

Manor Independent School District

Board of Trustee Meeting Agenda Item

April 21, 2025

CONSENT ITEM SHEET

RE: School District Teaching Permit for Noncore Academic CTE Teachers

Supporting Documents:

1. SDTP Application
2. CTE Teacher List of Qualifications

This item relates to Policy/Code: TEC §21.005

District Goals:

Goal 1: ACADEMIC ACHIEVEMENT GAPS- By 2026, 100% of Manor ISD scholars will graduate prepared for college, career, trade, and/or military services based upon their individual goals.

Goal 4: EQUITY & INNOVATION- By 2026, 100% of Manor ISD scholars, staff, campuses, and school communities will have equitable access to innovative academic, human, financial, capital, technological, and all other necessary resources and supports.

Goal 6: STAFF DEVELOPMENT- By 2026, Manor ISD will attract, develop, and retain highly effective staff through an environment of equitable opportunity, growth, & innovation.

Bottom of Form

Background Information:

Texas state law requires the district to notify the commissioner of education when the district has issued a SDTP to teach courses only in noncore academic career and technical education (CTE) based on qualifications certified by the superintendent of the school district and issued by authority of the local district board of trustees (TEC §21.055 (d-1)). A "noncore academic CTE course" is a CTE course that is not eligible to satisfy foundation graduation course credit in mathematics, science, language arts, or social studies.

TEC §21.005. (a) As provided by this section, a school district may issue a school district teaching permit and employ as a teacher a person who does not hold a teaching certificate issued by the board.

(b) To be eligible for a school district teaching permit under this section, a person must hold a baccalaureate degree.

(c) Promptly after employing a person under this section, a school district shall send to the commissioner a written statement identifying the person, the person's qualifications as a teacher, and the subject or class the person will teach. The person may teach the subject or class pending action by the commissioner.

(d) Not later than the 30th day after the date the commissioner receives the statement under Subsection (c), the commissioner may inform the district in writing that the commissioner finds the person is not qualified to teach. The person may not teach if the commissioner finds the person is not qualified. If the commissioner fails to act within the time prescribed by this subsection, the district may issue to the person a school district teaching permit and the person may teach the subject or class identified in the statement.

(d-1) Subsections (b), (c), and (d) do not apply to a person who will teach only noncore academic career and technical education courses. A school district board of trustees may issue a school district teaching permit to a person who will teach courses only in career and technical education based on qualifications certified by the superintendent of the school district...Promptly after employing a person who qualifies under this subsection, the board of trustees shall send to the commissioner a written statement identifying the person, the course the person will teach, and the person's qualifications to teach the course.

Fiscal Implications:

None

Administrative Recommendation:

Administration recommends the board approve the 2024-2025 School District Teaching Permit for Ladonna Moore.

Motion Language:

I move that the board approve the School District Teaching Permit application to TEA as submitted.

Dr. Tamey Williams-Hill

Contact Person

Dr. Robert Somani

Approved by Superintendent

School District Teaching Permit (SDTP)

Noncore Academic Career and Technical Education

Notification from the School District to the Commissioner of Education

Important Note: Entities listed as Districts of Innovation (DOI) on the TEA website with an approved plan that exempts them from certification requirements specific to Career and Technology Education (CTE) assignments should not submit this form.

Texas state law requires the district to notify the commissioner of education when the district has issued a SDTP to teach courses only in noncore academic career and technical education (CTE) based on qualifications certified by the superintendent of the school district and issued by authority of the local district board of trustees ([TEC §21.055 \(d-1\)](#)). A "noncore academic CTE course" is a CTE course that is not eligible to satisfy foundation graduation course credit in mathematics, science, language arts, or social studies.

School District Manor Independent School District	County-District Number 227-907	Superintendent's Name Dr Robert Sorman
Superintendent's Email Robert.Sorman@manorisd.net	District Phone Number +1 (512) 278-4000	Board of Trustees Approval Date Apr 22, 2025

Candidate's Information

Last Name Moore	First Name Ladonna	Middle Name
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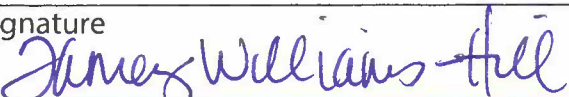
Teaching Assignment for Noncore Academic CTE Course. A "noncore academic CTE course" is a CTE course that is not eligible to satisfy foundation graduation course credit in mathematics, science, language arts, or social studies.

