

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: November 9, 2021



---

**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignations                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
                    This action request pertains to  Elementary (only)                       High School/District Wide

---

**Date:**   November 5, 2021

**To:**   Corrina Guardipee-Hall  
            Superintendent of Schools

**From:**   John Salois  
**Title:**   Director of Human Resources

**Subject: Resignation**

**Description:** The following resignation has been accepted by the Superintendent:

🚩 Melody Small, BS Secondary Science Teacher-BHS, Effective 11-19-2021

**Financial Impact:** N/A

**Attachment(s):** Resignation Letter

**Superintendent Action:**    Approved  Denied     Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

---

**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

November 4, 2021

To whom it may concern,

Please accept this letter as my resignation from Browning High School, Browning Public School. My last day will be November 19, 2021. Thank you for the opportunity, time and consideration you have given me at BHS.

Respectfully,

A handwritten signature in black ink, appearing to read 'MS', written in a cursive style.

Melody Small  
B.S Secondary Science Edu.

*Carrina Guardipe-Hall E.D.S.  
November 5, 2021*