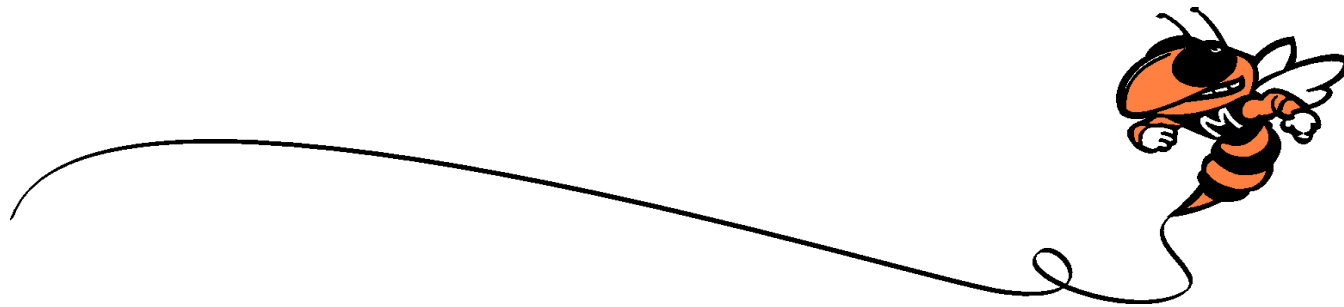


MINEOLA ELEMENTARY SCHOOL

CAMPUS IMPROVEMENT PLAN

2013-2014



*With a commitment to excellence, Mineola Independent School District will partner with family and community, to provide outstanding instruction, technology and facilities that will produce lifelong learners and leaders equipped to be independent, successful citizens in our ever changing world.*

## **School Administration**

### **Dr. John Fuller, Superintendent**

Venita Watts, Assistant Superintendent

William Bjork, Assistant Superintendent

Todd Karch, Technology Director

Rod Allen - Primary Principal

Jeni Massey - Elementary Principal

Mike Sorenson- Middle School Principal

David Sauer - High School Principal

### Vice Principals

Bob Simmons - High School

Kendall Gould - Middle School

## **TABLE OF CONTENTS:**

	Page
Committee Members.....	1
State Goals.....	2
No Child Left Behind Components.....	3
Data.....	4
Needs Assessment.....	7
GOAL 1 Quality Education.....	8
Strategy 1: STAAR/EOC.....	9
Strategy 2: Special Programs.....	11
Strategy 3: AYP.....	12
GOAL 2 Highly Qualified Staff.....	13
Strategy 1: Highly Qualified Staff.....	14
Strategy 2: Professional Development for Highly Qualified.....	15
GOAL 3 Technology.....	16
Strategy 1: Technology.....	17
GOAL 4 Communications	18
Strategy 1: Parent Involvement.....	19
Strategy 2: Bullying Prevention.....	20
Strategy 3: Safety and Security.....	21

**Mineola Elementary School Site-Based Team**  
**2013-2014**

Jeni Massey, Principal - Chairman

Donna Palmer, Counselor - Campus Member

Christiann Bjork, 5th - Campus Member

Theresa Mallory, 4th - Campus Member

Sheila Sales, 3rd - Campus Member

Todd Karch, Technology Director - Campus and District Member

Tosha Sneed, Parent and Community Member

Lori McKinney - Campus and District Member

Jo Adams - Parent and Community Member

THE STATE OF TEXAS PUBLIC EDUCATION MISSION AND ACADEMIC GOALS

The mission of the public education system of this state is to ensure that all Texas children have access to a quality education that enables them to achieve their potential and fully participate now and the future in the social, economic, and education opportunities of our state and nation. That mission is grounded on the conviction that a general diffusion of knowledge is essential for the welfare of this state and for the preservation of the liberties and rights of citizens. It is further grounded on the conviction that a successful public education system is directly related to a strong, dedicated, and supportive family; and that parental involvement in the school is essential for the maximum educational achievement of a child

THE STATE OF TEXAS PUBLIC EDUCATION GOALS

- GOAL #1 The student in the public education system will demonstrate exemplary performance in the reading and writing of the English Language.
- GOAL #2 The student in the public education system will demonstrate exemplary performance in the understanding of mathematics.
- GOAL #3 The student in the public education system will demonstrate exemplary performance in the understanding of science.
- GOAL #4 The student in the public education system will demonstrate exemplary performance in the understanding of social studies.

