

MINUTES
Capitan Board of Education
Regular Board Meeting
June 17, 2024

The Board of Education of the Capitan Municipal School met in Regular Session in Room 101 of the Administration Building and virtually at 6:00pm.

I. Introduction

A. Call to Order/ Roll Call – Mr. Rich, Board President, called the session to order at 6:00pm. Roll Call was taken.

1. **Ascertain a Quorum** – Mr. Nesbitt ascertained that there was a quorum with the following members present:

Dennis Rich	President
Jim Nesbitt	Vice President
Zeke Greer	Secretary
Wes Hacker	Member - Absent
Dr. Joseph Fraley	Member

Staff attending the meeting in person included *J Vance Lee – Superintendent, Shane Shepperd – Transportation/Operations Supervisor, Leslie Shepperd – Administration Assistant, Becky Huey – MS/HS Principal, Briana Gibson – Elementary Principal, Christopher Scott - Teacher, Stacy Wren – Region 9 Tech*

Staff attending via Zoom *Jamie Shepperd – Chief Financial Officer*

Guests attending in person included *T.J. Romero, Courtney Bennett, Teke Eldridge, Wade Gutierrez, Craig Westbrook,*

Guests attending via Zoom *Melanie Gutierrez*

Guests and Staff are given the option to view all meetings virtually on the District YouTube channel. Due to the South Fork Fire and Salt Fire, our live feed was cut short. All communications went down at 6:30pm.

B. Pledge of Allegiance – Mr. Rich led the pledge to the United States Flag and the official salute to the New Mexico Flag.

C. Prayer – Dr. Fraley led the meeting in prayer.

D. Approval of Agenda – Ability to float items within the Agenda (Action)

Mr. Lee recommended the approval to float items within the agenda.

A motion to approve the agenda with the ability to float items within was offered by Mr. Greer, requesting item VI be moved to follow IV. Motion was seconded by Mr. Nesbitt. The motion passed with a 4-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Dr. Fraley – Yes

E. Approval of Minutes from the May 13, 2024 Finance Subcommittee Meeting

Mr. Lee recommended the minutes from the May 13, 2024 Finance Subcommittee Meeting be approved, as presented. A motion to approve was offered by Mr. Greer, seconded by Dr. Fraley. The motion passed with a 4-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Dr. Fraley – Yes

F. Approval of Minutes from the May 13, 2024 Regular Board Meeting

Mr. Lee recommended the minutes from the May 13, 2024 Regular Board Meeting be approved, as presented. A motion to approve was offered by Mr. Nesbitt, seconded by Dr. Fraley. The motion passed with a 4-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Dr. Fraley – Yes

II. **Presentations/Recognitions**

- A. Tiger Excellence Adult Recognition – NMSBA Student Achievement Awards – V. Lee
Mr. Lee recognized the Capitan PTO as a recipient of the NMSBA Student Achievement Award. Mrs. Romero and Mrs. Bennett thanked the Board and received the award on behalf of the Capitan PTO.
- B. Tiger Excellence Student Recognition – Isabella “Izzy” Sugg - Mr. Lee told the Board this recognition would be brought back in July due to Miss Sugg being at FFA Camp in Cloudcroft.
- C. Tiger Excellence Student Recognition – Capitan FFA – Mr. Lee asked Mr. Scott to speak on behalf of the Capitan FFA. Mr. Scott reported that the Entomology Team did very well for their first year competing. State Judging was excellent for our teams and individuals. A couple of students from Capitan were nominated as District Officers as well. Everyone is looking forward to the upcoming school year and competitions.

III. **Finance**

- A. Discussion and Possible Action on the following items:

- 1. *Cash Balance Report
- 2. *MTD Expenditures in Check Voucher Report
- 3. *Payroll Fund Totals
- 4. *Budget Adjustment Requests
- 5. *Utility Comparison
- 6. * Approval of Consent Agenda Items (ACTION)

Mr. Nesbitt reported he did not see any concerns within the finance reports. Mr. Lee recommended the consent agenda be approved, as presented. A motion to approve the agenda was offered by Mr. Nesbitt, seconded by Mr. Greer. The motion passed with a 4-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Dr. Fraley – Yes

IV. **Public Comment (Limited to 3 minutes per individual or 5 minutes per group and must pertain to posted Board Items)** Mr. Westbrook was signed in for Public Comment, however, preferred to wait until after discussion on Agenda Item V.A.13. After the item was discussed, Mr. Westbrook had no comment.

