

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS**

April 28, 2020
1:00 p.m.

The Alpena County Board of Commissioners met and was called to order by Chairman Robert Adrian via Zoom conferencing on Tuesday, April 28, 2020 at 1:00 p.m.

Pledge of Allegiance

Board Chairman Robert Adrian called for the Pledge of Allegiance to the Flag of the United States of America.

Roll Call

Roll was called, the following Commissioners were present: Commissioners Adrian, McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, and Kozlowski.

Agenda

Moved by Commissioner Fournier and supported by Commissioner McDonald to approve the agenda with the addition of 1) Fairgrounds property, 2) An additional \$5,000 to the EOC, and 3) Camping rate at fairgrounds. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

Public Comment

None.

Consent Calendar

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners**
Regular Session – March 31, 2020
- B) **Personnel Committee – April 14, 2020**

ACTION ITEM #PM-1: The Committee recommends we approve filling the vacancy of Assistant Prosecutor.

Not approved on Consent Calendar

ACTION ITEM #PM-2: The Committee recommends approval of a contract with the Special Investigator as presented.

Not approved on Consent Calendar

- C) **Northern Lights Arena Adhoc Committee – April 15, 2020**
- D) **Finance/Building Maintenance and Recreation Committee – April 15, 2020**

ACTION ITEM #FM-1: The Committee recommends we approve the new Indigent Legal Representation Contract with 5 new attorney representations starting April 1,

2020 to December 31, 2020 in the amount of \$105,000 (\$100,000 plus additional \$5,000) with increasing line item #101-999-782.000 by \$5,000 to pay for these fees out of the General Fund. The current attorney representation has provided an early termination of the Contract.

ACTION ITEM #FM-2: The Committee recommends we approve the Tele-Rad Invoice #896389 in the amount of \$6,167.50 down payment expenditure on the 115 G-4 Unication Pagers that is part of the 7500 Console-Fire Integration Project with monies coming out of line item #211-325-970.

ACTION ITEM #FM-3: The Committee recommends we approve Addendum B to the Contract with Combined Public Communications for inmate telephone services with the provider purchasing new jail software and the current contract extended for three additional years with no additional cost to the County. If population of the jail is below a certain number, the monthly commission from the phone company will be reduced \$100 per inmate. This has been sent for attorney review.

ACTION ITEM #FM-4: Pulled to Full Board Main Agenda.

ACTION ITEM #FM-5: The Committee recommends we approve The Good Life Invoice #923947 in the amount of \$93.75 for advertisement for the new HPG Grant year 2020 with monies coming out of line item #276-701-901.000.

ACTION ITEM #FM-6: Pulled to Full Board Main Agenda.

ACTION ITEM #FM-7: Pulled to Full Board Main Agenda.

ACTION ITEM #FM-8: The Committee recommends we authorize the Treasurer to transfer \$500,000 from the General Fund into the Airport Construction Fund to pay the airport bills for the new airport terminal project.

ACTION ITEM #FM-9: The Committee recommends we authorize the Treasurer to transfer \$2,643.50 from line item #295-536-625 (PFC Equity Fund) to line item #295-536-805 (Consulting Services) to pay the Primary Airport Services Invoice #1096-14 in the amount of \$2,643.50.

ACTION ITEM #FM-10: The Committee recommends we approve the RS&H Change Order 09 for the new Airport Terminal in the amount of \$31,131.00 with monies coming out of line item #481-595-975.

ACTION ITEM #FM-11: The Committee recommends we approve Pay Application 17 for the new Airport Terminal in the amount of \$272,941.00 (total grant is 301,392.34 and MDOT will pay \$28,451.34) with monies coming out of line item #481-595-975.

ACTION ITEM #FM-12: The Committee recommends we approve the GSA Lease for the TSA at the Airport and to authorize the Chairman of the Board to sign all pertinent documents, pending attorney review.

ACTION ITEM #FM-13: The Committee recommends we approve the BKV Group Invoice #52047 for the new Jail in the amount of \$10,616.61 with monies coming out of line item #466-301-975 (Jail Construction Costs).

ACTION ITEM #FM-14: The Committee recommends we approve the Huron Engineering Invoice #3592 in the amount of \$1,000.00 for the new Jail with monies coming out of line item #466-301-975 (Jail Construction Costs).

ACTION ITEM #FM-15: The Committee recommends we approve the First Quarter Budget Adjustments for 2020.

ACTION ITEM #FM-16: The Committee recommends we approve receiving and filing of the Annual Tax Revolving Fund Report as of March 31, 2020.