THE STATE OF TEXAS PUBLIC EDUCATION GOALS

- Objective #1 Parents will be full partners with educators in the education of their children.
- Objective #2 Students will be encouraged and challenged to meet their full educational potential.
- Objective #3 Through enhanced dropout prevention efforts, all students will remain in school until they obtain a high school diploma.
- Objective #4 A well-balanced and appropriate curriculum will be provided to all students.
- Objective #5 Qualified and highly effective personnel will be recruited, developed, and retained.
- Objective #6 The state's students will demonstrate exemplary performance in the comparison to national and international standards
- Objective #7 School campuses will maintain a safe and disciplined environment conducive to student learning.
- Objective #8 Educators will keep abreast of the development of creative and innovative techniques as appropriate to improve learning.
- Objective #9 Technology will be implemented and used to increase the effectiveness of student learning, instructional management, staff development, and administration.

NO CHILD LEFT BEHIND (NCLB) GOALS

- Performance Goal #1 By 2013-2014 all students will reach high standards, at a minimum attaining proficiency or better in reading and mathematics
- Performance Goal #2 All limited English students will become proficient in English and reach high academic standards, at a minimum attaining proficiency or better in reading and mathematics
- Performance Goal #3 All students will be taught by highly qualified teachers
- Performance Goal #4 All students will be educated in learning environments that are safe, drug free, and conducive to learning
- Performance Goal #5 All students will graduate from high school

# No Child Left Behind Components

1. Comprehensive needs assessment
2. School wide reform strategies
3. Highly qualified teachers
4. Professional development
5. Strategies to attract highly qualified teachers
6. Parental involvement
7. Transition from early childhood programs
8. Include teachers in academic assessment decisions
9. Effective timely additional assistance
10. Coordination and integration of Federal, State and Local services and programs:  
Schoolwide Title I activities encompass State Compensatory Funds,  
and other State and Local Funds

## Mineola ISD STAAR DATA 2013

%Met Standard

		Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	ENGLISH I Reading	ENGLISH II Reading
<b>Reading/ELA</b>									
<b>State Average</b>		<b>79</b>	<b>72</b>	<b>87</b>	<b>71</b>	<b>77</b>	<b>89</b>	<b>70</b>	<b>78</b>
Mineola-All Students		77	69	85	63	79	87	65	72

								ENGLISH I Writing	ENGLISH II Writing
<b>Writing</b>									
<b>State Average</b>			<b>71</b>			<b>70</b>		<b>54</b>	<b>53</b>
Mineola- All Students			62			77		47	61

								ALGEBRA 1	GEOMETRY
<b>Math</b>									
<b>State Average</b>		<b>69</b>	<b>68</b>	<b>87</b>	<b>74</b>	<b>71</b>	<b>86</b>	<b>82</b>	<b>86</b>
Mineola- All Students		67	67	81	76	77	100 (algebra)	67	83

								WORLD GEOGRAPHY	WORLD HISTORY
<b>Social Studies</b>									
<b>State Average</b>							<b>63</b>	<b>81</b>	<b>70</b>
Mineola- All Students							67	55	56

								BIOLOGY	CHEMISTRY
<b>Science</b>									
<b>State Average</b>				<b>73</b>			<b>75</b>	<b>88</b>	<b>84</b>
Mineola-All Students				79			77	83	84

2013 Accountability	Index 1	Index 2	Index 3	Index 4
	Student Achievement	Student Progress	Closing Gaps	Postsecondary
	Target 50	Target 21	Target 55	Target 75
District	75	33	65	91
High School	75	23	65	91
Middle School	76	37	74	
Elementary School	73	48	67	

