



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, ILLINOIS
RECORD OF PROCEEDINGS OF A REGULAR SESSION
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, March 12, 2018, at 7:00 p.m. at the Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois

1. CALL TO ORDER (Bylaws 0163 & 0164)

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Grosso.

Board members present: Taylor Egan, Policy Committee Chair Leslie Juby, Mike McCormick, Vice President Kelly Nowak, Mary Stith, President Mark Grosso. Late: None. Absent: Finance Committee Chair Dave Lamb.

The President welcomed everyone, reminded them to sign the attendance record, and lead them in the Pledge of Allegiance.

District staff present: George Petmezas, Principal Mill Creek School; Tom Rogers, Principal Geneva High School; Jill Marsh, K-8 Science Instructional Facilitator; Todd Latham, Director Business Services; Laura Sprague, Communications Coordinator; Shonette Sims, Director Learning & Teaching; Dr. Andy Barrett, Assistant Superintendent of Learning & Teaching; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Kent Mutchler, Superintendent.

Others: Becky Giltz, Laurie Perry, Carrie Sheridan, Sara Karlson, Luisa & Russ Lee, Jason Davis, Charlotte Davis, Susan D'Onofrio, Lyndsey Gerbec, Lauren Geis, Lily Karlson, Kelli Kaufman, Triana Lee, Fiona McManus, Kasey Murphy, Riley Naselli, Madeline O'Rourke, Alexis Pender, Samantha Scolaro, Kyla Sheridan, Mackinzie Sheridan, Sydney Sheridan, Jeanine Wagner, Amanda Werner.

2. APPROVAL OF MINUTES (Bylaw 0168.1)

- 2.1 Regular Session, February 26, 2018
- 2.2 Executive Session, February 26, 2018

Motion by McCormick, second by Nowak, to approve the above-listed minutes, items 2.1-2.2. On roll call, Ayes, six (6), Egan, Juby, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, one (1), Lamb.

3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

- 3.1 Tradition of Excellence: GHS Students (Policy 5451)
Varsity Dance Team, Boys Wrestling

Wrestling State Qualifiers
Michael Donatelli

Honor Nguyen

Dance Team State Qualifiers

Charlotte Davis
Susan D'Onofrio
Lyndsey Gerbec
Lauren Gies
Lily Karlson
Kelli Kaufman
Triana Lee

Fiona McManus
Kasey Murphy
Riley Naselli
Madeline O'Rourke
Alexis Pender
Ashley Pender
Carly Ruggeri

Samantha Scolaro
Julianna Severino
Kyla Sheridan
Mackinzie Sheridan
Sydney Sheridan
Jeanine Wagner
Amanda Werner

3.2 Scientific Thinkers – MCS

Jill Marsh, along with staff and students from Mill Creek School, shared with the Board what they are learning during science in kindergarten. Mystery Science is the new K-5 Science curriculum, and students love it. Each lesson contains a mystery that the students have to solve. In the unit being presented, it is the student's first concept of "force". They investigate how pushing forces can change the speed and direction of falling objects. They then design and test a solution to protect their town from falling rocks. The students, using what they learned in the lesson, worked with Board members to find solutions.

4. PUBLIC COMMENTS

Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the [Welcome to Our Meeting](#) brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.

None.

5. SUPERINTENDENT'S REPORT (Policy 1210)

Dr. Mutchler shared that the district recently went through a compliance audit with the Kane County ROE and is waiting for a final report. A thank you to Dr. Barrett and Mrs. Sims for their work on all of the professional development taking place in the district. A lot of collaboration goes into this.

Dr. Barrett shared that at a recent Board meeting he gave a presentation on a professional development (PD) series and took steps to make changes and offer more PD for teachers during the recent countywide institute day. There were multiple host sites around the county with many topics such as social/emotional, content area and technology. There was great feedback on a group that was willing to take a risk and try something new right here in Geneva. We hosted a session that was called a "self-directed" PD day. The participants had to come up with a proposal, and using new technology they are learning, apply it to what they have learned. There are still PD days coming up, and we hope that our teachers will have the opportunity to participate in more "self-directed" time.

Ms. Sprague shared that she has been working with the Communications Task Force on a community engagement series with emphasis on two-way communication. Some of the things the Task Force is working on are how to better engage with the community and how to have two-way dialogue to share what is happening in the district in order to get feedback. Throughout the year, the Task Force plans to meet with different groups in the community to have conversations about what works, what questions they have, how can we help them better communicate with the people around them and what's happening in our schools. The Task Force recently met with area realtors at Geneva High School, where they shared what's happening in the district and in key content areas. This group showed great interest, and we look forward to reaching out to other groups in the near future.

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

6.1 Annual Resolution for Dismissal: Certified Part-time Teachers (Policy 3140)

Dr. Law shared that this resolution is done annually to allow the district better flexibility and to prevent being overstaffed in the fall. Part-time teachers will be brought back as needed, if available.

Motion by Nowak, second by Egan, to approve the above-listed resolution, item 6.1. On roll call,

Ayes, six (6), Egan, Juby, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, one (1), Lamb.

