

COMMUNITY EDUCATION COORDINATOR

EMPLOYER: District #308 Nevis, MN

EMPLOYEE: Melvin Buckholtz

Contract Year: July 1 – June 30

This contract is for the services as Community Education Coordinator for the Nevis School District.

This contract provides compensation by the Nevis School District for services as follows:

Community Education Salary:

2025 - 2026 Contract Year \$23,889.00 Plus negotiated settlement

2026 -2027 Contract Year \$23,889.00 Plus negotiated settlement

The Community Education Coordinator position is a 12 month, 20 hours per week position. The Community Education Coordinator has the right to flex their time, but the District will have priority needs met first.

Benefits:

PERA

Health Insurance – Fully paid Single (PEIP Advantage HSA Compatible Plan or its equivalent.) when combined with .94 FTE Cultural Liaison Assistant position.

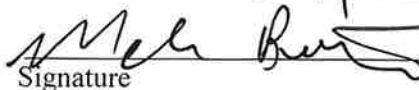
VEBA (HRA) \$2,000.00 annually when combined with Cultural Liaison Assistant Position– Must be enrolled in Health Insurance

School provided cell phone.

This employee shall remain an "employee at will," however, may be terminated or contract may be modified at anytime at the discretion of the Board of Education.

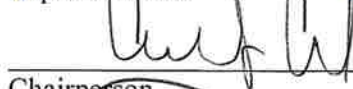
If provisions of the Patient Protection and Affordable Care Act (PPACA) require contractual revisions, the parties mutually agree to reopen this contract to address those revisions.

In witness thereof I have subscribed my signature this 23 day of July 2025.


Signature

In witness thereof I have subscribed my signature this _____ day of _____ 2025.


Superintendent


Chairperson


Clerk

TECHNOLOGY COORDINATOR

EMPLOYER: District #308 Nevis, MN

EMPLOYEE: Marcus Oatis

Contract Year: July 1 – June 30

Technology Coordinator Salary:

25 – 26 Contract Year \$72,000.00 Plus Negotiated Settlement

26 – 27 Contract Year \$72,000.00 Plus Negotiated Settlement

Benefits:

PERA

Health Insurance- Fully paid Single

VEBA (HRA) - \$2,000.0 prorated over pay periods - Must be enrolled in Health Insurance
Single/2-Party/Family

403 (b) TSA Match (\$100.00 per month - \$1,200.00 Annually)

15 days - a combination of sick leave / ESST leave per year. The District will only provide ESST designated leave to the minimum extent required by law. (Based on 8 hours per day) Employee may carryover 130 days of sick leave. Accumulated sick leave is not paid out upon termination of employment.

Paid Vacation: 15 days of vacation per year. (8 hours per day) Individual will be able to accumulate 15 days annually with permission of the Superintendent.

Paid Holidays -	New Year's Day	Thanksgiving Day
	Good Friday	Friday after Thanksgiving
	Memorial Day	Christmas Day
	Labor Day	Independence Day
	Two Floating Holiday Days	Juneteenth

This employee shall remain an "employee at will," however, may be terminated or contract may be modified at anytime at the discretion of the Board of Education.

If provisions of the Patient Protection and Affordable Care Act (PPACA) require contractual revisions, the parties mutually agree to reopen this contract to address those revisions.

In witness thereof, I have subscribed my signature this 23 day of July 2025.



Employee

In witness thereof, I have subscribed my signature this ____ day of ____ 2025.



Superintendent



Chairperson



Clerk

Facilities Manager

EMPLOYER: District #308 Nevis, MN

EMPLOYEE: Dustin Wroolie

Contract Year: July 1 – June 30

This contract is for the services as Facility Manager for the Nevis School District and provides compensation as follows:

25 – 26 Contract Year \$79,310.00 Plus Negotiated Settlement

26 – 27 Contract Year \$79,310.00 Plus Negotiated Settlement

Benefits:

PERA

Health Insurance- Fully paid Single (Nevis Public School's PEIP Advantage HSA Compatible Plan or its equivalent).

VEBA (HRA) \$2,000.0 prorated over pay periods - Must be enrolled in Health Insurance

403 (b) TSA Match (\$167.67 per month - \$2,000.00 Annually)

15 days - a combination of sick leave / ESST leave per year. The District will only provide ESST designated leave to the minimum extent required by law. (Based on 8 hours per day) Employee may carryover 130 days of sick leave.

Life Insurance and Accidental Death & Dismemberment \$45,000.00 each

Paid Vacation: 15 days of vacation per year. (8 hours per day) Vacations shall be taken when school is not in session, unless mutually agreed upon between the employee and the Superintendent. Subject to approval of the Superintendent, twelve (12)-month employee may accumulate and carry over ten (10) days of vacation.

