



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Education
& Early Development

DIVISION OF INNOVATION &
EDUCATION EXCELLENCE

333 Willoughby Ave., 9th Floor, SOB
P.O. Box 110500
Juneau, Alaska 99811-0500
Main: 907.465.2800
Fax: 907.465.2806

MEMORANDUM

TO: Jackie Hanson, Superintendent
Sandra Marker, Records Manager

FROM: Felicia Wells, Identification and Recruitment Specialist

DATE: August 15, 2025

SUBJECT: FY26 Migrant Literacy Grant Allocation, Craig School District

The district's allocation for the FY26 Migrant Education Literacy Grant is: \$2,695

A grant to purchase books for distribution to eligible migratory children has been set up at the Alaska Department of Education and Early Development (DEED) for the district. The goal of this supplemental grant is to support districts in improving literacy with migratory children and their families. Family literacy nights are encouraged, as well as supporting literacy efforts of migratory children who are not yet in school or migratory children who have dropped out of school. *Please note that districts that have schools consolidating their Title I-C funds into their Title I-A Schoolwide programs must use their literacy grant funds only on their currently eligible migratory children.*

The district may order books and reading materials and distribute them in a manner that suits the district and the migratory children. Funds may be used to support literacy events in conjunction with the book distribution. Additionally, the grant may be used for stipends for certified teachers, paraprofessionals, tribal leaders, or elders to provide instruction/present at migratory family literacy nights.

Allowable Uses of Migrant Literacy Grant Funds	Service Code
Books	A
Magazine subscriptions	A
E-books	A
E-reader subscriptions	A
Gift certificates to <i>local bookstores</i> ***	A
Gift certificates to <i>local book fairs</i> (Scholastic, etc.)	A
Expenses associated with running migratory family literacy events led by a certificated teacher	L1*
Expenses associated with running migratory family literacy events led by a non-certificated individual	L2**

* Must be led by a certificated teacher who is paid with Migrant Literacy Grant funds,

** Must be led by a non-certificated individual who is paid with Migrant Literacy Grant funds,

*** District should have a process to ensure that children are choosing appropriate books from the local bookstore.

Prohibited Uses of Migrant Literacy Grant Funds
Purchase of gift cards (including Amazon)
E-reading devices (Kindle, Nook, etc.)
Food (unless with migratory family literacy event)

Budget and Reimbursements – Grant Management System (GMS)

Districts will use the [Alaska Education Grants Management System](#) (GMS) for budgeting and requesting reimbursements for the Migrant Literacy Grant. GMS is the online tool that DEED uses to administer several grants. The paper application previously submitted by the district was used to determine the allocation amount. The Migrant Literacy Grant found within the **Migrant Supplemental Application** within GMS will need to be completed to budget the district's allocation and quarterly requests for reimbursements. Please refer to the [2025-2026 Migrant Supplemental Application GMS Handbook](#) found in the GMS Document Library for more information. If the district needs assistance with the Migrant Literacy Grant within GMS, please contact Sarah Emmal at sarah.emmal@alaska.gov or at (907) 465-3826.

All costs must be encumbered by **June 30, 2026**. Funds may not be carried over into the next fiscal year. The district's business office should submit quarterly reimbursement requests and a fourth quarter reimbursement request by **July 31, 2026**. The Final Expenditure Report (FER) is due by **August 15, 2026**. All reimbursement requests will be made through GMS.

Migrant Literacy Grant Final Report

Districts receiving a Migrant Literacy Grant are required to submit a final report by **June 15, 2026**. Within the report, districts will briefly describe how the Migrant Literacy Grant funds were used. In addition, the district will provide counts of how many books were ordered through the grant, the number migratory children receiving books (or other literature) through the grant and counts of migratory children participating in a related literacy instruction/activity led by a certificated teacher and by non-certificated individuals. The Migrant Literacy Grant final report can be viewed on DEED's [Forms Page](#).

Questions

For specific questions regarding allowable use of Migrant Literacy Grant funds and corresponding Supplemental Service Codes, contact Felicia Wells at felicia.wells@alaska.gov or at (907) 465-8722.