

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS
OF
EDUCATION SERVICE CENTER, REGION 20

May 6, 2015

The Board of Directors of Education Service Center, Region 20 met in regular session at 1:34 p.m. on Wednesday, May 6, 2015 in the ESC-20 Conference Center located at 1314 Hines Avenue in San Antonio, Texas. The Secretary, Kay Franklin, presided and the following members were in attendance:

Mr. Charles A. Carlson, Member
Ms. Irene Rodríguez-Dubberly, Member
Ms. Eunice Sosa, Member
Mr. Tom Winn, Member
Mr. Daniel Amador, Charter Representative

Also present were:

Dr. Ronny Beard, Executive Director
Ms. Judi Sparks, Associate Director, Information Technology
Mr. Jeff Stone, Associate Director, Business & Human Resource Services
Ms. Ann Brownlee, Component Director, Human Resource Services
Ms. Carolyn Castillo, Component Director, School & Community Services
Mr. Tom Garner, Component Director, Support Services
Ms. Yvette Gomez, Component Director, School Support
Ms. Lynn Heatherly, Component Director, iTCCS Programming
Ms. Harriett Jackson, Component Director, Infrastructure & Network Services
Ms. Beverly Meyer, New Board Member, Effective June 1, 2015
Ms. Carol Morgan, Component Director, Head Start Services
Mr. Paul Neuhoff, Component Director, Financial Services
Ms. Pat Nickle, Component Director, Consulting Services
Mr. Wayne Parker, Component Director, Systems & Operations
Ms. Janna Poth, Component Director, Instructional Services
Ms. Paula Renken, Senior Field Service Agent
Ms. Jamie Dunevant, Assistant to the Executive Director

**MINUTES OF THE FEBRUARY 25, 2015
MEETINGS**

Mr. Carlson made a motion to approve the following resolution. Ms. Sosa seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the minutes of the February 25, 2015 Board of Directors meeting.

**AMENDMENTS TO THE 2014-2015 OFFICIAL
BUDGET**

Mr. Winn made a motion to approve the following resolution. Ms. Rodríguez-Dubberly seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approve the 2014 – 2015 budget amendments reflected on the chart of the following page.

CONTRACTS OVER \$25,000

Ms. Sosa made a motion to approve the following resolution. Ms. Rodríguez-Dubberly seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the contracts over \$25,000.

ESC-20 IS PURCHASING THE FOLLOWING CONTRACTS

<u>Agency/School District</u>	<u>Contract Amount</u>	<u>Division</u>
<u>Education First Consulting LLC</u> Consulting Services in the development and implementation of Opportunity Culture in identified schools (Big Springs ISD and Dallas ISD). Services will include communication with ESC 20 on a weekly basis, membership in the State Steering Committee, providing Lead Consultants for each identified campus implementing Opportunity Culture, and monthly reports of completed services. Vendor was identified in CTEP Grant (Creating Turnaround Educator Pipeline) as provider October 1, 2014 – December 31, 2015	\$1,252,000.00	Administrative and Instructional Services
<u>Education Service Center, Region 1</u> Contract with KMBH-TV to Broadcast Project Smart/Masters Programming June 9, 2015 – July 16, 2015	\$26,000.00	Administrative and Instructional Services
<u>Sistema Technologies</u> Professional Services - Cobol Programmer February 18, 2015 – August 31, 2015	\$73,840.00	Informational Technology
<u>Savvy Technology Solutions, LLC</u> Professional Services - Java Developer February 11, 2015 – August 31, 2015	\$27,668.64	Informational Technology

PERSONNEL – NEW EMPLOYEES & SEPARATIONS (PROFESSIONAL STAFF)

Mr. Carlson made a motion to approve the following resolution. Mr. Winn seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors confirms the appointment of new employees and acknowledges the separation of employment by the following professional staff of ESC-20.

NEW EMPLOYEES (PROFESSIONAL STAFF)

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Previous Employment</u>
Alvarez, Veronica	*Educational Specialist, Research & Development	01-Apr-2015	Bilingual/ESL Coordinator with Harlandale ISD
Abercrombie, Shannon	Educational Specialist, English, Language Arts & Reading	20-Apr-2015	Lecturer with Texas A&M University

*New Position

SEPARATIONS (PROFESSIONAL STAFF)

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Thomas, Anthony	Analyst Programmer, iTCCS	20-Feb-2015	Termination

PROPOSALS

Mr. Carlson made a motion that the following resolution be approved. Mr. Winn seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the proposals listed.

- Proposal for Stock Forms
- Proposal for Facility Master Plan
- Proposal for PACE Purchasing Cooperative Professional Management Services–Benefits Consulting
- Proposal for PACE Purchasing Cooperative Copier Supplies, Equipment & Connectivity
- Proposal for PACE Purchasing Cooperative Disaster Recovery and Repair
- Proposal for PACE Purchasing Cooperative Professional Telehealth Management Services

HEAD START GRANT APPLICATIONS FOR 2015-2016

Mr. Winn made a motion that the following resolution be approved. Ms. Sosa seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors has provided input and approves the 2015-2016 Tri-County Head Start Program Grant Applications.

2015-2016 CENTER HOLIDAY CALENDAR

Mr. Carlson made a motion that the following resolution be approved. Ms. Rodríguez-Dubberly seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the following 2015-2016 Holiday Calendar for Education Service Center, Region 20.

Labor Day	September 7, 2015
Thanksgiving	November 25-27, 2015
Winter Break	December 21–January 1, 2016
*M.L. King Day	January 18, 2016
Spring Break	March 14-18, 2016
Good Friday	March 25, 2016
*Battle of Flowers	April 22, 2016
Memorial Day	May 30, 2016
Independence Day	July 4, 2016
	Early Release (at 2:30)- 7/1, 7/8, 7/15, 7/22, 7/29

***Optional Holidays: Choice of M.L. King Day or Battle of Flowers**

2015 BOARD ELECTION

Ms. Sosa made a motion that the following resolution be approved. Mr. Winn seconded the motion which was unanimously approved.

BE IT RESOLVED, That due to an uncontested election, the Board of Directors declares Kay Franklin, Irene Rodriguez-Dubberly and Beverly Meyer elected to three-year terms beginning June 1, 2015

FOR INFORMATION ONLY ITEMS

Information was provided on the following items:

- Investment Report
- Expenditures in Excess of \$25,000
- Discussion of Products & Services Report
- Head Start Policy Council Report from Policy Council Liaisons
- Accounts Receivable
- Executive Director's Report

ADJOURNMENT

There being no further business, the meeting adjourned at 2:15p.m.

Board Chair

Board Secretary