

**Region One Education Service Center
Board of Directors Meeting**

STATE OF TEXAS §

COUNTY OF HIDALGO §

February 21, 2017

Minutes

The Board of Directors met on **Tuesday, February 21, 2017** at Region One Education Service Center, Brownsville Extension Office. **Dr. Manuel Gomez, Jr., Chairperson, established a quorum and called the meeting to order at 11:00 a.m.** The invocation was given by Executive Director, Dr. Cornelio Gonzalez. The Pledge of Allegiance and the Texas Pledge were led by Board Vice-Chairperson, Mrs. Alicia E. Requenez.

Members Present Dr. Manuel Gomez, Jr., Chairperson; Mrs. Alicia E. Requenez, Vice-Chairperson; Mr. Ricardo Gutierrez, Secretary; Mr. George Banda, Mr. Raul R. Chapa, Mr. Ruben Cortez, Jr., Mr. Pete Garcia, Board Members.

Members Absent Mrs. Laura M. McCoy

Others Present Dr. Cornelio Gonzalez, Executive Director; Dr. Eduardo Cancino, Deputy Director; Ms. Frances Guzman, Deputy Director; Dr. Marco Antonio Lara, Jr., Deputy Director; Mr. Benjamin Avalos, Ms. Theresa Cantu, Ms. Kathleen Estrada, Ms. Annette S. Garcia, Ms. Carmen Garcia, Ms. Jodi-Beth Moreno, Ms. Celina Perez, Ms. Gloria Perez, Ms. Lori Ramos, Ms. Angela I. Rocha, staff; Kristina Leal, Half Associates, Inc.

Public Comment No groups or individuals were present to address the board.

Executive Director’s Report **Brownsville Extension Office Report**
At the request of Dr. Gonzalez, Ms. Carmen Garcia, Curriculum and Instruction Director at the Brownsville Extension Office, provided an update on services offered from the Cameron County location. Ms. Garcia provided a three-year comparison in the number of staff trained as well as a three-year revenue comparison for the Brownsville Office. An increase was evident in both comparisons. Ms. Garcia briefed the Board on several initiatives currently offered to teachers, as well as campus and district administrators in the surrounding school districts and charter schools. In closing, Ms. Garcia provided a list of new initiatives to be offered out of the Brownsville Office in the summer of 2017 and for the 2017-2018 school year.

Personnel Matters

Additions/New: **Rodney Elizondo**
Assignments Office of Administrative & School Support
Specialist – Health & Safety
Effective – February 6, 2017

Dr. Socorro Espinoza
Office of Curriculum, Instruction, and
Assessment

Director-Educator Effectiveness and
Performance Based Compensation
Effective – February 1, 2017

Patricia Gomez
Office of Curriculum, Instruction, and
Assessment
Specialist – Mathematics
Effective – February 1, 2017

Dorothy Gomez
Office of Early Learning
ECI – Case Manager
Effective – February 13, 2017

Lucio Mendoza
Office of Curriculum, Instruction, and
Assessment
Coordinator – Educator Effectiveness and
Performance Based Compensation
Effective – February 13, 2017

Elizabet Palacios
Office of Curriculum, Instruction, and
Assessment
Specialist – Mathematics
Effective – February 8, 2017

Christine Reyes
Office of Early Learning
Speech Language Pathologist
Effective – February 3, 2017

Felicia Salinas
Office of Curriculum, Instruction, and
Assessment
Specialist – TIF Reading
Effective – February 13, 2017

Manuela Stangl
Office of Curriculum, Instruction, and
Assessment
Specialist – TIF Reading
Effective – February 6, 2017

Rose Zuniga
Office of Curriculum, Instruction, and
Assessment
Specialist – TIF College/Career
Effective – February 6, 2017

Check Register – Dr. Cornelio Gonzalez, Executive Director, informed the Board that the Center’s check register for the month of January, 2017 was included for the Board’s review.