Public Comment (Limited to 3 minutes per individual or 5 minutes per group)

This item was moved up by Mr. Greer to accommodate individuals commenting via Zoom. Melanie Gutierrez was given the floor. She quoted the mission statement for CMS and stressed safety. She expressed great concern for all students learning and overall safety allowing a former student back into school that has caused distress and voiced threats in the past. She urged the Board to take serious consideration regarding this matter.

Joseph Bailey requested time via Zoom for comment but did not make an appearance.

Wade Gutierrez was given the floor for comment. He stated he agreed with Melanie and asked the Board to take careful consideration.

Teke Eldridge was given the floor for comment. He stated he also agreed with Melanie and Wade and urged the Board to take careful consideration to the matter at hand. Reiterating that safety of all students is the main focus and concern from parents.

The Board thanked the individuals for expressing concerns.

V. **Board Items**

A. New Business

1. Consider Approval of Recommended Vendor for Laptop Replacements (Discussion/Action)

Mr. Lee recommended the approval to purchase, as presented. A motion to approve, but to not exceed the original quote, was offered by Mr. Greer and seconded by Dr. Fraley. The motion passed with a 4-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Dr. Fraley – Yes

2. Consider Approval of Recommended Vendor for Passive Optical Network Upgrades (Discussion/Action)

Mr. Lee recommended the approval of the Passive Optical Network upgrades, as presented. Repairs could be made; however, replacement would be more cost effective for long term. A motion to approve was offered by Mr. Nesbitt, seconded by Mr. Greer. The motion passed with a 4-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Dr. Fraley – Yes

3. Consider Approval of Acceptance of Donation – Capitan Ranch Rodeo (Discussion/Action)

Mr. Lee recommended the acceptance of donation in the amount of \$8000.00 to the Capitan FFA from the proceeds of the Capitan FFA Spring Ranch Rodeo, as presented. The Board requested Mr. J.D. Brown be invited to the next Board meeting to offer appreciation in person. A motion to approve was offered by Mr. Greer, seconded by Dr. Fraley. The motion passed with a 4-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Dr. Fraley – Yes

4. Consider Approval to Revise CMS Board Policy B- 0200/BBA Board Responsibilities (Discussion/Action)

Mr. Lee recommended the approval of revisions to CMS Board Policy B-0200/BBA, as presented. A motion to approve was offered by Mr. Nesbitt, seconded by Mr. Greer. The motion passed with a 4-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Dr. Fraley – Yes

5. Consider Approval to Revise CMS Board Policy B-1400/BE School Board Meetings (Discussion/Action)

Mr. Lee recommended the approval of revisions to CMS Board Policy B-1400/BE, as presented. A motion to approve was offered by Mr. Greer, seconded by Dr. Fraley. The motion passed with a 4-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Dr. Fraley – Yes

6. Consider Approval to Install CMS Board Policy B-1581/BEC-E Executive Sessions & Open Meetings (Discussion/Action)

Mr. Lee recommended the approval of revisions to CMS Board Policy B-1581/BEC-E, as presented. A motion to approve was offered by Mr. Greer, seconded by Mr. Nesbitt. The motion passed with a 4-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Dr. Fraley – Yes

7. Consider Approval to Revise CMS Board Policy B-1650/BEDA Notification of Board Meetings (Discussion/Action)

Mr. Lee recommended the approval of revisions to CMS Board Policy B-1650/BEDA, as presented. A motion to approve was offered by Dr. Fraley seconded by Mr. Greer. The motion passed with a 4-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Dr. Fraley – Yes

