



Duchesne County School District

1010 East 200 North
Roosevelt, UT 84066

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June 7, 2022

Duchesne County School Board:

Each year, the CAPS Network holds a Summer Huddle in Kansas. The Summer Huddle is a professional conference for “educators looking to start and grow in facilitating profession-based learning.” The three themes of the conference are:

- **Teacher Mindset**—learn the key elements of Profession-Based Learning and how to quickly implement them into a classroom.
- **Stakeholders**—learn how to build working relationships with the key stakeholders in a program: students, parents, industry partners, post-secondary partners, and the community at large.
- **Pushing Out—What’s Next?** -learn what new innovations and techniques are on the horizon.

This year, Michael North and Jim Freston are scheduled to attend the CAPS Summer Huddle from June 27th-29th, in St. Louis, MO.

This letter is a request for you to approve their out-of-state travel. All expenses for the travel will be paid for from the CTE Budget.

Sincerely,

Lynn Sorensen

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