

Kaitlyn Hathhorn  
17922 Ridgewood Ave.  
Lansing, IL 60438

September 6, 2013

Dr. Denean Adams  
School District 152  
16001 S. Lincoln Ave.  
Harvey, IL 60426

Dear Dr. Denean Adams,

I would like to thank you and the school board for giving me the opportunity to teach first grade at Whittier School in Harvey School District 152. On September 5, 2013, I was affected by an involuntary transfer to sixth grade at Maya Angelou Elementary School. In the Collective Bargaining Agreement (Article V. Section L. Teacher Assignment), it states "Any teacher affected by an involuntary transfer shall be notified in writing as soon as possible and shall be released from his/her contract if he or she so requests." I am requesting that I be released from my contract with Harvey School District 152. My last day with District 152 will be Monday, September 9, 2013.

Sincerely,



Kaitlyn Hathhorn

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BUSINESS OFFICE