Moved by Commissioner Fournier and supported by Commissioner McDonald to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

PM-1: Filling Vacancy of Assistant Prosecutor

ACTION ITEM #PM-1: The Committee recommends we approve filling the vacancy of Assistant Prosecutor.

Moved by Commissioner Kozlowski and supported by Commissioner Fournier to approve the above Action Item as presented. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

PM-2: Special Investigator Contract

ACTION ITEM #PM-2: The Committee recommends approval of a contract with the Special Investigator as presented.

Moved by Commissioner McRoberts and supported by Commissioner Peterson to approve the above Action Item as presented. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, McDonald, Thomson, and Adrian. NAYS: Commissioners Fournier and Kozlowski. Motion carried.

#FM-4: Ambulance Millage Resolution #20-10

Chairman Robert Adrian presented the Ambulance Millage Resolution #20-10.

**RESOLUTION #20-10
SUBMITTING AMBULANCE MILLAGE
AT THE ELECTION TO BE HELD ON August 4, 2020**

County of Alpena, State of Michigan

Minutes of a regular meeting of the Alpena County Board of Commissioners, County of Alpena, State of Michigan, held on the 28th day of April 2020, at 1:00 p.m., Eastern Standard Time.

WHEREAS, the County of Alpena hereby determines that it is necessary and appropriate to seek voter approval for an Ambulance and Emergency Services System Millage Proposition; and

WHEREAS, the County of Alpena desires to seek voter approval for Ambulance and Emergency Services System Millage not to exceed up to 1.5 mills of taxing authority.

WHEREAS, the County Board of Commissioners desires that the proposition shall be submitted to the

qualified electors of the County at an election to be held in the County on Tuesday, August 4, 2020.

NOW, THEREFORE, BE IT RESOLVED THAT:

The following proposal shall be submitted to a vote of the qualified electors of the County at the election to be held on Tuesday, August 4, 2020:

AMBULANCE AND EMERGENCY SERVICES SYSTEM MILLAGE PROPOSITION

Shall the Alpena County Board of Commissioners be authorized to levy a tax not to exceed 1.5 mills (\$1.50 per \$1,000.00 of state taxable value) on the taxable value of real and tangible personal property in the County. If authorized, such tax would be for a period of four (4) years, beginning with the levy made on December 1, 2020 for the purpose of funding ambulance and emergency services countywide. (Such tax would generate \$1,412,964.00 in the first year). The authority for this request is in Section 6, Article IX of the Michigan Constitution.

The ballot wording of the Ambulance Millage Proposition is hereby certified to the County Clerk of the County of Alpena for submission to the County's electors on August 4, 2020. The County Clerk is hereby authorized and directed to file this Resolution and/or complete any such forms, certificates or documents as may be required for evidence the foregoing certification and/or submission by no later than May 12, 2020.

All resolutions and parts of resolutions, insofar as they conflict with the provisions of this Resolution, are hereby repealed.

Moved by Commissioner Karschnick and supported by Commissioner Thomson to adopt the above Resolution #20-10. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

Senior Citizens Building - Weinkauf Invoice #8201

Finance Chair Bill Peterson presented the Weinkauf Invoice #8201 for the Senior Citizens Center remodeling.

ACTION ITEM #1: Recommendation to approve the Weinkauf Invoice #8201 in the amount of \$1,415.32 with monies coming out of line item #287-672-975 for installation of heat exchangers for the Senior Citizens Center.

Moved by Commissioner Peterson and supported by Commissioner Thomson to approve the above Action Item as presented. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

Senior Citizens Fund – Building Reserve

Chairman Adrian requested the request to transfer monies to the reserve line item by \$1,270 to pay the Weinkauf Invoice #8201.

Moved by Commissioner McRoberts and supported by Commissioner Fournier to authorize the Treasurer to move \$1,270 out of the Senior Citizens Fund – building reserve to pay the invoice for Weinkauf. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

#FM-6: HPG Grant Application & Resolution #20-11

Finance Chair Commissioner Bill Peterson presented the Rural Development HPG Grant Application and Resolution #20-11 for the Home Improvement Program as follows.

**RESOLUTION #20-11
ALPENA COUNTY
2020 Housing Preservation Grant**

WHEREAS, the County of Alpena is interested in the continuing effort to upgrade housing conditions for its very low- and low-income homeowners;

WHEREAS, the County has demonstrated a need for this assistance with data outlined in the pre-application.

WHEREAS, the County intends to meet this need by leveraging the present program funds with the proposed HPG funds thus meeting more needs;

WHEREAS, said County Board of Commissioners accept the recommendation of the Housing Board to apply for \$50,000.

