

**Purchase Request #6**  
**Regular Board Meeting June 23, 2020**  
**Consideration of Approval of Additional Funds for**  
**Science Lab Supplies and Equipment**

**ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees approve the expenditure of additional funds for the science department purchase of science lab supplies and equipment from Carolina Biological Supply Co, Frey Scientific, Flinn Scientific Inc, and Thermo Fisher Scientific.

**BACKGROUND**

Vendors on this contract currently provide the supplies and equipment used in lab exercises across all natural science disciplines. Items purchased from these vendors range from refrigerators and incubators to common lab consumables such as dissection specimens, microbiological media, and different chemicals. Additional funding is requested to provide other equipment and supplies needed for the start-up of the Wylie and Technical campuses.

Reference number (REF) 3033 was issued to track the volume of spend for science lab equipment and supplies.

Carolina Biological, Flinn Scientific, Frey Scientific have a contract through the BuyBoard cooperative contracts program to provide science lab equipment and supplies, Contract Number 573-18, and Thermo Fisher Scientific, US Communities contract number C15-JL-12. Both contracts comply with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted under Section 791.011 of the Texas Government Code

**IMPACT OF THIS ACTION**

The additional funding will be used to provide science lab supplies and equipment to support lab start-up programs at the Wylie Campus and Technical Center.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

The Board approved the original contract in August 2019 for a total amount of \$510,000. This purchasing request is for spend authorization for an additional \$100,000, which is budgeted in the Science Department's FY20 operating budget and 2017 CIP FF&E budgets.

**MONITORING AND REPORTING TIMELINE**

The term of the contract is September 1, 2019, through August 31, 2020.

**RESOURCE PERSONNEL**

Toni Jenkins

SVP Campus Operations Officer

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