

The Board of Education of Pana Community Unit School District #8 of the Counties of Christian, Shelby and Montgomery, Illinois met in Regular Session on Monday, December 18, 2023 at 6:30 p.m. in the Unit Office Board Room at 14 Main St, Pana, IL

### **Meeting called to Order/Roll Call**

President Anderson called the meeting to order at 6:30 p.m. The following board members were present: Anderson, Beyers, Dorn, Blackwell, Moon, Hadowsky and Casner.

Roll Call

### **Consent Agenda**

Mr. Bauer reviewed the café report. He also stated there was one FOIA request from Patrick Lee, an Illinois State Volunteer for the Change the Air Foundation. He requested air quality testing results from the school. The FOIA request was respnded to as required. Approval for an overnight band ensemble was also discussed.

Consent Agenda

**A motion was made by Hadowsky and seconded by by Blackwell to approve the consent agenda inclusive of payables totaling \$1,658,235.52 and payroll totalling \$895,607.46 for a total payables and payroll of \$2,553,843.98.**

Motion

ROLL CALL: Anderson, Beyers, Dorn, Blackwell, Moon, Hadosky, Casner - all aye. Motion carried.

Roll Call

### **VISITORS**

Staff: Stauder, Gibson

Media: Tom Latonis

Public: Emily Perry - Teacher, Case Ruppert - Teacher, Bailey Everly - Student and Ms. Perry and Ms. Ruppert attended with the FFA students who had attended the FFA convention in Indianapolis. The students presented the highlights of their trip with photos. They had options to participate in several activities over a three day period, including a rodeo, a concert, career fair, and workshops where they learned leadership skills and how to present themselves more effectively. They recommended other students be given this opportunity in the future.

## **COMMITTEE REPORTS**

### **Facilities**

Jeff Stauder provided an update on the November 29, 2023 meeting.

Bus Lease: Jeff Stauder presented final information on the new bus leases. Because of the longer than normal wait time to get new buses, action needs to be taken now to ensure the new buses are available at the start of school next year.

Bus Lease

**A motion was made by Casner and seconded by Moon to approve the Bus Lease with Midwest Transit in the amount of \$80,875.**

Motion

Roll Call: Beyers, Dorn, Blackwell, Moon, Hadowsky, Casner, Anderson - all aye. Motion carried.

Roll Call

New Pana Elementary Change Order: There is a change order to increase the amount of storage inside the elementary classrooms. The District will purchase desks/tables per grade level and the Teacher Desk. The storage will be extended along the wall. There will be trays under all tables and desks for student storage as well. There was input from the teachers to help determine their needs, and an agreement was made to use some of the current tables to offset costs. The final pricing is \$78,439.16.

New Pana Elementary  
Change Order

**A motion was made by Blackwell and seconded by Hadowsky to approve the New Pana Elementary Change Order to increase the amount of storage inside the classrooms in the amount of \$78,439.16.**

Motion

Roll Call: Dorn, Blackwell, Moon, Hadowsky, Casner, Anderson, Beyers - all aye.  
Motion carried.

Roll Call

Next meeting January 3, 2024 at 5:00 p.m.

### **Finance**

Did not meet this month. There will be a virtual meeting with the Auditors to get the final audit results.

Next Meeting - January 19, 2024 6:30am

### **Curriculum Committee**

An overview of the meeting that took place on December 6, 2023 was provided by Mr Bauer and Anne Dorn. Changes to the Math Curriculum is being discussed with the aim to enable the students to get higher level math sooner to help them improve test scores. There was discussion to change the language in the high school course description guide. Currently the guide states that a student cannot receive Valedictorian status unless they achieve a 4.29 GPA. It is recommended to change the language to state that if no student has achieved a 4.29 GPA the student with the highest GPA will be declared Valedictorian.

Amend HS Course  
Description

**Motion was made by Hadowsky and seconded by Dorn to amend the high school course description guide.**

Motion

Roll Call: Blackwell, Moon, Hadowsky, Casner, Anderson, Beyers, Dorn - all aye.  
Motion carried.

Roll Call

### **Policy Committee**

A summary of the December 13th meeting was provided by Michelle Blackwell. One policy change would require teachers (whether tenured or not) to give a 30 day notice prior to not returning. Another change discussed is the requirement to post pay ranges and benefits for all job postings. These and other changes will be discussed further at the next meeting.

**Motion was made by Casner and seconded by Beyers to approve the 1st reading of the Press Service policy updates as presented at the policy committee meeting.**

ROLL CALL: Moon, Hadowsky, Casner, Anderson, Beyers, Dorn, Blackwell - all aye.  
Motion carried.

### **Pana Education Foundation**

Did not meet. Next meeting : December 20, 2023 at 7:00 a.m.

**Technology**

Did not meet this month. Next meeting: TBD

**Strategic Planning Committee**

Did not meet this month. Next meeting: TBD

**I.D.E.A.S. Committee**

Did not meet this month. Next meeting: TBD

**ADMINISTRATIVE REPORTS**

**Principals**

The building principals were not be in attendance. They were given the night off after their busy December. They have submitted reports which are available for review.

