



Date: October 24, 2025

By: Lisa Ailport, City Administrator

Consider Extension of Contract Addendum for Law Enforcement Services with Kootenai County

What is being brought before Council?

The attached letter to the BOCC and Kootenai County Sheriff is presented to council for consideration. The purpose of the letter is to seek an extension of the existing contract until November 30, 2025 as provided for in section 1 of the addendum.

What is the functional impact of approving or disapproving of this agenda item?

Authorizing the letter to be sent gives the appropriate reason to the BOCC for consideration of the 30-day extension as required by the agreement.

Is this agenda item planned for in the city's fiscal year budget, and what is the impact of approving or disapproving?

This item is budgeted for the FY2026

What suggested motion should be made to approve or disapprove this agenda item?

Staff suggests a motion to authorize the city staff to send the letter to the BOCC requesting extension of the addendum for Law Enforcement services until November 30, 2025.

Budget Funding Source / Transfer Request

110-251-59003

Attachments:

Letter and Addendum.



October 29, 2025

Kootenai County Commissioners
C/O Commissioner Leslie Duncan,
Commissioner Bruce Mattare,
Commissioner Marc Eberlein
451 N. Gov. Way
Coeur d'Alene, Idaho 83814

Sent via Electronic Mail

Kootenai County Sheriff's Office
C/O Robert Norris or Command Staff

RE: Written Request to Extend Addendum to Law Enforcement Contract

Dear Commissioners and Sheriff:

Pursuant to the Addendum to the Agreement for for Law Enforcement Services entered into by the City and the County on September 29, 2025, the City is requesting the additional time allowed within section 1 contract terms to be extended to November 30, 2025.

Council has authorized this request at their October 28, 2025, regular meeting.

Regards,

A handwritten signature in blue ink that reads "Lisa Ailport". The signature is fluid and cursive, with the first name "Lisa" and last name "Ailport" clearly legible.

Lisa Ailport
City Administrator

Cc: Abbi Sanchez, City Clerk, Fonda Jovick, City Civil Counsel (via electronic mail for all).

Enclosure: Addendum Agreement

**ADDENDUM TO AGREEMENT TO PROVIDE LAW ENFORCEMENT SERVICES AND
AGREEMENT FOR LAW ENFORCEMENT SERVICES SUPPLEMENTAL TERMS**

THIS ADDENDUM is made and entered into by and between **Kootenai County**, a duly formed and existing county pursuant to the laws and Constitution of the State of Idaho, the **Kootenai County Sheriff** (hereinafter collectively the "COUNTY") and the **City of Hayden**, Idaho, a municipal corporation of the State of Idaho (hereinafter the "CITY").

WHEREAS, the COUNTY and the CITY entered into an Agreement to Provide Law Enforcement Services and Agreement for Law Enforcement Services Supplemental Terms (herein "Agreement");

WHEREAS, the Agreement expires and terminates on September 30, 2025;

WHEREAS, the parties are in the process of negotiating a new agreement to provide law enforcement services;

WHEREAS, it is the desire of the parties to continue their contractual relationship as set forth in the Agreement, with the incorporation of certain amendments; and

NOW, THEREFORE, the parties hereby agree that the Agreement be amended as follows:

1. That the term of the Agreement shall be amended to extend until October 31, 2025, at which time the Agreement shall terminate unless extended by written agreement by both parties until November 30, 2025, at which time the Agreement shall terminate.

2. The COUNTY shall not be required to provide a school resource officer.

DATED this 29th day of September, 2025.


IN WITNESS WHEREOF, the parties have executed this Agreement.

City of Hayden

By: _____

Alan Davis, Mayor

ATTEST:



Abbi Sanchez, City Clerk



DATED this 1st day of ~~September~~, ^{October} 2025.

Kootenai County Sheriff

By:  FOR ROBERT NORRIS
Robert Norris, Sheriff

DATED this _____ day of September, 2025.

Board of Kootenai County Commissioners

By: 
Bruce Mattare, Chair
Bruce E. Mattare, Commissioner - Signed 9/30/2025

By: _____
Leslie Duncan, Commissioner

By: 
Marc Eberlein, Commissioner
Marc Eberlein, Commissioner - Signed 9/30/2025

ATTEST:


Jennifer Linton, Kootenai County Clerk - Signed 9/30/2025