Course Title (Example: Medical Terminology)	General Subject Area (Example: Health Science)	Grade Level Range (Example: Grades 9-12)
Principles of Law, Public Safety, Corrections and	Law and Public Service	9-12
Law Enforcement 1 & 2	Law and Public Service	9-12
Practicum in Law, Public Safety, Corrections and	Law and Public Service	9-12

Below, briefly describe the candidate's qualifications of subject matter expertise to teach the course curriculum standards being assigned to teach (relevant professional work experience, formal training, industry license, certification, education, etc.).

7 years of experience as a Parole Officer II at State of Texas - Texas Department of Criminal Justice
2 years of experience as a Contract Monitor at State of Texas - Texas Department of Criminal Justice
2 years of experience as a Parole Officer III at State of Texas - Texas Department of Criminal Justice

District Affidavit: Districts shall retain all supporting documents of the individual's qualifications to teach the course curriculum for five years after the individual's last day of employment. A SDTP remains valid unless the district issuing the permit revokes it for cause. An individual teaching on a SDTP is not certified by the State Board for Educator Certification. Any decision the district makes to issue a SDTP rests solely with the district.

Superintendent or Authorized Designee Name (print) Dr. Tamey Williams-Hill	Email Tamey.Williams-Hill@manorisd.net
Signature 	Date 04/21/2025

Please print, sign, scan, and submit via [Help Desk](#) ticket to Educator Certification with SDTP Submission in the subject line.

La Donna Moore

14408 Little Eagle Court, Elgin, Texas 78621
Email: 2emma.girls@gmail.com/ Cell: (512)993-6887

OBJECTIVE

Seeking an opportunity in a professional setting that will allow me to expand my knowledge in this profession and representing the company in a reputable manner to the public as well as the community.

EXPERIENCE

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- | | | |
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| 2020 | State of Texas- Texas Department Criminal Justice
<i>Parole Officer III-Unit Supervisor</i> | Austin, TX |
| | <ul style="list-style-type: none">• Plans, schedules, and supervises parole officer activities; assists in developing and implementing policies and procedures• Supervises the work of others; establishes and provides training to parole officers; reviews and evaluates documentation and recommendations• Conducts and supervises activities to monitor offender compliance with the condition of supervision. | |
| 2018 | State of Texas- Texas Department Criminal Justice
<i>Contract Monitor</i> | Austin, TX |
| | <ul style="list-style-type: none">• Assist in conducting special investigations, inspections and reviews; assist with the review of program area operations to identify arears in need of change.• Assist with the development of plans to improve or address areas of concern; and assists in preparing reports of findings and recommendations.• Participates in the preparation of training and operational manuals and information programs. | |
| 2015 | State of Texas- Texas Department Criminal Justice
<i>Review and Release-Program Supervisor I</i> | Austin, TX |
| | <ul style="list-style-type: none">• Supervises the work of others; establishes and provides training. Reviews and evaluates documentation and recommendations.• Issue parole certificate for offender release. | |
| 2008 | State of Texas- Texas Department Criminal Justice
<i>Parole Officer II</i> | Austin, TX |
| | <ul style="list-style-type: none">• Plans, schedules and supervises clients on parole.• Visits offender's residences, jails, correctional facilities, courthouses, social services and other agencies to obtain offender information, coordinate parole investigations, and to resolve problems.• Performs criminal information searches using Texas Department of Public Safety criminal history system access. | |
| 2006 | Austin Independent School District-Reagan High School
<i>Teachers Assistant Social Behavior Skills Unit</i> | Austin, TX |
| | <ul style="list-style-type: none">• Assists classroom teacher in instructional activities in a variety of duties• Work with students in instructional and classroom activities at the direction of the teacher | |

EDUCATION

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| 2003-2006 | University of Oklahoma
<i>Bachelor of Arts, Sociology</i> | Norman, OK |
| 2001-2003 | Garden City Community College
<i>Associate Degree, General Studies</i> | Garden City, KS |

SKILLS

CDL Class B- Driver's License; Enrolled Texas Teachers Now Certification Program