Principal Reports

**Buildings and Transportation**

Jeff Stauder was in attendance and gave his report. He covered many of the items in his discussion of the Facility Meeting. He shared pictures of the playground equipment the children chose for the new school.

Buildings and Transportation

**Curriculum and Instruction**

Paul Donahue provided his reports for the board, but was not in attendance.

Curriculum and Instruction

**SUPERINTENDENT**

**Memorandum of Understanding with PEA**

Suprintendent Bauer briefly discussed consideration to Approve 2 MOU's with the PEA. One is a tuition incentive and the other is a retention bonus. These were discussed in greater detail in the Executive Session and a vote was taken after the session.

**FY22 Tax Levy**

Superintendent Bauer gave an overview of the 2023 Tax Levy. The initial EAV estimates have been adjusted slightly therefore he provided a synopsis at the Truth in Taxation Hearing earlier tonight. In summary,he recommended an overall increase of 9.13% from the previous year. This amounts to a 10.04% (minus Bond + Interest) increase with this year's tax levy and this recommended increase amounts to \$599,731. If the projections hold true this would mean an additional \$402,764 for the Education Fund, \$78,973 new dollars for the Operation and Maintenance (Building) Fund, and \$31,589 for the Transportation Fund. This would be a total increase of \$513,326 in the three primary operating funds. A new requirement was put in place a year ago during the tax levy presentation stating a District must review the current year opening fund balances. They are as follows:

2023 Tax Levy

- \* Education Fund (10): \$12,942,895
- \* Operation and Maintenance (20): \$652,952
- \* Debt Service (30): \$195,656
- \* Transportation (40): \$264,033
- \* Municipal Retirement / Social Security (50): \$643,973

- \* Capital Projects (60): \$1,036,725
- \* Working Cash (70): \$2,426,731
- \* Tort (80): \$1,168,046
- \* Fire Prevention and Safety (90): \$303,533

**A motion was made by Blackwell and seconded by Hadowsky to approve the District's 2023 Tax Levy.**

Motion

ROLL CALL: Hadowsky, Casner, Anderson, Beyers, Dorn, Blackwell, Moon - all aye.  
Motion carried.

Roll Call

**Resolution abating taxes levied for the year 2023 to pay debt service on the General Obligation School Bonds Series 2019 and Series 2023.**

Resolution Abating  
Taxes Levied in 2023

Superintendent Bauer gave a brief overview and called for a motion to pass.

**A motion was made by Hadowsky and seconded by Moon to approve the resolution heretofore levied for the year 2023 too pay debt service on the General Obligation School Bonds (alternate Revenue Source), Series 2019 and Series 2023, of Community Unit School District 8, Christian, Shelby and Montgomery Counties, Illinois.**

Motion

ROLL CALL: Casner, Anderson, Beyers, Dorn, Blackwell, Moon, Hadowsky - all aye.  
Motion carried.

Roll Call

**NPT Special Education Report**

Suprintendent Bauer provided an overview of the November 28, 2023 meeting. The next meeting is scheduled for December 19th.

**Executive Session**

**Motion to enter executive session for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, student concerns, litigation, the setting of a price for sale or lease of property owned by the District, and collective negotiating matters, as well as employment/compensation resignation recommendations. A motion was made by Blackwell and seconded by Casner to enter Executive Session at 07:19 p.m. All Aye.**

Enter Executive Session

**Return to Regular Meeting**

**A motion was made by Casner and seconded by Hadowsky to return from executive session at 08:07 p.m. All Aye**

**Approve executive session minutes**

**A motion was made by Hadowsky and seconded by Moon to approve executive session minutes as read in executive session.**

Executive Session  
Minutes

ROLL CALL: Anderson, Beyers, Dorn, Blackwell, Moon, Hadowsky, Casner -All aye.  
Motion carried.

Roll Call

**Personnel Recommendations**

**A motion was made by Moon and seconded by Hadowsky to approve the Superintendent's personnel recommendations.**

ROLL CALL: Anderson, Beyers, Dorn, Blackwell, Moon, Hadowsky, Casner - All aye. Motion carried.

Personnel  
Recommendations

Roll Call

**Memorandum of Agreements**

**A motion was made by Blackwell and seconded by Hadowsky to approve the 2 MOU's with the Pana Education Association.**

Roll call: Anderson, Beyers, Dorn, Blackwell, Moon, Hadowsky, Casner - All aye. Motion carried.

Motion

Roll Call

**Communications**

Other Board Correspondence - Thank-you cards for donations in sympathy to local families with losses were shared with members.

**Board Member Considerations**

Superintendent Bauer confirmed with Ms. Hadowsky that the Trenches funds were approved.

**Adjournment**

**A motion was made by Casner and seconded by Hadowsky to adjourn the regular meeting of December 18, 2023 at 8:09 p.m. All aye, motion carried.**

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Secretary

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President