



NORTH SLOPE BOROUGH SCHOOL DISTRICT M E M O R A N D U M

TO: Robyn Burke, President
Members of the School Board

FROM: David Vadiveloo, Superintendent DSV

DATE: April 4, 2024

SUBJECT: **Plant Manager Contract
Template Approval**

**Memo No. SB24-129
(Action Item)**

NSBSD Strategic Plan Goal:

3.0 Staff Success: Strengthen the recruitment and retention of highly effective staff and inspire more Iñupiaq teachers and administrators.

NSBSD Policy Manual:

BP 4212, Appointment and Conditions of Employment: The Superintendent shall use the Board approved contract form for classified exempt administrative employees unless otherwise approved by the Board. For purposes of this policy, “classified exempt administrative employees” shall mean classified employees in positions with direct reporting responsibility to the Superintendent and classified director level positions on the District’s organizational chart.

BP 4213.1 Load/Scheduling/Hours of Employment (Classified Personnel):... Employees in certain positions, will be employed for a shorter workday or other types of schedules. Such schedules will be approved by the Superintendent or designee. Classified contracted employees are expected to observe the hours established as the work day for the office or school in which they work, and to devote such additional hours as necessary in order to carry out their duties.

Issue Summary:

Plant managers occupy a classified administrative position that requires variability of hours resulting from physical plant emergencies, weather, and other contingencies in order to carry out their duties. The administration seeks Board approval for the new Plant Manager contract template which reflects accommodations for that emergency or unexpected work.

Proposed Motion:

“I move that the NSBSD Board of Education approve the plant manager contract template as presented in memo no. SB24-129 and attachments.”

Motion by: _____ Second by: _____

Advisory Vote: _____ Vote: _____

Signature: DS Vadiveloo
DS Vadiveloo (Apr 4, 2024 12:58 AKDT)

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