6.2 Annual Resolution for Dismissal: Certified Teachers Covering Leave of Absence (Policy 3140)
Dr. Law shared that these are teachers who are covering leaves of absence that end when school is out.

Motion by Juby, second by Nowak, to approve the above-listed resolution, item 6.2. On roll call, Ayes, six (6), Egan, Juby, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, one (1), Lamb.

6.3 Annual Resolution for Joint Agreement as Part of the FVCC (Policy 2451.01)

Dr. Mutchler shared that this Joint Agreement is done annually and that we have students who participate in this program.

Motion by Juby, second by Nowak, to approve the above-listed resolution, item 6.3. On roll call, Ayes, six (6), Egan, Juby, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, one (1), Lamb.

6.4 Policy 8432 – Chemical Safety Acts, Revised

Dr. Mutchler shared that this policy has been revised to comply with the law.

Motion by Juby, second by Egan, to approve the above-listed policy, item 6.4. On roll call, Ayes, six (6), Egan, Juby, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, one (1), Lamb.

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

7.1 Board Meeting/Presentation Schedule

This schedule is on our agenda at every meeting to keep the community informed of what topics will be up for discussion at each meeting. Please know that this schedule can change at any time, and we encourage everyone to look at it.

8. INFORMATION

8.1 Suspension Report

9. CONSENT AGENDA (Bylaw 0166.1)

9.1 Monthly Financial Reports & Interfund Transfers

9.2 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 1520, 3120, 4120)

Resignations Certified Staff

Behlow, Laura, MCS, Grade 2, 1.0 FTE, effective 6/1/18

Family and Medical Leave Certified Staff

McGowen, Katie, FES, Grade 2, 1.0 FTE, effective 3/15/18-4/2/18

Doty, Emily, GHS, Guidance Counselor, 1.0 FTE, effective 8/20/18-11/14/18

Leave of Absence

Highmark, Meredith, HES, Grade 1, 1.0 FTE, 2018-2019 1st year

New Hires Support Staff

Perillo, Jessica, GHS, Special Education Assistant, 9 month, effective 3/12/18

Resignations Support Staff

Swanson, Chrissy, HSS, Special Education Assistant, 9 month, effective 3/12/18

Family and Medical Leave Support Staff

Bailey, Jeannie, GHS, Administrative Assistant, 10 month, effective 2/26/18-3/12/18

Carrino, Cathy, WAS, Special Education Assistant, 9 month, effective 3/5/18-4/2/18

Waller, Jan, CO, Administrative Assistant, 12 month, 4/3/18-4/18/18

Retirement Support Staff

Ward, Daniel, All Buildings, Custodian, 12 month, effective 5/4/18

9.3 Bid Summary/Award: Bid Summary/Award: \$373,825, CDW Government LLC, HPE Network Switches

9.4 Bid Summary/Award:

9.5 Bid Summary/Award: \$60,083.50, Midland Paper Company, copy paper

9.6 Revised Budget for the 2018-19 Technology Capital Plan
Motion by Juby, second by Stith, to approve the above-listed items 9.1-9.5. On roll call, Ayes, six (6), Egan, Juby, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, one (1), Lamb.

10. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION

None.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board

The Facility Task Force met today at Geneva High School where they had a very informative meeting. They discussed the floors at the high school and looked at the lighting system in the auditorium. Scott Ney will work on getting preliminary bids for these projects for the Task Force to review. The Geneva Academic Foundation met recently, where they talked about their upcoming under 21 karaoke night on April 29th from 3-6 p.m. and the Portillo's fundraising night on April 22nd. A big thank you to Laura Sprague for her work with the Communications Task Force. Thank you to staff and Board members for attending the recent IASB Kishwaukee dinner at GHS. Many students participated in this event by cooking, serving, making centerpieces, providing entertainment and giving school tours. There are more IASB workshops coming up, and we hope administrators and Board members will sign up. During the recent IASB dinner, there was an adult resource service fair taking place that had some great handouts. It was extremely informative. The Geneva Coalition for Youth met recently to go over feedback from the Chick Chat workshop. We were told that this workshop will be renamed next year. The Geneva Theater Boosters are proud to announce that "Into the Woods" will be debuting this week. They have invited The Greenfields and other area retirement homes to come watch. One Board member attended the quarterly IASB meeting, where they elected Tom Bertram as the next IASB President beginning in July. In April, a Board member will be attending the National School Board Association Conference. The girls' basketball tournament on Friday and Saturday was exciting! Congratulations to our girls!

12. NOTICES / ANNOUNCEMENTS

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/(c)(2)]. (Bylaw 0167.2)

At 7:50 p.m., motion by McCormick second by Nowak, to go into executive session to consider matters pertaining to collective negotiating matters between the public body and its employees or their representatives. On roll call, Ayes, six (6), Egan, Juby, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, one (1), Lamb.

At 8:59 p.m., the Board returned to open session.

14. ADJOURNMENT

At 9:00 p.m., motion by McCormick, second by Egan, and with unanimous consent, the meeting was adjourned.

APPROVED _____
(Date)

PRESIDENT

SECRETARY _____

RECORDING SECRETARY