**Distinction Designation Recognition:**

- Mineola Elementary** -Academic Achievement in Reading/ELA (3 out of 4 measures in Top Quartile, 75%)  
 -Academic Achievement in Math (2 out of 3 measures in Top Quartile, 67%)  
 -Top 25 Percent Student Progress

TELPAS- Texas English Proficiency Assessment System			
Grade Cluster	Number of LEP students participating in 2012-2013	Number of Matched Students	Percent progressing one or more proficiency levels
Grades K-2	55	28	82%
Grades 3-12	68	57	67%

Grade Cluster	Percent of LEP Students Attaining Advanced High Reading
Grades K-2	27%
Grades 3-12	57%



**Adequate Yearly Progress AYP  
Federal Accountability**

**Mineola ISD  
GRADES: 3-8 & 10**

**2013**

<b>AYP Targets</b>	<b>2007-08</b>	<b>2008-09</b>	<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>
Reading	60%	67%	73%	80%	87%	93%	100%
Math	50%	58%	67%	75%	83%	92%	100%

**MINEOLA ELEMENTARY SCHOOL**  
**2013-2014 Comprehensive Needs Assessment**

The following information sources provided the data for our comprehensive needs assessment. An in-depth review and disaggregation of data by the campus site-based committee led to the development of the goals, objectives, and strategies included in the Plan of Action.

Performance Based Monitoring System

Texas Primary Reading Inventory (K-2)

STAAR item analysis

Texas English Language Proficiency Assessment System (TELPAS)

Benchmark testing

Academic Excellence Indicator System (AEIS) Report

Number of certified staff

Program Evaluations/Technology Surveys

Staff, student, parents and community surveys

Attendance Reports/Data

Discipline reports

Student Support Initiative (SSI) Requirements

Campus Needs Assessment Data

Report Card grades

**Goal 1: Mineola ISD will provide the quality educational and extra-curricular programs for all the students in the district.**

**Strategy 1: STAAR**

**Strategy 2: Special Programs**

**Strategy 3: Adequate Yearly Progress (AYP)**

**Correlates with:**

**State Goals**

1) Performance - English    2) Performance - Mathematics    3) Performance - Science    4) Performance - Social Studies

**State Objectives**

2) Student Potential    4) Curriculum    8) School Environment

**NCLB Goals**

1) Students will Reach High Standards    2) LEP will become Proficient in English

**NCLB Component for Title I - Schoolwide Programs**

1) Comprehensive Needs Assessment    2) School wide reform strategies  
4) Professional development activities    8) Include teachers in academic assessment decisions  
9) Effective timely additional assistance    10) Federal, State and Local Funds

**Goal 1 - Strategy 1: STAAR**

**Objective:** Twenty percent (raw score) improved student performance on STAAR tests for the subgroups White, African American, Hispanic, and Economically Disadvantaged for 2013-2014.

**Brief Description:**  
STAAR testing will result in at least a 90% passing rate in all subjects and for all subgroups.

**Formative Evaluation:**  
Increase 5% with each benchmark administration from October to April.

**Resources:**  
Region 7 ESC

Activity	Funding Source	Staff Responsible	Timeline
Daily lessons will incorporate the TEKS and target identified areas of weakness on the STAAR test.		Teachers Principal	Oct., Jan., April
Continue Accelerated Reading and Accelerated Math Instruction programs		Teachers Principal	March
Provide summer school for eligible students.	State Comp	Teachers Principal	June
Dissagregate STAAR performance data and create action plans to address specific areas of weakness.		Teachers Principal	August May
Provide after-school program for students at risk of failure and for tracking progress.	State Comp	Teachers Principal	October
Continually measure growth in meeting literacy goals using STAR test and other fluency and comprehension probes.		Teachers Principal	August, Jan., May
<del>Provide Read 180 program for identified students.</del>		Principal	August, Jan., May
STAAR remediation for students who did not perform well on previous administration or on benchmark assessments.		Teachers Principal	June August
<del>Incorporate C-Scope curriculum in math and science instruction.</del>		Teachers Principal	August, Jan., May

**Goal 1 - Strategy 1: STAAR con't.**

**Objective:** Twenty percent (raw score) improved student performance on STAAR tests for the subgroups White, African American, Hispanic, and Economically Disadvantaged for 2013-2014.