On a motion made by Mr. Ricardo Gutierrez and a second by Mrs. Alicia E. Requenez the Board of Directors approved consent agenda Items 6-12 as listed below:

Minutes of January 17, 2017 Board of Directors Meeting	Approval of the minutes of the January 17, 2017 Board of Directors meeting as presented.
Budget Amendments for January, 2017	Approval of the Budget Amendments for January, 2017 as presented.
Expenditure Reports as of January 31, 2017	Approval of the Expenditure Reports as of January 31, 2017 as presented.
Quarterly Investment Report	Approval of the Quarterly Investment Report for the quarter ended December 31, 2016 as presented.
Region One Purchasing Cooperative HVAC Equipment, Supplies, Installation and Repair RFP 16 AGENCY-000014	Approval of the Region One Purchasing Cooperative HVAC Equipment, Supplies, Installation and Repair RFP 16 AGENCY-000014, to the following five (5) vendors: <i>Airgas Refrigerants, Inc., Long Island City, NY; CAPP USA, Clifton Heights, PA; Lewis Mechanical Sales, Inc., Corpus Christi, TX; Terra Cooling LLC, Harlingen, TX; United Refrigeration, Inc., Harlingen, TX.</i>
Child Nutrition Program-South Texas Cooperative Processing of USDA Foods RFP 16-11-03-E1, Extension 1 of 2	Approval of the CNP-South Texas Cooperative Processing of USDA Foods Proposal 16-11-03-E1 to the following vendors noted below: The following vendors met the extension agreement requirements outlined in Processing of USDA Food for SY18 RFP 16-11-03-E1. Actual donated food allocations and end product selections are dependent upon, USDA/TDA purchase of donated food requests, and CNP-STC member selection of end products and cost/price analysis for the procurement of specific items to meet their menu needs, nutrition goals, storage capabilities and student preferences: <i>AdvancePierre Foods, Inc.</i> - Cincinnati, OH; <i>Alpha Foods Co.</i> - Waller, TX; <i>Basic American, Inc. dba Basic America Foods</i> - Walnut Creek, CA; <i>Bongards Creameries - Bongards, MN Brookwood Farms, Inc.</i> - Siler City, NC; <i>Buena Vista Foods Products, Inc.</i> - Azusa, CA; <i>Calfed Financial Corporation, dba Red Gold, LLC</i> - Elwood, IN; <i>Cargill Kitchen Solutions, Inc.</i> - Monticello, MN; <i>Cargill Meat Solutions Corporation</i> - Wichita, KS; <i>Chinese Food Solution, Inc. dba Asian Food Solutions</i> - Oviedo, FL; <i>ConAgra Foods, Inc.</i> - Troy, OH; <i>ES Foods</i> - Woodbury, NY; <i>Foster Poultry Farms dba Foster Farms</i> - Livingston, CA; <i>Fresh Innovations CA, LLC</i> - Burlington, WA; <i>Giorgio Foods, Inc.</i> - Temple, PA; <i>Goodman Food Products dba Don Lee Farms</i> - Inglewood, CA; <i>High Liner Foods (USA), Inc.</i> - Portsmouth, NH; <i>Horizon Snack Foods, Inc.</i> - Livermore, CA; <i>Idahoan Foods, LLC</i> - Idaho Falls, ID; <i>J&J Snack Foods Sales Corp.</i> - Pennsauken, NJ; <i>J.R. Simplot Company</i> - Boise, ID; <i>Jennie-O Turkey Store Sales, LLC</i> - Willmar, MN; <i>JTM Provisions Co., Inc.</i> - Harrison, OH; <i>Lamb Weston</i> - Kennewick, WA; <i>Land O Lakes</i> - Saint Paul, MN; <i>Let's Do Lunch, Inc. dba Integrated Food Service</i> - Gardena, CA; <i>Lux Bakery, Inc.</i> - San Antonio, TX; <i>M.C.I. Foods, Inc.</i> - Santa Fe Springs, CA; <i>Maid-Rite Specialty Foods, LLC</i> - Dunmore, PA; <i>McCain Foods USA, Inc.</i> - Lisle, IL; <i>Michael Foods, Inc.</i> - Minnetonka, MN; <i>Nardone Bros Baking</i> - Hanover, PA; <i>National Food Group, Inc.</i> - Novi, MI; <i>Omnibus Trading Corporation dba Chef's Corner Foods</i> - Hayward, CA; <i>Out of the Shell, LLC dba Lings</i> - South El Monte, CA; <i>Peterson Farms Fresh, Inc.</i> - Shelby, MI; <i>Pilgrim's Pride Corporation</i> - Greeley, CO; <i>Rich Products Corporation</i> - Buffalo, NY; <i>Rose & Shore</i> - Vernon, CA; <i>Schwan's Food</i>

Service, Inc. - Marshall, MN; *Smucker Foodservice, Inc.* - Orrville, OH; *Tabatchnick Fine Foods, Inc.* - Somerset, NJ; *Tasty Brands, LLC* - Syosset, NY; *Trident Seafoods Corporation* - Seattle, WA; *Tyson Prepared Foods, Inc.* - Springdale, AR; *Uno Foods, Inc.* - Brockton, MA