8. Consider Approval to Revise CMS Board Policy B-1750/BEDBA Agenda Preparation and Dissemination (Discussion/Action)

Mr. Lee recommended the approval of revisions to CMS Board Policy B-1750/BEDBA, as presented. A motion to approve was offered by Mr. Nesbitt, seconded by Mr. Greer. The motion passed with a 4-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Dr. Fraley – Yes

9. Consider Approval to Revise CMS Board Policy B-2100/BEDG Minutes (Discussion/Action)

Mr. Lee recommended the approval of revisions to CMS Board Policy B-2100/BEDG, as presented. A motion to approve was offered by Dr. Fraley, seconded by Mr. Greer. The motion passed with a 4-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Dr. Fraley – Yes

10. Consider Approval to Revise CMS Board Policy B-2150/BEDH Public Participation at Board Meetings (Discussion/Action)

Mr. Lee recommended the approval of revisions to CMS Board Policy B-2150/BEDH, as presented. A motion to approve was offered by Mr. Greer, seconded by Dr. Fraley. The motion passed with a 4-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Dr. Fraley – Yes

11. Consider Approval to Revise CMS Board Policy C-0100/CB Superintendent (Discussion/Action)

Mr. Lee recommended the approval of revisions to CMS Board Policy C-0100/CB, as presented. A motion to approve was offered by Mr. Nesbitt, seconded by Mr. Greer. The motion passed with a 4-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Dr. Fraley – Yes

12. Consider Approval of Proposal for CMS Ag. Shop HVAC Renovations (Discussion/Action)

After discussion, this agenda item was postponed to a later date. A motion to postpone was offered by Mr. Greer, seconded by Dr. Fraley. The motion passed with a 4-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Dr. Fraley – Yes

13. Consider Approval of Proposal for Scoreboards (2) for Capitan Ballfields (Discussion/Action)

Mr. Lee recommended the proposal to purchase Scoreboards from Watchfire, as presented. A motion to approve, but not to exceed the original quote, was offered by Mr. Greer, seconded by Dr. Fraley. The motion passed with a 4-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Dr. Fraley – Yes

VI. Superintendents Report – Mr. Lee

A. 2023-24 Financial Audit Update – still waiting for final report.

B. Ft. Stanton/Snowy River Cave Project

C. 2024-25 Professional Development Report

D. Current Openings (2024-25)

1. CHS English Language Arts (1)

2. CES/MS/HS Educational Assistant (1)

E. Upcoming Events

1. 7/11-13 NMSBA Leadership Retreat, Taos

2. 7/15-18 NMCEL Summer Conference, Albuquerque

F. Tiger Dr. Road Construction is behind schedule. The fence will be taken out and moved into the parking lot up to 5 ft. The construction company will replace any fence removed. Forest Dr parking in front of the Elementary will become the bus lane until Tiger Dr is finished. We will be working to create a new traffic control plan with the Village of Capitan for that time. Mr. Shepperd will report any updates after meetings with the Village of Capitan.

VII. Executive Session – Limited Personnel Matters as permitted under NMSA 1978, 10-15-1(H)(2), specifically to discuss the Contract Renewal of the Superintendent.

1. The Board agreed not to enter into Executive Session. A motion to approve the 3% raise to the Superintendent contract was offered by Mr. Greer, seconded by Dr. Fraley. The motion passed with a 4-0 Roll Call Vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Dr. Fraley – Yes

VIII. New Agenda Items for Next Meeting – Board Members

- 1. How to respond to public comments and voiced concerns within the Board meeting.**
- 2. How to get kids excited about Math and Reading. Scores from 23-24 school year to be posted in July**
- 3. Revisit the Baseball Fields agreement with the Village of Capitan. Look at taking over all maintenance and have facility requests submitted for use of the field from other parties.**

IX. Adjournment – at 7:11 PM, a motion to adjourn was made by Mr. Nesbitt, seconded by Mr. Greer. The motion passed with a 4-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Dr. Fraley – Yes

APPROVED:

President, Dennis Rich

Secretary, Zeke Greer