

OCT 25 2011



Texas AgriLife Extension Service  
Grayson County  
100 W. Houston St, Courthouse  
Sherman, TX 75090

Tel: 903-813-4203  
FAX: 903-893-0194  
e-mail: [ja-white@tamu.edu](mailto:ja-white@tamu.edu)

October 13, 2011

S&S Consolidated School District  
Superintendent Dr. Robert Steeber  
PO Box 837  
Sadler, TX 76246

Dear Superintendent Steeber,

On behalf of the 4-H members of Grayson County, I hereby respectfully request that the 4-H organization, by the attached resolution, be sanctioned as an extracurricular activity. The enclosed RESOLUTION should be presented for consideration at the next scheduled meeting of the Board of Trustees of the S&S Consolidated school district. I further request that questions regarding this RESOLUTION be directed to me in a timely manner so that I may prepare and present an appropriate response so as not to delay action on this request.

Finally, I request that a signed copy of this RESOLUTION, along with a copy of the minutes of the Board meeting, be forwarded to me for our files.

Thank you and members of the Board of Trustees for your consideration of this request.

Sincerely,

A handwritten signature in blue ink that reads "Joyce White".

Joyce White  
County Extension Agent – FCS/4-H  
Grayson County

Enclosure: RESOLUTION  
(Regarding EXTRACURRICULAR STATUS OF 4-H ORGANIZATION)  
ADJUNCT FACULTY AGREEMENT

Texas AgriLife Extension Service  
Grayson County  
100 W. Houston St, Courthouse  
Sherman, TX 75090

MEMORANDUM TO: S & S Consolidated School District

SUBJECT: ADJUNCT FACULTY APPOINTMENT

The State Board of Education passed an amendment to 19 TAC§129.21 (k)(1). Requirements for Student Attendance Accounting for State Funding Purposes allows public school students to be considered "in attendance" when participating in off-campus activities with an adjunct staff member of the school district. Section 3 of the Student Attendance Handbook states:

- (4-12) The student is participating in an activity which is approved by the local board and is under the direction of a professional staff member of the school district or an adjunct staff member. This adjunct staff member must have a minimum of a bachelor's degree and be eligible for participation in the Teacher Retirement System of Texas.
- (4-13) Student participating in any activity which is not approved by the local school board and/or without certified district personnel supervision are counted absent [see 4-12]. To qualify for funding purposes, the certified district staff member/adjunct staff member must be accompanying the students as an official of the school district for the specific purpose of supervising the students and must be approved by the school board to supervise the activity. For example, students participating in 4-H activities which are supervised solely by a county Extension agent are reported present.

This amendment provides local school boards the opportunity to recognize county Extension agents as adjunct staff members and to count students participating in 4-H/Extension educational activities "in attendance" for Foundation School Program purposes.

Grayson County requests adjunct staff member status for the county Extension agents for the school year 2011-2012. The following faculty are eligible for participation in the Teacher Retirement System of Texas and have a minimum of a bachelor's degree.

Name: **Joyce White** Title: **County Extension Agent – Family & Consumer Science/4-H**  
Degree: **B.S. ED** Date: **05/80** Institution: **East Central Oklahoma State University**

Name: **Chuck Jones** Title: **County Extension Agent – Agriculture/Natural Resources**  
Degree: **MS Wildlife Biology** Date: **1994** Institution: **Louisiana Tech University**

I hope S & S Consolidated School District will accept this request. Please let me know if you would like to schedule an appointment to discuss the amendment and request or if you need further information.

Sincerely,



Joyce White  
County Extension Agent – FCS/4-H  
County Coordinator

**RESOLUTION  
regarding  
EXTRACURRICULAR STATUS OF 4-H ORGANIZATION**

Be it hereby resolved that upon this date, the duly elected Board of Trustees of the S & S Consolidated School District meeting in public with a quorum present and certified, did adopt this resolution that recognizes the Grayson County Texas 4-H Organization as approved for recognition and eligible for extracurricular status consideration under 19 Texas Administrative Code, Chapter 76.1, pertaining to extracurricular activities.

Participation by 4-H members under provisions of this resolution are subject to all rules and regulations set forth under the 19 Texas Administrative Code as interpreted by this Board and designated officials of this school district whose rules shall be final.

Approved this \_\_\_\_ day of \_\_\_\_\_, 2011.

\_\_\_\_\_  
*(For Board of Trustees)*

\_\_\_\_\_  
*(Superintendent)*

# ADJUNCT FACULTY AGREEMENT

THE STATE OF TEXAS  
COUNTY OF GRAYSON

On this date, at regularly scheduled and posted meeting, came the Board of Trustees of the S & S Consolidated School District, hereinafter referred to as "District. " A quorum having been established, the Board proceeded to consider the appointment of the herein named individual as an adjunct faculty member of the S & S Consolidated School District.

Upon consideration and vote of \_\_\_\_\_ in favor to approve Chuck Jones & Joyce White, are hereby named as adjunct faculty member of the S & S Consolidated School District subject to the following conditions and provisions of such appointment, to wit:

1. This appointment shall commence on the \_\_\_\_\_ day of \_\_\_\_\_ and end on the day \_\_\_\_\_ of \_\_\_\_\_, being the end of the 2011-2012 academic year.
2. Adjunct faculty member will receive no compensation, salary, or remuneration from S & S Consolidated School District.
3. Adjunct faculty member is and shall remain an employee, in good standing, of the Texas AgriLife Extension Service.
4. Adjunct faculty member shall be under the direct supervision of the District Extension Administrator of District IV, Texas AgriLife Extension District.
5. Adjunct faculty member shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas AgriLife Extension Service employees. District shall have no responsibility for any of such benefits or plans.

Adjunct faculty member shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty member for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator or County Extension Director. Adjunct faculty member is not the employee of School District, and School District does not nor shall not supervise, direct or control the activities and/or participation of such Grayson County Extension Agents who has been herein designated as adjunct faculty members.

This appointment is made by the S & S Consolidated School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by Texas AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by Texas AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 (k)(1) of the Texas

Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named Grayson County Extension Agents are not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by S & S Consolidated School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

S & S Consolidated School District

By: \_\_\_\_\_

Adjunct Faculty Appointment Accepted By

\_\_\_\_\_

\_\_\_\_\_

Grayson County Extension Agents

Approved:

\_\_\_\_\_

By: District Extension Administrator, District IV  
Texas AgriLife Extension Service