winner - Craig Leverette, Campus Provost Frisco/Celina
4. Professor Emeriti - Craig Leverette, Campus Provost Frisco/Celina
5. R.O.S.E. Award Winners - Genevieve Northup, Staff Council President and Manager of Employee Success
6. Collin College Police Department Reorganization - Dr. Bill King, Executive Vice President

## **PUBLIC COMMENT**

Tony Rike, TMPA.

## **Approval of the August 22, 2023 Consent Agenda Items**

### **2023-08-2-C1 Approval of the Minutes of the July 28, 2023 Regular Meeting**

### **2023-08-2-C2 Consideration of Approval of Course Fee and Fee Modification Requests for Spring and Summer 2024**

On motion of Trustee Gomel, and second of Trustee Collins, the August 22, 2023 Consent Agenda was approved by a vote of 8-0.

## **CONSIDERATION OF ACTION ON AGENDA ITEMS**

### **2023-08-2-1 Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies: CDB (Local) Accounting – Inventories – ADD; CT (Local) Intellectual Property; CU (Local) Research – ADD; DEB (Local) Compensation and Benefits – Fringe Benefits; DH (Local) Employee Standards of Conduct; DHC (Local) Employee Standards of Conduct – Child Abuse and Neglect Reporting - DELETE – moved to DHB (Local); EJ (Local) Miscellaneous Instruction Policies - DELETE – moved to CU (Local)**

Discussion: Trustee Collins, Chair of the Organization, Education, and Policy Committee, brought forth a first reading of Local Board Policy.

No action was required.

### **2023-08-2-2 Report Out of the Finance and Audit Committee and Consideration of Approval of the Facility and Patio Space Fees Effective September 1, 2023**

Discussion: Trustee Saad, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the facility and patio space fees effective September 1, 2023.

The motion was approved 8-0 as presented.

### **2023-08-2-3 Report Out of the Finance and Audit Committee and Consideration of Approval of the Appointment of Authorized Representatives to Engage in Investment Transactions with TexPool**

Discussion: Trustee Saad, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the appointment of authorized representatives to engage in investment transactions with TexPool.

The motion was approved 8-0 as presented.

**2023-08-2-4 Consideration of Approval of the 2023-2024 Budget**

On motion of Trustee Menon, and second of Trustee Gomel, this item was approved by a vote of 8-0. A copy of the budget presentation is attached.

**2023-08-2-5 Consideration of Approval of a Resolution Setting the 2023 Tax Rate**

On motion of Trustee Menon, and second of Trustee Saad, this item was approved by a vote of 8-0.

**2023-08-2-6 Consideration of Approval of a Resolution Designating the Collin County Tax Assessor Collector as Officer to Calculate the Tax Rate**

On motion of Trustee Collins, and second of Trustee Orr, this item was approved by a vote of 8-0.

**2023-08-2-7 Consideration of Approval of the Collin College Master Plan Priorities and Strategic Plan Goals**

On motion of Trustee Menon, and second of Trustee Collins, this item was approved by a vote of 8-0.

**2023-08-2-8 Consideration of Approval for FY2023-2024 Salary Increases**

On motion of Trustee Menon, and second of Trustee Saad, this item was approved by a vote of 7-0. Trustee Orr recused himself from the vote.

**2023-08-2-9 Consideration of Approval of the FY2023-2024 Salary and Three-Year Employment Contract for the District President**

On motion of Trustee Gomel, and second of Trustee Menon, this item was approved by a vote of 8-0.

**2023-08-2-10 Consideration of Approval of the Bid Report for August 22, 2023**

Discussion: Melissa Irby, Chief Financial Officer, presented the Bid Report for August 22, 2023, which included two contract revisions, one purchasing cooperative, and one statutory exemption:

**Contract Revisions**

Purchase Request #1	\$	130,000
Help Desk Services		
Purchase Request #2		115,000
Custodial Services for Plano Campus		
<b>Total of Contract Revisions</b>		<hr/> 245,000

**Purchasing Cooperative**

Purchase Request #3	0
Purchasing Cooperatives	

**Statutory Exemption**

Purchase request #4	32,725,805
Spend Authorization for Statutory Exemptions	

<b>Total of Statutory Exemption</b>	<u>32,725,805</u>
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<b>Grand Total</b>	<u>\$ 32,970,805</u>
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On motion of Trustee Gomel, and second of Trustee Saad, this item was approved by a vote of 7-0. Trustee Menon recused himself from the vote.

**PUBLIC COMMENT**

There was no additional public comment.

**INFORMATION REPORTS**

Trustee Travel Expense Summary FY2022-2023

Workday Student Status Report for August 2023

Personnel Report for August 2023

Revenues and Expenses as of July 31, 2023

Statement of Net Position as of July 31, 2023

Monthly Investment Report as of July 31, 2023

**PRESIDENT'S AND BOARD ANNOUNCEMENTS**

Comments on: workshops, seminars, and conferences taking place at the College; awards received; accomplishments and appointments at the local, state, and national level; published articles and newspaper reports; upcoming events; and recent news.

**ADJOURNMENT**

Chair Hardin adjourned the meeting of the Board of Trustees of Collin County Community College District at 8:25 p.m.