WHEREAS, said County Board of Commissioners authorize the Chief Elected Official to sign said pre-application and future documents relating to this HPG application;

THEREFORE, BE IT RESOLVED, that the County of Alpena authorize Northeast Michigan Community Service Agency, Inc., to prepare and submit the pre-application to the FY 2020 Rural Development Housing Preservation Grant (HPG) Program on its behalf.

Moved by Commissioner Peterson and supported by Commissioner Fournier to adopt the above Resolution #20-11. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

#FM-7: Senior Citizens Center Sale Proposal

Commissioner Marty Thomson presented the Senior Citizens Center Sale Proposal recommendation.

ACTION ITEM #FM-7: The Committee recommends we approve the Senior Citizens Center Sale Proposal in the amount of \$60,000.00 which will include a reversion clause and three adjacent lots the Senior Council will deed to the County upon dissolution and present this recommendation. This has had attorney review.

Moved by Commissioner Karschnick and supported by Commissioner McRoberts to approve the above Action Item as presented. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

Fairgrounds Property – Use of Ballfield

Discussion was held on the fairgrounds property and use of a current ballfield area.

Moved by Commissioner Fournier and supported by Commissioner Karschnick to turn over the use of the fairgrounds ballfield to the Horsemen's Club to conduct rodeos and horse shows. Roll call vote was taken: AYES: Commissioners Karschnick, Fournier, and Kozlowski. NAYS: Commissioners McRoberts, Peterson, McDonald, Thomson, and Adrian. Motion failed.

Fairgrounds Property – Use of Ballfield #2

Discussion continued on the fairgrounds property and use of old ballfield.

Moved by Commissioner Kozlowski and supported by Commissioner Fournier to notify the Horsemen's Club that the county is interested in them moving forward to present a proposal to the Commissioners on how they would like to proceed. They will have 6 months from June 2020 to make a written proposal with certified drawings to be reviewed and approved by the full board. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, Thomson, Kozlowski and Adrian. NAYS: Commissioner McDonald. Motion carried.

County Fairgrounds Camping Rate Waived

Discussion was held on rates for healthcare workers camping at the fairgrounds.

Moved by Commissioner Fournier and supported by Commissioner Thomson to approve the healthcare workers be allowed to stay at the County Fairgrounds for camping at no charge until the Governors Executive Order allows people to be in contact. The healthcare worker will need to present a picture ID and be self-contained. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

EOC Funds Request

Chairman Robert Adrian presented the request to increase the Emergency Operations Center line item by \$5,000 to help prevent shortage in monies until the reimbursements are received from FEMA Grant. The County is responsible for 25% of the invoices and the other 75% will be covered by the grant. Donations have come in and can be counted towards the counties 25% match.

Moved by Commissioner Thomson and supported by Commissioner Karschnick to authorize the Treasurer to increase the EOC line item by \$5,000 to help cover the expenses due to COVID-19 plus 75% of the funds are to be reimbursed by the FEMA Grant. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

2020 Equalization Report & Resolution #20-12

Equalization Director Ted Somers presented the 2020 Equalization Report and Resolution #20-12 which includes eight townships and the City which will be submitted to the State Tax Commission. Discussion on the difference between Proposal A and the Headley Amendment and that every taxpayer sees relief in their property taxes compared to the way it was done in the 70s.

**RESOLUTION #20-12
TO ADOPT
THE 2020 COUNTY EQUALIZATION REPORT
AS SUBMITTED**

WHEREAS, the Equalization Department has examined the assessment rolls of the 8 Townships and 1 City within Alpena County to determine whether the real and personal property in the respective Townships and City has been equally and uniformly assessed; and

WHEREAS, based on this examination and studies it conducted, the Equalization Department has prepared and presented to the County Board of Commissioners the attached 2020 Equalization Report; and

WHEREAS, said Equalization Report presents recommended County equalized valuations for each of the 8 Townships and 1 City within the County; and

WHEREAS, the recommended County equalized valuations were determined by adding to or deducting from the assessed valuations of taxable property in the 8 Townships and 1 City within the County an amount which represents true cash value.