The following vendors did not meet the extension agreement requirements, and therefore are not being recommend for award under this extension agreement, for the reasons noted:

Bake R Us, Inc. - dba Dave's Baking - Santa Monica, CA – not a current TDA approved processor; *Best Express Foods* - Cincinnati, OH – did not complete extension agreement/requirements; *Cavendish Farms, Inc.* - Jamestown, MD – did not agree to extension agreement due to limited production capacity; *Mrs. Clark's Foods* - Ankeny, IA – not a current TDA approved processor; *Wawona Frozen Foods Products, Inc.* - Clovis, CA – did not complete extension agreement/requirements

Memorandum of Agreement For Business Support Services with Jim Hogg County Independent School District

Approval of the Memorandum of Agreement for Business Support Services with Jim Hogg County ISD.

On-Call Architectural, Engineering and Materials Testing RFQ 16-AGENCY-000005-Architectural Services

Mr. Ricardo Gutierrez moved and Mr. Raul R. Chapa seconded the motion to approve On-Call Architectural, Engineering and Materials Testing RFQ 16-AGENCY-000005-Architectural Services to Gignac & Associates, LLP, as recommended by the Evaluation Committee ranking and allow Administration to enter into negotiations with the highest ranking firm. Motion carried with a vote of 5 in favor. Mr. Ruben Cortez, Jr. recused himself from the voting process.

Region One ESC Laredo Extension Office

Mr. Ruben Cortez, Jr. moved and Mr. Pete Garcia seconded the motion to approve the purchase of Building #55 located at 4818 Thomas Avenue at the Laredo International Airport in Laredo, Texas. The motion carried unanimously.

Adjournment to Closed or Executive Session Pursuant to Texas Government Code Sections 551.071, 551.072, 551.074 of the Open Meetings Act

Dr. Manuel Gomez, Jr., Board Chairperson, convened the meeting into Executive Session at 11:31 a.m. pursuant to the Texas Government Code Section 551.071, 551.072, 551.074 of the Open Meetings Act for the following purposes:

- A. Deliberation Regarding the Purchase, Exchange, Lease, or Value of Real Property
- B. Consultation with legal counsel on pending litigation: Case 7:16-cv-00544; Springboards to Education, Inc., v. Region One Education Service Center, Nora Galvan, Brenda Huston, J. Ann Vega and Laura Sheneman
- C. Evaluation of the Executive Director and Discussion of Contract

Reconvene into Open Session for Action on Matters Discussed in Executive Session

Dr. Manuel Gomez, Jr., Board Chairperson reconvened the meeting into open session at 12:42 p.m. **The following action was taken on items discussed in Executive Session:**

A. Deliberation Regarding the Purchase, Exchange, Lease, or Value of Real Property

No action was taken.

B. Pending litigation: Case 7:16-cv-00544; Springboards To Education, Inc., v. Region One Education Service Center, Nora Galvan, Brenda Huston, J. Ann Vega and Laura Sheneman

No action was taken.

C. Evaluation of the Executive Director and Discussion of Contract

Mr. Ricardo Gutierrez moved and Mr. Raul R. Chapa seconded the motion to approve a one-year extension to the Executive Director's Contract. The motion carried unanimously.

Suggestions for Future Meetings

No suggestions were made for future meetings.

Announcements

The following announcements were shared with the Board:

A. Upcoming Board Conferences

- MASBA Annual Conference, San Antonio – February 23-26, 2017 – La Quinta Inn & Suites Riverwalk, San Antonio, TX,
- 77th Annual NSBA Conference, Denver Convention Center, Denver, CO, March 25-27, 2017
- Region One School Board Association Spring Conference, South Padre Island Convention Center, May 19-20, 2017

B. Upcoming Events (Dr. Cornelio Gonzalez)

March, 2017

- Spring Break – March 13-17, 2017 – Region One ESC Offices Closed

April, 2017

- Easter Holiday – Friday, April 14, 2017 – Region One ESC Offices Closed
- ESC Inclement Weather Day – Monday, April 17, 2017 – Region One ESC Offices Closed
- ESC Board of Directors Meeting – Tuesday, April 18, 2017 – Region One ESC, Edinburg, Texas

Adjournment

Mr. Ricardo Gutierrez moved and Mrs. Alicia E. Requenez seconded the motion to adjourn the meeting at 12:46 p.m. The motion carried unanimously.