



Wharton County Junior College

Personnel Action Form Human Resources

Banner ID # @	Last Name Feyen	First Michael	Middle Initial	Telephone
Address		City		State Zip
Part I: Check all that apply				
Classification: <input checked="" type="radio"/> Administrative/Professional Staff <input type="radio"/> Faculty <input type="radio"/> Support Staff <input type="radio"/> Temporary <input checked="" type="radio"/> Regular		<input type="checkbox"/> New Employee <input type="checkbox"/> Extension <input type="checkbox"/> Salary Adjustment <input checked="" type="checkbox"/> Separation (date: 06/30/2022)		<input checked="" type="checkbox"/> Other (explain) Retirement
<input checked="" type="radio"/> Full-Time <input type="radio"/> Part-Time				
Part II: Assignment/Accounting Number of months/weeks below notes how the position is funded; it does not guarantee employment status for a person. All Administrative/Professional and Faculty (Contract) and Support Staff (Non-Contract) employees are employed according to WCJC Policies and Procedures. Support Staff employees are at-will employees.				
CURRENT Division/Unit: Administrative Services			Job Vacancy No.: (if applicable)	
Job Title/Position: Director of Facilities Management			Specialized Area:	
Budgeted Position? <input checked="" type="radio"/> Yes <input type="radio"/> No			Funded in which FY? FY22	
Budget Number: 1110-1191-6093-700			Position No. (NBAPOSN): DIR011	
Compensation: \$ 98,735.00	<input checked="" type="radio"/> Annual <input type="radio"/> Hourly <input type="radio"/> Other (explain)	Sched CA Grade 15 Step 45	Hourly Rate: (Part-time only) \$ _____ per hr x _____ hrs/wk x _____ wks = \$ _____ per year	
Start Date: 01/23/1995	End Date: 06/30/2022	<input type="radio"/> At-will-employee <input checked="" type="radio"/> Per contract	If temporary, anticipated termination date:	
Position is funded for the following number of months/weeks: <input type="radio"/> 9 months <input type="radio"/> 10 1/2 months <input checked="" type="radio"/> 12 months <input type="radio"/> Other (specify)				
PROPOSED Division/Unit:			Job Vacancy No.: (if applicable)	
Job Title/Position:			Specialized Area:	
Budgeted Position? <input type="radio"/> Yes <input type="radio"/> No			Name of Replaced Employee:	
Budget Number:			Funded in which FY?	
Compensation:			<input type="radio"/> Annual <input type="radio"/> Hourly <input type="radio"/> Other (explain)	
Sched _____ Grade _____ Step _____			Hourly Rate: (Part-time only) \$ _____ per hr x _____ hrs/wk x _____ wks = \$ _____ per year	
Start Date:			<input type="radio"/> At-will-employee <input type="radio"/> Per contract	
If temporary, anticipated termination date:				
Position is funded for the following number of months/weeks: <input type="radio"/> 9 months <input type="radio"/> 10 1/2 months <input type="radio"/> 12 months <input type="radio"/> Other (specify)				
Explanation of Action:				
Part III: Position/Budget Authorization				
Recommended by Supervisor/Department Head Bryce D. Kocian <small>Digitally signed by Bryce D. Kocian DN: cn=Bryce D. Kocian, o=Wharton County Junior College, ou=Administrative Services, email=bryce.kocian@wcjc.edu, c=US Date: 2022.03.25 14:55:45 -0500</small>		Date		Approved by Dean Date
Approved by Division Chair		Date		Approved by Vice President Bryce D. Kocian <small>Digitally signed by Bryce D. Kocian DN: cn=Bryce D. Kocian, o=Wharton County Junior College, ou=Administrative Services, email=bryce.kocian@wcjc.edu, c=US Date: 2022.03.25 14:57:12 -0500</small>
Approved by Cabinet Level Supervisor Bryce D. Kocian <small>Digitally signed by Bryce D. Kocian DN: cn=Bryce D. Kocian, o=Wharton County Junior College, ou=Administrative Services, email=bryce.kocian@wcjc.edu, c=US Date: 2022.03.25 14:58:05 -0500</small>		Date		Reviewed by Human Resources <i>[Signature]</i> 3/29/22 Date
Budget Approval <i>[Signature]</i> 03/25/2022 Date		Approved by President <i>[Signature]</i> 3-29-22 Date		