

# Minutes of Regular Meeting

## The Board of Education Mahtomedi Public Schools

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A Regular Meeting of the Board of Education of Mahtomedi Public Schools was held **Thursday, March 8, 2018**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

### 1. PUBLIC COMMENT

The following members of the audience spoke to the school board about:

- Mahtomedi School District 2018-2019 Budget and Enrollment – Ann Garry on behalf of Mahtomedi Education Association
- Kindergarten Enrollment - Audra Haveman
- Elementary Spanish and Budget Reductions - Anthony Govrik

### 2. CALL TO ORDER

Meeting called to order at 7:07 p.m. by Chair Judy Schwartz.

### 3. ROLL CALL OF ATTENDANCE

Present: Mike Chevalier; Kevin Donovan; Lucy Payne; Judy Schwartz; Stacey Stout; Superintendent Mark Larson, ex officio and Emma Shores, Student Representative. Not present: Julie McGraw.

### 4. APPROVAL OF THE AGENDA

Donovan moved, Chevalier seconded, approval of agenda. Carried 5-0.

### 5. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items

School Board Chair Judy Schwartz noted the \$2,188.22 in donations and expressed the school district's formal thank you. Payne moved, Chevalier seconded, approval of the actions recommended on the consent agenda. Carried 5-0.

#### A. Approval of Donations/Grants Totaling \$2,188.22

All donations and grants are greatly appreciated. The use of these funds will be to further the mission of the school district and are used toward the wishes of the donor.

1. From Mahtomedi PTO to Wildwood Elementary First Grade - Document Cameras - \$528.12
2. From GM Box Tops for Education to Wildwood Elementary School - Student Needs - \$660.10
3. From Big 12 Conference College Football Playoff Foundation to O.H. Anderson Elementary School - Ms. Sadowski Classroom Supplies - \$1,000.00

## 6. PRESENTATIONS/RECOGNITION

### A. Student/Staff/Community Recognition

The following students and staff were recognized by the school board and administration:

- Mahtomedi Middle School Academic Achiever - Jackie Ong.
- Mahtomedi Middle School Fab 4 Robotics Regional and State Champions Winners - Evelyn Cegielski, Nina Gillet, Katherine Lengyel and Sadie Stembridge.
- National Merit Scholar Finalists - Andrew Krier. Not Present: Alec Jann and Annika Sougstad.

### B. Special Education Update

Beth Sneden, Director of Student Support Services, updated school board members on the district's Special Education services which included: special education enrollment, primary disabilities, the early childhood special education program, emotional/behavioral programming strengths/needs for Wildwood Elementary and O.H. Anderson Elementary, the developmental and cognitive disabilities grade 6-12 program and the Passages Program for 18-21 year olds. The focus for the 2017-2018 school year and beyond includes file review, a new electronic individual education plan (IEP) system and the second year of the Assistive Technology Grant.

Chad Garrels, Mahtomedi High School Music Teacher and Marilyn Walsh, Special Education Teacher, reported they are working together in a first level choir called Dolce Armonia (Sweet Harmony) for students in grades 6-12 of all abilities. Garrels and Walsh stated a buddy system matching special education and regular education students is working well to help with daily tasks, communication and singing. The choir will perform at a concert on March 26 at the Chautauqua Fine Arts Center.

## 7. REPORT FROM STUDENT REPRESENTATIVE

Emma Shores, Student Representative, reported on the events at Mahtomedi High School which included: the end of winter sports, the start of spring sports, March choir/band

concerts, MMS Play–Alice in Wonderland Jr., April 3 all school testing day, auditions/rehearsals for the MHS Play – Beauty and the Beast and Spring Break.

## 8. APPROVAL OF MINUTES

### A. February 8, 2018 - Regular Meeting

Chevalier moved, Donovan seconded, approval of the minutes from the February 8, 2018, regular school board meeting. Carried 5-0.

### B. February 22, 2018 - Study Session

Chevalier moved, Donovan seconded, approval of the minutes from the February 22, 2018, school board study session. Carried 5-0.

## 9. DISCUSSION/INFORMATION ITEMS

### A. Calendar of Events

The Calendar of Events was reviewed.

### B. February 8 Closed Meeting Statement

School Board Chair Judy Schwartz reported on the February 8 closed meeting regarding teacher negotiations.

### C. Second Reading of Annually Reviewed Policies and Policies with Changes

Superintendent Mark Larson discussed with school board members the following annually reviewed policies and policies with recommended changes: Policy 410 - Family Medical Leave, Policy 414 - Mandated Reporting of Child Neglect or Physical or Sexual Abuse, Policy 415 - Mandated Reporting of Maltreatment of Vulnerable Adults, Policy 506 - Student Discipline, Policy 514 - Bullying Prohibition, Policy 522 - Student Sex Nondiscrimination, Policy 616 - School District System Accountability, Policy 806 - Crisis Management, Policy 213 - School Board Committees, Policy 533 – Wellness and Policy 613 - Graduation Requirements. The policies were read for the first time at the March 8 school board meeting and will be brought for a third reading/approval on April 12.

