



**Board of School Trustees  
Mansfield Independent School District**

**TITLE:** Consideration & Approval of Change Order #1 to  
2024 Bond Package Safety Operations Center with Lee Lewis  
Construction

**DATE:** April 28, 2026

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**ACTION**

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**BACKGROUND:**

The District has adopted a Request for Proposal (RFP) procedure for identifying change to the Construction Documents Scope of Work between a Construction Contractor, Architect/Engineer (A/E), Construction Program Supervisor (CPS) and MISD’s designated representative. The intent of the RFP process is to document changes when they occur, validate the necessity of the change before it is implemented, obtain rapid cost and time proposals from the contractor, and jointly document a timely agreement on the change’s cost and time impact in order to avoid higher cost claims by the Contractor. RFP’s are administered at the lowest feasible working level. Delays in handling changes can result in Contractor delay claims for extended overhead costs and time delays.

Once RFP’s have accumulated to an extent that an increase or decrease to the Contract Value is needed, the RFP’s are consolidated into a formal Change Order for Approval as required to adjust the contract Value. Change Order #1 to Lee Lewis Construction, submitted herewith, and includes the RFP’s developed from June 2025 to March 2026.

**CONSIDERATION:**

Change Order #1 adds 71 days to construction completion date due to delays in permitting. No additional cost are associated with Change Order #1.

Original Contract Amount:	\$25,220,899.00
Change Order No. 1:	<u>          \$0.00</u>
Current Contract Amount:	\$25,220,899.00

**RECOMMENDATION:**

The Superintendent recommends Approval of Change Orders #1 to Lee Lewis Construction for 2024 Bond Package Safety Operations Center

**RECOMMENDED MOTION:**

“Move to approve Change Orders #1 to Lee Lewis Construction 2024 Bond Package Safety Operations Center.”