



## **Office of the Superintendent**

*Cultivating the Brilliance in Each Student*

**Dr. Alan Addley, Interim Superintendent**

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311 Hunting Hill Avenue, Middletown, CT 06457

[www.middletownschools.org](http://www.middletownschools.org)

Middletown Board of Education  
Budget Committee Meeting Minutes  
January 26, 2026

Present: Dr. Alan Addley, Interim Superintendent  
Jennifer Cannata, Assistant Superintendent  
Marco Gaylord, Executive Director of Security and Facilities  
Natalie Forbes, Chief Financial Officer  
Harold Panciera, Chair  
Dean Krupa, Board Member  
Chris Cardella, Board Member  
Sheila Daniels, Board Chair  
Geoff Belair, Community Member  
Mike Skott, IT Director

The meeting was called to order at 5:02 p.m.

1- The minutes from the meeting held on December 15 were approved. The motion was made by Chris Cardella, and seconded by Dean Krupa.

2- A recent meeting was called by the Superintendent and the Board Chair. They met with the Mayor in order to get a sense of what target figure the Superintendent needs to keep in mind when putting together the budget for 2026 - 2027. Among the possibilities was no increase from the money allotted last spring, or possibly just enough to cover contractual obligations. That will be a challenge. It is also too early to determine the total amount money to expect from the state or the federal government.

3- Review of financials and transfers: Only two transfers since the last report on January 13 at the Board meeting. While reviewing the financials four areas were discussed: pressing need to make more capital expenditures, legal services rising, cost of hiring the search firm that will help find a new Superintendent, and the reasons for the increase in appropriation for purchased services.



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4- Review of the dates on the Superintendent's Budget Timeline. Most important are:

March 10 (final proposal for the Board to review )

March 17 ( Budget workshop with the Board )

March 24 ( Board meeting to approve

April 1 ( Mayor's budget due for release )

5- Update: The Macdonough Building Committee will meet this week in order to start the process of hiring a construction manager, and commissioning agent. The state is awaiting the final detailed construction plans.

6- The firm that was hired to help with the search for a Superintendent is called NESDEC. That process has started with the first meeting with the Board last week.

7- Marco, along with the Superintendent and Board Chair, met with city officials to emphasize that some capital needs are critical. Three areas that were red flagged: Security cameras, a gym floor at an elementary school, and a boiler at another elementary school.

8- The Superintendent announced that there is a " soft freeze " on hiring personnel and making large purchases. He needs to review very carefully to see how any request would impact the upcoming budget.

9- No future agenda items were brought up.

10- Meeting at 6:04. Motion by Dean Krupa, and the second by Chris Cardella.