**Brief Description:**  
STAAR testing will result in at least a 90% passing rate in all subjects and for all subgroups.

**Formative Evaluation:**  
Increase 5% with each benchmark administration from October to April.

**Resources:**

Region 7 ESC  
~~eScope Curriculum~~

Activity	Funding Source	Staff Responsible	Timeline
Vertical teaming to establish TEK correlation across grade levels will occur		Principal	August May
Fifth Grade field trip to Sky Ranch will reinforce science objectives taught in the classroom		Principal	February
Daily lessons will incorporate the implementation of the CATCH program in PE to improve attendance, health, fitness and academic performance.		PE Teacher Principal	Sept., Jan., March
Regular Academic Team Meetings to focus on Comprehensive Needs Assessments and data disaggregation.		Principal	Aug., Oct., Jan., Mar., May
Utilize computer programs for basic skills development in the areas of Writing, Reading, Science and Math	State Comp	Campus Principal Tech Director	October, February, May
Literacy groups will meet every day to reinforce basic literacy skills		Teachers Principal	August, Jan., April

**Goal 1 - Strategy 2: Special Programs**

**Objective:** Twenty percent (Raw Score) improved student performance on STAAR tests for the subgroups White, African American, Hispanic, and Economically Disadvantaged for 2013-2014.

**Brief Description:**

A variety of programs, State, Federal and local will be provided to meet the needs of all students.

**Formative Evaluation:**

Teacher lesson plans will be available for review for each program.

**Resources:**

Region 7 ESC

Activity	Funding Source	Staff Responsible	Timeline
Identify students at risk, targeting special population student groups to maximize learning.		Teachers Principal	Sept., Jan., May
Monitor and track effectiveness of identification, intervention, and referral process for students experiencing academic difficulty.		Teachers Principal	Sept., Jan., May
Daily lessons will target TEKS objectives reflecting on student IEP's in math, reading and writing.		SPED Teachers Principal	October
Utilize Imagine Learning and pull-out instruction for ESL students.		ESL Teacher Principal	April
Response to Intervention (RTI) program to identify, track and provide differentiated instruction for those students identified with academic challenges.		Intervention Teacher	Aug., Jan., May
Provide accelerated instruction for those students identified as gifted and talented (G/T).		GT Teachers Principal	Aug., Jan., May
Utilize MTA Reading Method for students with dyslexic tendencies.		Dyslexia Teacher Principal	Sept., Jan., May
Comprehensive literacy program to increase fluency, comprehension and vocabulary skills in order to have all students reading on grade level by 5th grade.		All staff Principal	Sept., Jan., May
Provide opportunities for project based learning, inquiry, and problem solving through the curriculum enrichment program- "Kids University"		Instructional Specialist Principal	Dec, May

<b>Goal 1 - Strategy 3: AYP</b>			
Objective: To meet AYP standards for 2013-2014 in Reading and Math.			
<b>Brief Description:</b> A variety of programs, State, Federal and local will be provided to increase the number of students passing STAAR.		<b>Formative Evaluation:</b> Number of teachers, parents and students participating in training.	
<b>Resources: Region 7 ESC</b>			
<b>Activity</b>	<b>Funding Source</b>	<b>Staff Responsible</b>	<b>Timeline</b>
Attend professional development activities at ESC 7 with a focus on strategies to improve reading and math.		Curriculum Dir. Principals	September, Dec, May
Campus level reading groups will target accelerated literacy instruction.		Teachers Principal	September, Dec, May
<del>Implementation of exemplar lessons in Cscope targeting math TEKS with a focus on vocabulary.</del>		Curriculum Dir. Teachers/Principal	September, Dec, May
Utilize Imagine Learning to target specific literacy goals for ESL students.		ESL Teacher	September, Dec, May
Share best practices and disaggregate data through Academic Team Meetings.		Teachers Principal	September, Dec, May
Utilize pull-out ESL instruction that target language acquisition and academic vocabulary skills.		ESL Teacher	September, Dec, May
After school program for targeted student groups not meeting AYP.		Teachers Principal	October April

