

## POLICY 4062

### Curriculum: College Course Work

#### A. Definitions

1. "Concurrent enrollment" means enrollment in a course that allows a student to earn credit both towards high school graduation and at an institution of higher education.
2. "Eligible institution" means a degree-granting institution of higher education or a technical college within the state system of higher education or a degree-granting institution of higher education or a technical college within the state system of higher education that offers an online concurrent enrollment course.
3. "Eligible student" means a student who
  - a. is enrolled in and counted towards average daily membership in a school within the District,
  - b. has on file a plan for college and career readiness, and
  - c. is in grade 9, 10, 11 or 12.
4. "Eligible instructor" means an instructor who is either employed as faculty by an eligible institution or who is employed by the District and meets the requirements of [Utah Code § 53E-10-302\(6\)](#) or, for accelerated foreign language students, meets the requirements of [Utah Code § 53E-10-307\(1\)\(e\)\(i\)](#).  
  
[Utah Code § 53E-10-301\(2\), \(4\), \(5\), \(6\) \(2025\)](#)  
[Utah Code § 53E-10-302\(6\) \(2024\)](#)  
[Utah Code § 53E-10-307\(1\)\(e\)\(i\) \(2026\)](#)  
[Utah Code § 53H-1-101\(5\), \(6\) \(2025\)](#)  
[Utah Code § 53H-1-102\(1\) \(2025\)](#)
5. "Designated institution of higher education" means an eligible institution designated by the Utah Board of Higher Education to provide a course or program of study within a specific geographic region.

[Utah Code § 53E-10-303\(1\) \(2024\)](#)

#### B. Establishing Concurrent Enrollment Courses

1. The District may establish concurrent enrollment courses by entering into a contract with an institution of higher education to provide such courses. The District and the institution of higher education must
  - a. ensure that the course instructor is an eligible instructor,
  - b. establish qualifying academic criteria for enrollment in the course,
  - c. ensure that students enrolling are eligible students, and
  - d. coordinate advising of the eligible students.
2. In establishing student eligibility for a concurrent enrollment course, the requirements shall be sufficiently selective to predict a successful experience and satisfy the restrictions set out in Utah State Board of Education rules. The District is primarily responsible for identifying students who are eligible to participate in a concurrent enrollment course.

[Utah Admin. Rules R277-701-7\(2\), \(3\) \(November 21, 2025\)](#)

3. In establishing a particular concurrent enrollment course, the District must first offer to contract with the designated institution of higher education for the course. If the designated institution of higher education chooses not to offer the course, does not respond to the District's proposal within 30 days, uses instructional materials that are sensitive materials or otherwise prohibited for use in K-12, or reaches enrollment capacity for the course and prohibits expanding the course with an eligible instructor, the District must then contract with another eligible institution to provide the course.

[Utah Code § 53E-10-303\(4\) \(2024\)](#)

[Utah Admin. Rules R277-701-7\(5\) \(November 21, 2025\)](#)

4. The District and the institution of higher education must provide the State Superintendent and the Utah System of Higher Education with proposed new course offerings, including syllabi and curriculum materials, by November 15 of the year preceding the school year in which the courses would be offered.

[Utah Admin. Rules R277-701-8\(3\) \(November 21, 2025\)](#)

5. The student is responsible for expenses and arrangements associated with college enrollment as provided for in [Utah Code § 53E-10-305](#). The student may apply for a fee waiver if appropriate under the District fee waiver policy for class-related costs including consumables, lab fees, copies, material costs, application fees and

textbooks. Unless otherwise provided by agreement with the institution of higher education, the District is responsible for fee waivers.

[Utah Code § 53E-10-305 \(2024\)](#)

[Utah Code § 53G-7-503\(2\)\(b\)\(iii\) \(2025\)](#)

[Utah Admin. Rules R277-701-11\(3\), \(4\) \(November 21, 2025\)](#)

#### C. Participation Form and Parental Permission

1. Before allowing an eligible student to participate in a concurrent enrollment course, the District and the institution of higher education must ensure that the student has, for the current school year
  - a. submitted a completed participation form which includes the signature of the student's parent indicating permission to participate and
  - b. signed an acknowledgment of program participation requirements. (The participation form shall be that which is created by the Utah Board of Higher Education.)

[Utah Code § 53E-10-304 \(2020\)](#)