Policies awaiting further review: Policy 413 - Harassment & Violence and Policy 524 - Technology Acceptable Use and Safety.

### D. Superintendent Search Update

School Board Director Lucy Payne gave an update on the superintendent search which included: over 200 superintendent search online surveys have been completed,

2 superintendent search community forums were held, school board members /administrators/staff have been interviewed to develop the preferred superintendent profile and a timeline and brochure are being finalized. The superintendent semifinalists will be reviewed at the April 26 study session.

E. Levy Update

Bill Menozzi, Director of Business Services, updated school board members on a possible 2018 operating referendum which included: budget parameters related to budget projections for the levy with a 2 % increase in state aid for 2018-2019, 1.5 % increase in state aid 2019-2020 and beyond, increases in educational expenditures of \$600,000 annually, average single residential home market value in the Mahtomedi taxing district is approximately \$350,000 and the single residential median home market value is approximately \$310,000. Springsted Inc. will present the community survey results related to the November levy at the school board study session on March 22. Menozzi recommended narrowing the dollar amounts and tax impact scenarios based on the survey results, with formal approval of ballot language by the May 24 study session.

10. ACTION ITEMS

A. Approval of Resolution Relating to 2018-2019 Open Enrollment

Superintendent Mark Larson explained a new resolution on open enrollment was discussed at tonight's Enrollment Committee meeting and presented the resolution for approval.

RESOLUTION RELATING TO 2018-2019 OPEN ENROLLMENT

WHEREAS the State of Minnesota has established an enrollment options program permitting students to attend nonresident districts (Minnesota Statutes §124D.03) and

WHEREAS the State of Minnesota has also established criteria for school districts to approve or deny open enrollment applications based upon capacity of a program, excluding special education services, class, or school building (Minnesota Statutes § 124D.03 Subdivision 6) and

WHEREAS the school board seeks to maintain continuity of programs, curriculum and services through consistent student enrollment and recognizes that sufficient student enrollment ensures high quality course offerings for resident students as well as students enrolling under the enrollment options program and

BE IT THEREFORE RESOLVED that the superintendent be authorized to approve children who have a sibling(s) that currently attend(s) and children of employees as per Minnesota Statutes §124D.03 Subdivision 5a. where grade capacity and class size permits additional student enrollment and

BE IT FURTHER RESOLVED that the School Board is directing the administration to use open enrollment to be fiscally responsible and efficient in the areas of staffing, use of space and configurations, with the following goals:

- The goal for elementary schools is to have class sizes below the Metropolitan Educational Cooperative Service Unit (ECSU) average.
- The goal for the middle school is to adhere to the middle school model.
- The goal for the high school is to follow the recommendations of the right size study of approximately 1200 students.

Payne moved, Chevalier seconded, approval of the Resolution Relating to 2018-2019 Open Enrollment. Carried 5-0.

## 11. SCHOOL BOARD COMMITTEE REPORTS

### A. Association of Metropolitan School Districts (AMSD) Board

School Board Director Mike Chevalier reported the March 2 meeting focus was on the resolutions brought to the current legislative session.

### B. Mahtomedi Area Educational Foundation (MAEF)

School Board Director Lucy Payne read a prepared statement from School Board Vice Chair/Clerk Julie McGraw on the last MAEF meeting which included: Legacy Night Event is on April 28 at the JX Event Venue, ticket are on sale for \$100 each, school board members are encouraged to donate \$100 for concert tickets for the live auction, the second school board sponsored dinner, Steve Wolgamot's resignation from the MAEF board and a presentation from Elizabeth Erlenborn, O.H. Anderson Elementary Media Specialist, on maker spaces and activities.

### C. Minnesota School Boards Association (MSBA) Legislative Liaison

School Board Director Kevin Donovan reported on the upcoming March 19 MSBA Day at the Capital. Superintendent Mark Larson reported on the emphasis on equalization of levy revenues. Judy Schwartz, School Board Chair, appointed Lucy Payne as the MSBA legislative liaison, as she is now the MSBA District 6 representative.

### D. Northeast Metro 916 Board

School Board Chair Judy Schwartz stated the February 7 Talking Points are included in the packet.

E. School Board Subcommittee Meetings

None.

F. Other Items/Reports

School Board Director Lucy Payne reminded school board members to bring their checkbooks to the March 22 Study Session to sponsor a table at the Celebration of Excellence.

