

Minidoka County School District

Board Meeting Agenda Summary

May 20, 2019

Trustees: If you have questions about any item on this summary prior to the board meeting please share them with me so that I can have the appropriate information at the board meeting.

2. Work Session

- A. **Student Fees** – We will review the current listing of student fees throughout the District.
- B. **Budget Update** – Michelle Deluna will share our latest budget estimate for next year and can answer questions or take input on the budget before the budget hearing next month.

5. Disposition Sheets – There are several this month from West Minico and Minico.

7. Good News –

- A. **West Minico** – Dustin Heath, Principal, will share the videos that students created showing their buildings needs for the bond.
- B. **Heyburn Elementary** – Their librarian, Miranda Nelson, applied for and received a \$5,000 grant from the Idaho Commission for Libraries. They also want to share information about their new digital piano.
- C. **Migrant Education Conference (Jaime Garza, Veronica Granillo, Sarah Pelayo)** – A number of staff attended a Migrant Ed Conference in New Orleans and they have asked to share some of the information they received there.
- D. **Minico Gear up and Advanced Opportunities (Jacoby Sneddon, Brooke Claridge)** – These two energetic ladies will share the great accomplishments of our seniors. They held a successful scholarship night last week, where information about \$1.1 million in scholarships was shared.
- E. **Minico Sports**– Brenner Antone will introduce the members of our State Champion Golf team.

9. Effective Instruction

- A. **Elementary** – Bethany Gouchnour and Josh Greenwalt from Heyburn Elementary will be presenting ideas and information they received from a math training.
- B. **Secondary** – None this month
- C. **Effective Instruction Drawing** – We will draw two names from among those who have presented this calendar year.

10. Discussion Items –

- A. **Administrator/Department/Committee Reports** – We have the standard written reports for your review.
 - 1. **Prep Providers Report** – Terrill Catmull has been coordinating the meetings of our prep providers this year. She and a number of our prep providers will share the progress and success they have had this year. They have met quarterly to coordinate their curriculum implementation in their various areas: music, library, physical education, and computers.
- B. **Board Member Training and Update Reports**
 - 1. Trustee Stevenson will share some of her insights from the April issue of the Board & Administrator Newsletter.
- C. **Policy Discussion** –

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1. **Policy D280.00 Graduation Requirements** – We will preview this policy for changes regarding the elimination of the C-Core policy and the changes to the number of credits for graduation.
 2. **Policy D450.00 Volunteers** – We found discrepancies between this policy and another as to who will pay for background checks for volunteers (including unpaid assistant coaches). In addition to correcting this discrepancy, I wanted your input on my recommendation to better enforce the use of our volunteer policy with regard to volunteers where we will pay for their background check (\$28) and they pay for their fingerprints (\$5).
 3. **Policy D524.00 Employee Drugs, Alcohol & Tobacco** – In reviewing ISBA's recommended changes to this policy regarding bus driver drug testing procedures, I wanted your input on the Policy Review Committee's suggestion that all those who drive District vehicles regularly be entered into a pool for random drug testing annually.
- D. Superintendent Report** – Dr. Cox will share information about his activities from the past month. He has added a new section to the report where he will share information from principals about awards and events in their buildings.
- E. Superintendent Evaluation** – Chair Heins will share a summary of Dr. Cox's evaluation for this past year.

12. Business

- A. Elementary Music Proposal** – Our middle and high school music staff are looking for formal approval from the Board as they embark on reinstituting band and orchestra at the fifth grade level next fall. The proposal has not changed since it was discussed last month.
- B. Athletic Trainer** – We met with representatives from Intermountain Sports Medicine and they are interested in providing us a full-time athletic trainer next year.
- C. Increase of Prices for Lunch** – Russ Taylor, Food Service Supervisor, is recommending an increase in our breakfast and lunch prices. Due to declining revenues he is recommending a \$0.25 increase. Even with this increase our prices will still be some of the lowest in the region.
- D. Approval of Agreement with MCEA for 2019-20** – We had seven successful Interest Based Bargaining sessions which were masterfully facilitated by T.L. Lowder. We came to an agreement on April 25 and it was ratified by MCEA members last week. We have shared both the redline version of the document (I will review changes at the Board meeting) and a clean copy.
- E. Minico Football Equipment Approval** – This is the annual approval to use football equipment at the Idaho State football camp this summer.
- F. Minico Travel Club Request** – Lorinda Gardner is requesting approval for a Travel Club at Minico High School and asking for dues of \$15. Dr. Cox is recommending that this not be approved because any travel by an official club of Minico would be considered sponsored by the District.
- G. New/Amended/Deleted Policies** –
 1. **Policy D270.00 Promotion & Retention (First Reading)** – We removed language referring to the C-Core policy of having to obtain a C in core subjects otherwise you have to retake the class. Since this is a recommendation that has come from our secondary principals, I would recommend approval without a second reading.
 2. **Policy D288.00 Alternative Graduation Plan for Minico High School and Mt. Harrison High School (DELETE)** – We have determined that this policy is no longer necessary. I am recommending that the Board take action to delete it.

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3. **Policy D352.20 Student Activities - Safety (First Reading)** – This policy was discussed last month by the Board concerning air quality and student safety during practices and games. I am recommending it be held for a second reading and we will reach out to coaches to ensure they have reviewed it.
 4. **Policy D510.50 Criminal History Checks (First Reading)** – We have made minor changes to this policy with regard to paying for background checks. I recommend approving it without a second reading.
 5. **Policy D540.00 Employee Benefits Eligibility (First Reading)** - This policy was discussed last month by the Board and contains added language regarding the benefits of our Returning Retired Employees. Because we are having more and more staff in this situation, I am recommending that it be held over for a second reading.
 6. **Policy D550.00 Substitute Salary (First Reading)** - We have made some changes to this policy to align it with current practice. The two positions being eliminated from the list are Elementary Library Aides, which are Prep Providers, and Behavior Techs, who have specific training in order to work with students. I am recommending that it be held over for a second reading.
 7. **Policy D594.00 Classified Staff Payroll (Second Reading)** – We have made changes to this policy to bring it in line with current practices and expectations. Unless there have been patron comments I am recommending approval as presented.
 8. **Policy D854.00 Emergency Closure Days (Second Reading)** – We have made some clarifications adjustments to this policy based on our experience this year with early release emergency days. Unless there have been patron comments I am recommending approval as presented.
 9. **Policy D980.00 Drone (Unmanned Aircraft System) Regulations (First Reading)** - We have received some additional updates for this policy to better clarify the use of drones in the District. Although this has been reviewed by our coaches and that part has not changed, I am recommending it be held for a second reading and we will reach out to teachers who deal with drones for their input.
- H. **Travel Requests** – There is only one for the new athletic director to attend a conference in Boston with the rest of the Minico administration.
- I. **Personnel Recommendations** –

13. Adjournment of Meeting

Upcoming Events:

May 21	Bond Election Day
May 22	Mt. Harrison Graduation, 6:00 pm at Minico
May 23	Minico Graduation, 5:30 pm at Minico
May 30	Last Day of School
June 5	Minidoka Education Foundation, 12:00
June 10	Agenda Review, 3:00 pm
June 17	Board Meeting