

PUBLIC INPUT FORM

*Please present this form to
Board President prior to Opening of
Board of Education Meeting at 7:30 p.m.*

Name _____

Date of Meeting _____

Address _____

Group Affiliation _____
(If Applicable)

General Topic - Title

Brief explanation of topic to be discussed:

PLEASE SEE PUBLIC INPUT/PARTICIPATION RULES ATTACHED

BYRON AREA SCHOOLS

Public Input/Participation at Board of Education Meetings

Participation may be allowed at other points during the board meeting provided the following guidelines are followed:

- The presiding officer shall indicate that comments will be accepted from the audience.
- Any person wanting to make a statement must state their name, address and group affiliation, if appropriate, after the presiding officer has officially recognized them.
- Statements will be limited to 3 minutes during this discussion.
- No person shall be given permission to talk before all others who are interested have been given the opportunity to speak.
- Participants shall direct all comments to the Board and not to staff or other participants.
- The presiding officer will have the right to interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.
- All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- The presiding officer may request the assistance of law enforcement officials in the removal of a disorderly person when that person's conduct interferes with the orderly conduct progress of the meeting.
- The presiding officer may call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
- The presiding officer will make the determination if an immediate answer or response is needed or if the response will be delivered at a later date.