



ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT
 Odessa, Texas

TO: Chief Financial Officer

FOR: Recommendation to Accept Donation/Gift

FROM: _____ / Celeste Potter
 Principal OR Director
 _____ / Development Office
 School OR Department

All-Brite LLC/Red8 Marketing

Name of Donor (if organization, please include name of president)
 PO Box 3432 Odessa Texas 79760
 Mailing address City State Zip Code

has offered a donation or gift in the following category: Donation/Gift (describe below)

Description of Donation/Gift	Value*	Purpose of Donation
Check# 1259	\$ 10,000.00	Awards for Excellence Sponsorship
	\$	
	\$	

*Values assigned for donation of equipment or services is for internal reporting purposes only. This value may not be used as an appraisal value for IRS purposes.

Permission is requested to accept this donation/gift for our school/department. The donor understands that the donation/gift will become the property of the Ector County Independent School District and will be under the jurisdiction of the school/department in accordance with School Board Policy and administrative rules and regulations. Approved donation/gift should be added to fixed assets inventory if applicable.

REMARKS: _____

() Approval () Disapproval _____
 PRINCIPAL / DIRECTOR Date

Approval () Disapproval *Celeste Potter* 3/17/21
 DIRECTOR OF DEVELOPMENT Date

() Approval () Disapproval _____
 CHIEF FINANCIAL OFFICER Date
 (The following approval required for a single donation/gift of \$10,000 or more)

() Approval () Disapproval _____
 SUPERINTENDENT OF SCHOOLS Date