12. SUPERINTENDENT'S REPORT

Superintendent Mark Larson reported on the first of three Reimagine MN strategy meetings. The March strategies included Strategy D: Develop teacher preparation, recruitment and retention for staff of color; Strategy E: Elevate student voice and leadership and improve/ensure inclusiveness in the school culture and environment; Strategy F: Eliminate disproportionality due to adult behavior and policies and provide growth-oriented student support; with presentations from the Robbinsdale, Richfield and North St. Paul-Maplewood- Oakdale School Districts. The next meeting is April 4.

13. ADJOURNMENT

Payne moved, Donovan seconded, adjournment. Meeting adjourned at 8:15 p.m. Carried 5-0.

14. CONSENT AGENDA ITEMS (Items Approved Under #5)

A. Approval of Treasurer's Report

None

B. Approval to Pay Bills

1. Check Register 02 - Check No. 398040 to 398344 and 80009265 to 80009338
2. Check Register 05 - Check No. 50000505 to 50000507

C. Wire Transfer Transactions

D. Personnel

1. Approval of Leaves of Absence

- a. Elisabeth Haen - Language Arts Teacher (.2 LOA) - Mahtomedi High School (2018-2019)
- b. Abigail Holmquist - French Teacher - Mahtomedi High School (2018-2019)
- c. Rebecca Hurd - Chemistry Teacher (.2 LOA) - Mahtomedi High School (2018-2019)

- d. Lorie Kaehler - Reading Teacher (.3 LOA) - O.H. Anderson Elementary (2018-2019)
- e. Paula Metling - Occupational Therapist - Wildwood Elementary (2018-2019)
- f. Brett Smith - Music Teacher - O.H. Anderson Elementary (8/2018 - 11/2018)

2. Approval of Contracts and Work Agreements

- a. Stephanie Berwald - Early Childhood Coordinator - Mahtomedi Area Community Education (3/19/2018)
- b. Harold Busson - Cleaner - Mahtomedi Middle School (3/19/2018)
- c. Jennifer Tantu - Licensed School Nurse (.8 to .4 FTE) - Mahtomedi Middle School (3/5/2018)
- d. Mahalla Valento - Licensed School Nurse (.4 FTE) - Mahtomedi Middle School (3/5/2018)
- e. Carrie Yates - Kindergarten Teacher (LTS) - Wildwood Elementary School (2/13/2018 - 3/28/2018)
- f. Teacher Contract - Mahtomedi Education Association - (7/1/2017 - 6/30/2019)

3. Approval of Resignations/Retirements/Terminations

- a. Jennifer Caskey - Q-Comp Coach - Mahtomedi Middle School (6/8/2018)
- b. Deborah Driscoll - Physical Education Teacher - Mahtomedi High School (6/8/2018)
- c. Laurie Gerver - Third Grade Teacher - O.H. Anderson Elementary (6/8/2018)
- d. Claudine Goodrich - Language Arts Teacher - Mahtomedi Middle School (6/8/2018)
- e. Wendy Grandlienard - Family & Consumer Science Education Teacher - Mahtomedi High School (6/8/2018)
- f. Marilyn Lodoen - Math Teacher - Mahtomedi Middle School (6/8/2018)
- g. Kim Loos - Special Education - District Office (6/8/2018)
- h. Karen Marshall - Second Grade Teacher - Wildwood Elementary (6/8/2018)
- i. Paul McGibbon - Social Studies Teacher - Mahtomedi High School (6/8/2018)
- j. Lynn Mucciacciaro - Spanish Teacher - Wildwood Elementary (6/8/2018)
- k. Mary Schnell - School Psychologist - Mahtomedi High School (6/8/2018)
- l. Brett Smith - Music Teacher - O.H. Anderson Elementary (11/12/2018)
- m. Judy Werner - Third Grade Teacher - O.H. Anderson Elementary (6/8/2018)

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- n. Lori Sockwell - Custodian - O.H. Anderson Elementary (2/20/2018)
- E. Approval of the Revised 2017-2018 District Calendar - March 5, 2018 Snow Day - No School.
- F. Approval of the Revised 2018-2019 and 2019-2020 School District Calendars - Kindergarten Registration Date.
- G. Approval of Student Travel Requests
  1. Mahtomedi Middle School 8th Grade Trip to Washington D. C. - April 19-22, 2018.
  2. Mahtomedi High School Modeling a Protein Story (MAPS) Team to attend the Experimental Biology Conference in San Diego, California - April 21-24, 2018.
  3. Mahtomedi High School Editor/Intensity Yearbook Workshop in Dallas, Texas - Mid to Late April, 2018.

STACEY STOUT, ACTING CLERK