NOW, THEREFORE BE IT RESOLVED, that the Alpena County Board of Commissioners accepts and adopts the recommended County equalized valuations presented in the 2020 Equalization Report prepared by the Alpena County Equalization Department for a total 2020 equalized valuation of real and personal property of \$1,133,430,622 with the breakdown of equalized valuation by property classification as follows:

Agricultural Real Property	\$86,115,150
Commercial Real Property	\$116,699,825
Industrial Real Property	\$33,761,100
Residential Real Property	\$825,410,750
Timber Cut-over Real Property	\$0
Developmental Real Property	\$0
 Total Real Property	 <u>\$1,061,986,825</u>
 Total Personal Property	 <u>\$71,443,797</u>
 Total Real and Personal Property	 <u>\$1,133,430,622</u>

BE IT FURTHER RESOLVED that the Alpena County Board Chairperson and the County Clerk are authorized to sign the report; further, that the County Equalization Director is authorized to represent Alpena County at both preliminary and final State Equalization sessions, if deemed necessary.

Moved by Commissioner Peterson and supported by Commissioner McRoberts to adopt the above Resolution #20-12. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

NLA Update

Commissioner Brad McRoberts presented an NLA update. Brad informed the commissioners that the NLA Adhoc Committee met with the NLA staff in regards to their season being cut short due to the COVID issue and lost a lot of operating monies. NLA members requested assistance with monies out of the surcharge fund and the adhoc committee agreed to try not to take it out of the surcharge fund and keep funds in there for emergency repairs to the building. The committee asked that they put a proposal together to present to the Youth & Recreation Committee, which they did, and the Youth & Recreation Committee have tabled it for now.

Chairman Adrian recommends to monitor the situation and to table for one month with the understanding that something may need to be done as the arena continues to have expenses with no revenue coming in.

Huron Aviation Services Abatement Request

Airport Manager Steve Smigelski presented the request from Huron Aviation Services for an abatement of 6 months on 4 commercial leases: 1) Building 1495 (former Endeavor Aircraft) \$155.91, 2) Building 1485 (former Besser Hangar) \$205.42, 3) Building 1593 (Former Aviation North) \$630.00, and 4) Fuel Farm \$485.31 due to the CVOID-19 issue with loss of revenue. Steve informed the commissioners that the airport will be receiving money through the CARES Act which will be used to reimburse the airport expenses.

Moved by Commissioner McRoberts and supported by Commissioner Thomson to approve Huron Aviation Services abatement relief of 6 months. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

Resolution #20-13 – Great Lakes Water Levels

Chairman Robert Adrian presented Resolution #20-13 for approval and support for the Governor to declare the Great Lakes Shoreline as a disaster area.

RESOLUTION #20-13 ALPENA COUNTY BOARD OF COMMISSIONERS REQUESTING THE GREAT LAKES SHORELINE BE DECLARED A DISASTER AREA AND TO SEEK ASSISTANCE

WHEREAS, record high water levels in the Great Lakes have contributed to ongoing shoreline erosion across the State of Michigan; and

WHEREAS, Lake Huron water levels have caused damage to public infrastructure in the County of Alpena; and

WHEREAS, Lake Huron water levels are causing detrimental environmental impacts at other various sites along the shoreline; and

WHEREAS, the County of Alpena recognizes the effects of storms, high water, and wind driven wave action that is causing severe erosion to the shorelines, infrastructure, and private property along the Great Lakes; and

WHEREAS, the conditions of the Great Lakes shorelines directly affect business and tourism in Alpena County and the State of Michigan by limiting access to beaches, boat landings, and parks along the shorelines and loss and damaged property directly affects the local, county and state tax base; and

WHEREAS, Alpena County, as well as other shoreline communities in the State of Michigan are desperately in need of additional resources to combat shoreline erosion and protection of natural resources.

NOW, THEREFORE, BE IT RESOLVED, that the Alpena County Board of Commissioners requests that the Governor of the State of Michigan along with the State Legislature declare the Shoreline of the Great Lakes in the State of Michigan a disaster area, and that the Governor and State Legislature seek assistance from Congress and the President of the United States of America for the devastating situation which has an impact statewide.

BE IT FURTHER RESOLVED that a copy of this Resolution be sent to Governor Gretchen Whitmer, Representative Susan M. Allor (106th District), Senator Jim Stamas (36th District), Congressman Jack Bergman, Senator Debbie Stabenow, and Senator Gary Peters.

Moved by Commissioner McRoberts and supported by Commissioner Thomson to adopt the above Resolution #20-13. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

Public Comment

None.

Chairman Adrian thanked MSU Extension for providing the zoom service and the help they have given us.

Adjournment

Moved by Commissioner Kozlowski and supported by Commissioner McDonald to adjourn. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried. Motion carried. Meeting adjourned at 2:38 p.m.



Robert Adrian, Chairman of the Board



Bonnie Friedrichs, County Clerk