Paid Holidays -	New Year's Day	Thanksgiving Day
	Good Friday	Friday after Thanksgiving
	Memorial Day	Christmas Day
	Labor Day	4 th of July
	Two Floating Holiday Days	Juneteenth

This employee shall remain an "employee at will," however, may be terminated or contract may be modified at anytime at the discretion of the Board of Education.


If provisions of the Patient Protection and Affordable Care Act (PPACA) require contractual revisions, the parties mutually agree to reopen this contract to address those revisions.

In witness thereof, I have subscribed my signature this 21 day of July 2025.

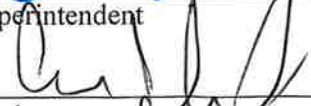


Employee


In witness thereof, I have subscribed my signature this _____ day of _____ 2025.



Superintendent



Chairperson



Clerk

EMPLOYER: District #308 Nevis, MN
 EMPLOYEE: Theresa McBrady

Contract Years: July 1, 2025 - June 30, 2027

This contract is for the services as Payroll and Employee Benefits Coordinator for the Nevis School District and provides compensation as follows:

25 – 26 Contract Year \$33.60 per hour Plus negotiated Settlement
 26 – 27 Contract Year \$33.60 per hour Plus negotiated Settlement
 Longevity - \$800.00

Hours documented using Time Tracker in SmarterR

40 Hour week - September thru May - Monday thru Friday - 7:00 A.M. to 3:30 P.M.
 with 1/2-hour duty free lunch included.

37.5 Hours week - during balance of the year with overtime paid after 37.5 hours. 7:00 A.M. to 4:30 P.M. Mon - Wed
 7:00 A.M. to 4:00 P.M. on Thursday

Benefits:

PERA

Health Insurance- Fully paid Single PEIP HSA Plan or its equivalent.

VEBA (HRA) paid by district annually - \$2,000.00 Must be enrolled in Health Insurance

403 (b) TSA Match (\$167.67 per month - \$2,000.00 annually)

3 Personal Days (8 Hours per Day) Accumulative to 4 days

3.5 Special Leave Days

15 days - a combination of sick leave / ESST leave per year. The District will only provide ESST designated leave to the minimum extent required by law. (Based on 8 hours per day) Employee may carryover 130 days of sick leave.

Life Insurance and Accidental Death & Dismemberment \$45,000.00 each (District Pays)

Paid Vacation: 5 weeks - 4 weeks after 12 (twelve) years of service (Anniversary Date - 09-19-2005) and 1 with contract.

Paid Holidays -	New Year's Day	Thanksgiving Day	Labor Day	Juneteenth
	Good Friday	Friday after Thanksgiving	Independence Day	
	Memorial Day	Christmas Day	Two Floating Holidays	

Severance: Upon completion of 20 years of continuous service with the Nevis Public School, employee shall be eligible for severance pay pursuant to termination of employment. Upon severance of employment, employee will be paid \$100.00 per year of service to the District. Severance payment will be administered with the employee's final paycheck in the form of a Health Care Savings Plan pursuant to M.S. Chapter 352.98. If the employee is deceased on the date of their last paycheck, the payout shall be made in cash to their designated beneficiary.

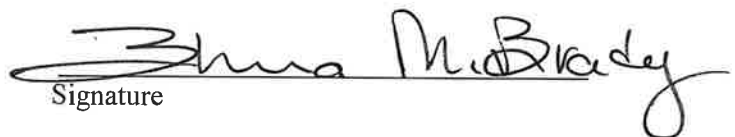
The unused portion on any year's sick leave may accumulate to a total of 130 days. Upon retirement from the district, employees who have achieved 10 years of continuous service with the district and are at least 55 years of age may sell back no more than 130 days of sick leave at 50% of their current rate of pay, not to exceed \$10,000.00. Severance payment will be administered with the employee's final paycheck in the form of a Health Care Savings Plan pursuant to M.S. Chapter 352.98. If the employee is deceased on the date of their last paycheck, the payout shall be made in cash to their designated beneficiary.

May sell back up to 15 days of personal, special, and vacation leave at the end of the year for \$180.00 per day. Request for payment must be made by June 15th of each year and will be paid no later than June 30th.


This employee shall remain an "employee at will," however, may be terminated or contract may be modified at any time at the discretion of the Board of Education.

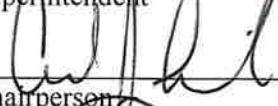
If provisions of the Patient Protection and Affordable Care Act (PPACA) require contractual revisions, the parties mutually agree to reopen this contract to address those revisions.


In witness thereof I have subscribed my signature this 17th day of July 2025.


Signature

In witness thereof I have subscribed my signature this ____ day of ____ 2025.


Superintendent


Chairperson


Clerk

Date 7.23.25
Date