

Faculty Handbook Changes:

INTRODUCTION TO THE 2017-2018 SCHOOL YEAR

The student handbook is the growth of many years of student, parent, and administrative input. This handbook represents the best effort, to date, of making sure that all students are afforded the best opportunities to learn in the 7-12th grade environment. Rules and regulations outlined herein are offered as a means of obtaining the best for, not only students, but parents, teachers, and administrators alike. These policies and procedures have been established by the Board of Education to provide for the welfare of all students in Medford Public Schools. All policies, regulations, definitions, and procedures comply with the laws of the State of Minnesota and of the United States. All parents, students, and staff are expected to be familiar with the contents of this book. Students, you will be held accountable for adhering to the rules stated herein. Though an attempt has been made to make this handbook as comprehensive as possible, no book could cover every situation that will be encountered at the high school. The staff and administration will make every effort to apply the disciplinary code in an equitable and consistent manner. The final determination of any issue will be made at the discretion of the administration. If there are questions or comments in regards to this handbook and its policies, please direct them to a building administrator. Overwhelming positive comments from students, parents, and staff reinforce that it has become a necessary part of the education provided at Medford High School. The District recommends that parents and students carefully review the contents of this handbook together.

DISTRICT VISION STATEMENT

Medford Public Schools is committed to providing quality education while preparing our students and community for the future.

THE MEDFORD HIGH SCHOOL STAFF BELIEVE

Every child can learn. Education is the shared responsibility of the school, students, family, and community. We must prepare students for life-long education. Our society needs the varied contribution of all adults. A high school diploma is a necessary ingredient for a successful future. Students must effectively realize their potential when their physical, emotional, and mental needs are considered. Schools should provide the skills necessary for students to become productive, contributing citizens of our society and the world. Students have a right to responsible, competent, caring adult leadership.

RESPONSIBILITIES OF MEDFORD HIGH SCHOOL STUDENTS

Medford High School students are expected to be aware of and accept individual responsibilities in the following areas: Respect the inherent human dignity, worth, and rights of every other individual. Attend school daily and be prepared and on time to all classes. Become actively involved in one's education in preparation for adult life. Express opinions and ideas in a respectful manner so as not to offend or slander others. Dress so as not to interrupt or interfere with the educational process. Be aware of and follow all rules and regulations regarding student behavior and conduct. Study diligently and strive for the best possible level of academic achievement. Assist in the maintenance and improvement of the school environment by preserving school property and exercising the utmost care while using school facilities.

Take an active part in the improvement of the school by becoming involved in or supporting student government.

COMMON CLASSROOM EXPECTATIONS Comply with all rules stated in the code of conduct Demonstrate respect continually in classrooms and hallways. Use appropriate language. Profanity, harassment, and or insulting remarks are unacceptable. Be inside the classroom by the time the bell is finished ringing. Bring your classroom materials to every class. Have a hall pass when in the hallway during class time. Food and drink items are to be consumed in the cafeteria and in the classroom only at the teacher's discretion. Clothing/grooming that is deemed unsafe or disruptive for the classroom or school environment, including but not limited to hats/hoodies/coats/outerwear, may not be worn in the building from 8:10 a.m. to 3:04 p.m.

- UPDATED Faculty Members
- "Course Syllabus" I don't think we need to distribute them anymore (could take this out). This is why we have Schoology and hopefully soon Google Classroom.
- "Detention" switch to Parents will be notified by email or phone call when detention is assigned?
- "Grade Checks"

GRADE CHECKS

Quarter 1	Quarter 2
9/26/17 - 3 wk check (10/3/17 1 wk)	12/4/17 - 3 wk check (12/11/17 1 wk)
10/17/17 - 6 wk check (10/24/17 1 wk)	12/22/17 - 6 wk check (1/5/18 1 wk)
11/9/17 - End of Quarter 1	1/19/18 - End of Quarter 2
Quarter 3	Quarter 4
2/13/18-3 wk check (2/20/18 1 wk)	4/24/18 - 3 wk check (5/1/18 1 wk)
3/6/18- 6 wk check (3/13/18 1 wk)	5/15/18 - 6 wk check (5/22/18 1 wk)
3/28/18- End of Quarter 3	6/1/18 - End of Quarter 4

- General Procedures under grading #5 - Grades will be posted weekly in the classroom (online classroom and Infinite Campus? Also with this with the following #6? Is the gradebook we are referring to Schoology or I.C.?)
- "Hallway Supervision" - I think we can take off the No passes the first 10 minutes of class.
- "Internet Purchasing" - There will be no personal (not school) purchases...

- "Progress Reports" - we don't need to send these home anymore. Let's get everyone on board with I.C. If a family requests a paper copy, absolutely, but we show them how to get onto I.C.
- "Report Cards" - issued through I.C. same as above.

STUDENT Handbook Changes:

- Added the Chain of Command
- Updated calendar