



MICHIGAN DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY

MATERIALS MANAGEMENT COUNTY ENGAGEMENT GRANT

ACTIVITIES AND DELIVERABLES

The purpose of this grant is to help counties transition from solid waste management to materials management.

Single County = \$10,000 per county
Multi-County = \$12,000 per county*

**Multi-counties must notify of regional collaboration when completing the grant agreement.*

To receive 90% of funding, Counties must:

- Submit this [Grant Application](#).
- Certify discussions of regional collaboration.
- Agree to attend a Department of Environment, Great Lakes, and Energy (EGLE) sponsored materials management event.
- Sign the Grant Agreement.

The remaining 10% of funding will be distributed upon submission of the final report.

Completing these activities will help counties to:

- Create partnerships within regions and counties.
- Understand current materials management gaps and challenges.
- Highlight future changes to the planning process.
- Outline steps that can occur now at the county/regional level to assist with the development of future materials management programs and infrastructure.

Awarded To: A specific county or multi-county area/region under the direction of a specified Designated Planning Agency (DPA), that will act as the responsible party for completing the activities outlined below. For this document, the county(s) will be referred to as the awardee and the specified DPA will be referred to as the grantee.

Grant period: 12 months. Grant Applications should be submitted after regional collaboration discussions have taken place. All Grant Agreements must be completed by June 15, 2022, and all subsequent work completed by November 2022 unless an extension is granted by the Department.

For the purposes of this grant, the Grant Application for funding is submitted in the form of a Survey Monkey. A Grant Agreement will then be sent for final applicant signature. Once the grant agreement is finalized, monies will be distributed.

By completing and certifying the Grant Agreement, the awardee is accepting and committing to the requirements of this grant. All activities agreed upon must be completed and documented within the timeframe to EGLE in the form of a final deliverables report. If completion of these requirements is not met, grant monies are forfeited and must be returned to the State of Michigan. The county's ability to complete these activities may affect the grantee's ability to receive future materials management plan funding.

Prior To Receiving Funding Counties must complete these 3 tasks:

- 1) Certify that the DPA will attend a regional engagement web event hosted by EGLE or approved partners.
 - The DPA and others, as appropriate, will attend a materials management focused workshop to learn more about available grants, resources, and next steps for Materials Management Planning (MMP), which are approved by EGLE.

- 2) Begin discussions for regional partnership opportunities for materials management planning activities.
 - Review materials management needs and identify potential collaboration opportunities between counties.
 - Provide documentation of communications between counties to EGLE.
- 3) Submit, through [Survey Monkey, an official Grant Application](#), acknowledging that the county will complete each action step listed below.
 - The county or counties must designate a representative responsible for completing a Grant Agreement request to EGLE.

Activities for County(s)

- 1) Complete discussions on regional partnership opportunities for MMP activities.
 - Review materials management needs and identify potential collaboration opportunities between counties. Coordinate with EGLE/Resource Recycling Systems (RRS) to review observations/recommendations from the Materials Management Infrastructure and Program Project, also known as the [Mega Data Project](#).
 - Provide documentation of communications between counties to EGLE.
- 2) The DPA will serve as a local contact for RRS to complete the Mega Data Project.
 - Action Steps:
 - i) The awardee will sign a statement with RRS indicating that they will serve as the contact for their county(s) and complete the action steps as described.
 - ii) The awardee will validate data collected and summarized in the RRS “MMP County Profile - Current Conditions Summary” developed for the Mega-Data Project and send a statement of verification once reviewed.
 - iii) Work with EGLE and RRS to review the list of materials management programs compiled by RRS. Determine gaps in municipally run programs, county run programs, and other programs.
- 3) Promote municipal engagement in education and outreach activities for materials management planning.
 - Action Steps:
 - Promote the completion of the Emerge Municipal Measurement Program (eMMP) using resources provided by EGLE and RRS.
 - The expectation is for each county to obtain 2/3 of their municipality's participation in the eMMP. If municipalities are reluctant to join the eMMP, the DPA will send outreach material to the municipalities several times through different modes of communication.
 - Encourage local units of government to attend workshops or meetings hosted by RRS to build awareness and understanding of how to operate and provide convenient, cost-effective, and comprehensive materials management programs.
 - Encourage local units of government to attend an EGLE and RRS sponsored workshop on Materials Management topics.
 - EGLE and RRS will develop a schedule of conferences, events, webinars, meetings, etc.
 - Promote webinars held by EGLE, RRS, or Michigan Recycling Coalition (MRC), regarding materials management activities at the local level.
- 4) Establish or continue conversations with interested parties on materials management topics. See below for specific objectives to determine potential participants and their involvement.
 - EGLE can provide suggestions on *potential participants*.
 - **Action Steps:**
 - i) The awardee will provide a list of participants along with meeting notes, agendas, or brainstorming topics.
 - ii) The grantee will coordinate with EGLE, RRS, and MRC to identify a list of possible additional interested parties in the county(s) and to review steps to increase their engagement. Work with RRS to identify information/knowledge gaps and/or training needs.

Materials Management Needs Assessment

- 1) Review the County Profile(s) developed through Mega Data Project with RRS.
 - Review deficiencies and opportunities within the current materials management programs and infrastructure throughout the county(s).
 - Consider specific topics areas and their potential impacts to your materials management programs (i.e. disaster debris management, impacts to energy/climate, regionalization of watersheds, opportunities for closed landfills).
 - Review current county/municipal agreements and ordinances related to materials management.
 - **Action Steps:**
 - i) Determine the most impactful program improvements and/or infrastructure investments and indicate how these suggestions could be implemented within your county. Determine any barriers to accomplishing these goals (resources, policy, etc.).
 - ii) Consider the list of deficiencies and opportunities provided by the Mega Data project. Identify the top five needs within the county(s) that will lead to increased opportunities within your materials management programs and infrastructure.
 - iii) Consider the list of deficiencies and opportunities provided by the Mega Data project. Identify the top three materials management related projects that the county(s) would like to implement/accomplish and the associated benefit to your residents.
 - iv) Identify any opportunities for improved contracting, ordinances, and/or sustainable funding mechanisms to support materials management activities.
- 2) Determine changes and impacts due to potential legislative changes to Part 115, Solid Waste Management, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended.
 - **Action Steps:**
 - i) Evaluate potential impacts of the elimination of import/export authorizations (i.e., how to maintain programs with loss of funding, protection of capacity, renegotiate hauler contracts).
- 3) Determine if/how to integrate other sustainable practices into a future materials management planning such as: energy recovery and savings, decarbonization, sustainability, pollution prevention, social equity, and climate resiliency.
 - Deliverables: Provide a summary of how these ideas could be integrated into future Materials Management Plans.
 - **Action Steps:** Determine if/how energy recovery and savings, decarbonization, sustainability, pollution prevention, social equity, and climate resiliency can be included in Materials Management Plans.

Final reports should be completed and sent to the Materials Management Division email below no later than November 15, 2022.

For questions or comments, please reach us at EGLE-MaterialsManagementPlanning@michigan.gov.

EGLE promotes the equitable treatment and meaningful involvement of Michigan's residents regarding the development, implementation, and enforcement of laws, regulations, and policies. Equitable treatment means that no group of people bears a disproportionate share of the negative consequences resulting from governmental, industrial, or commercial operations and policies. Meaningful involvement means all people have an opportunity to participate in decisions that affect their environment and/or health.

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