

Administrative Liaison Meeting
Minutes
March 20, 2017

1. District News and Celebrations
 - a. D303 has had a difficult past two weeks.
 - b. New Executive Director for Mid-Valley.
 - c. D304 hired a psychologist for next year!
 - d. D101 is looking for EC teachers.
 - e. D301 is going to post 6 new special education positions next year.
2. Announcements/Reminders/Follow-up
 - a. Professional Development opportunities were distributed.
 - b. Vocation article regarding Project SEARCH was distributed.
 - c. Residential placement requirements were discussed.
 - d. News from the Round table: transportation concerns, PowerIEP to replace IEPlus in many districts.
3. Use of Medicaid Funds (Laurel). Next meeting.
4. SEL on Medical Forms (Anne). We have one more year to look at this new requirement. Communication plans will have to be developed if the information is reported to the nurse.
5. Infinitec. Service for the smaller districts has improved with the addition of Maureen on the staff. Those who wish to do so may include the Infinitec amounts in their IDEA grants.
6. Final Grant Amendment Date. MV will send expenditure updates by end of April. Due date for amendment May 19 for FY17.
7. Professional Development
 - a. Shared Professional Development topics for 2017-18; possible strands and then topics within the strands:
 - i. IEP compliance, facilitated IEP process
 - ii. Collaboration, teaming, problem-solving
 - iii. Behavior strategies, SEL
 - iv. Instructional strategies
 - v. Assistive/Instructional Technology
 - vi. Other...
 - b. Coaching plans for this year were distributed. The total number of days for this service is almost identical to last year. These days exclude the requests from DeKalb.
 - c. Facilitated IEP Training, June 7-8. This opportunity will be opened to other districts.

8. Services, Updates, Projections update until spring break in green. April is blue. Carla will be pulling the projections for the finance committee over spring break.
 - a. Program Locations. We will be able to share the locations probably the Friday before break.
 - b. Vision services. We are waiting on one more call back from a staff member to see if we can deliver O & M services and complete evaluations next year. We should know by Friday before break.
 - c. Vocational Services. There are no changes in these services.
 - d. APE Services. We should be able to accommodate the request from D301 for consultation. Additional options are being discussed with the ELS team on Wednesday.
 - e. Social Work Services. A draft of program supports and IEP supported students was distributed and discussed. We will move forward with this option. Next year should be a transition year to the new model.

9. Procedure Reviews
 - a. 12+ attendance and guidance. The final version was reviewed and discussed. The planning chart should be helpful for teams.
 - b. Related services dismissals. Related services can be discontinued if the student meets his/her goals and can be supported within the educational environment with appropriate accommodations. These changes can be made without a reevaluation, but must be clearly articulated on the Additional Notes pages on the IEP.
 - c. ALOP Attendance (future meeting)
 - d. Health and nursing procedures (future meeting)
 - e. SAIL registration and fees (future meeting)

10. Upcoming Dates/Events:

- 3/24 CP Awareness at BHS
- 3/27 BREAK!
- 4/4, 4/18, 4/25 Next Steps Transition Training for Parents, Students and Staff**
- 4/5 Board meeting
- 4/6 Autism Fair, 3-6:00
- 4/12 Finance Committee
- 4/19-22 CEC
- 4/21 Psych/SW Network
- 4/24 NIA/Liaisons Meeting 11:30; Carla will contact Jon to cancel the joint meeting.
- 4/28 SLP Network Meeting
- 4/28 Secretary Meeting D304, 9:00**
- 5/7 Special Olympics Regionals—**this is a change—at COD**
- 5/8 Nurse Breakfast, 7:30**
- 5/11 Young Athletes Culminating Activity
- ~~5/12 Nurse Breakfast, 7:30~~
- 5/19 Mental Health Partnership

5/24 SAIL Graduation
5/25 12+ Celebration
5/31 New Directions Graduation

11. ESY

- a. Deadlines—Spring break for referrals and May 1 for parent registrations
- b. It would also be helpful if the ESY teachers could contact the case managers over the summer. Districts will request that phone numbers be shared, if MV contacts the districts' special education department.
- c. June 28-29 are the orientation dates if staff would like to visit with ESY teachers.
- d. Documenting on the IEP with 960 mpw and the name of the program; related services are listed separately.

12. Board Meeting Agenda for April 5, 9:00. The agenda was reviewed without changes.

13. PowerIEP Items. None again. This item is going to be removed from future agendas.

Future File:

1. Assessment of 12th grade students
2. Transportation billing

***Next Meeting April 24, ~~11:30 for lunch with Kane County Directors~~
~~joint meeting~~; Liaison meeting at 1:00 (no 12:00 meeting)***