**Goal 2: Mineola ISD will strive to recruit, hire and retain quality staff by hiring certified staff when possible and seeking individuals who will become a part of the Mineola community.**

**Strategy 1: Highly Qualified Staff**

**Strategy 2: Professional Development for Highly Qualified Certification**

**Correlates with:**

**State Goals**

1) Performance - English    2) Performance - Mathematics    3) Performance - Science    4) Performance - Social Studies

**State Objectives**

5) Qualified School Personnel

**NCLB Goals**

3) Students taught by highly qualified educator

**NCLB Component for Title I - Schoolwide Programs**

3) Highly qualified teachers                      4) Professional development

5) Strategies to attract Highly Qualified Teachers                      10) Federal, State and Local Funds



**Goal 2 - Strategy 1: Highly Qualified**

**Objective:** Mineola ISD will have 100% of its teacher highly qualified in core academic subjects on all campuses.

**Brief Description:**

NCLB requirements for Highly Qualified staff will be completed for each campus

**Formative Evaluation:**

Federal Highly Qualified reports in November and May of each year.

**Resources:**

NCLB Highly Qualified Plans  
 ESC 7 Employment Cooperative  
 Certification records

Activity	Funding Source	Staff Responsible	Timeline
Participate in job fairs and posting of vacancies to actively recruit highly qualified applicants		Campus Principals	October, February, April
The district will conduct an annual review of teacher certification/service records and paraprofessional training to ensure all meet highly qualified standards		Assistant Sup't	November, May
The district will provide funds, such as test fees and certification fees, to help teachers meet HQ standards for ESL		Campus Principals	October, February, April
Teachers will be provided opportunities to participate in GT training		Assistant Sup't	August, June

**Goal 2 - Strategy 2: Professional Development for Highly Qualified**

**Objective:** Mineola ISD will have 100% of its teacher highly qualified in core academic subjects on all campuses.

**Brief Description:**

Professional development activities will be provided to complete Highly Qualified status.

**Formative Evaluation:**

Federal Highly Qualified reports in November and May of each year.

**Resources:**

Region 7

Activity	Funding Source	Staff Responsible	Timeline
Provide paraprofessionals training to achieve highly qualified status.		Principal	October, February, April

**Goal 3: Prepare our students for the challenges of the 21st century; provide technology hardware and software to increase effectiveness of student learning, instruction and staff development.**

**Strategy 1: Technology**

**Correlates with:**

**State Goals**

- 1) Performance - English    2) Performance - Mathematics    3) Performance - Science    4) Performance - Social Studies

**State Objectives**

- 1) Parents as partners    2) Student Potential    3) Dropout prevention    6) Exemplary performance  
7) Safe environment    8) School Environment    9) Instructional Techniques

**NCLB Goals**

- 1) Students will reach high standards    4) Safe learning environment    5) All students graduate

**NCLB Component for Title I - Schoolwide Programs**

- 1) Needs Assessment    2) Schoolwide reform strategies    4) Professional Development    6) Parent involvement  
7) Student Transition    9) Effective assistance    10) Federal, State, and Local Program Funds

**Goal 3 - Strategy 1: Technology**

**Objective:** To provide advance technology to all students.

**Brief Description:**

Implementation of activities to become a 21st Century technology school district.

**Formative Evaluation:**

Lesson plans will be available to document technology intervention in the classroom setting.

**Resources:**

Activity	Funding Source	Staff Responsible	Timeline
<del>PLATO diagnostic testing at all grade levels for Math and Reading three times per year.</del>		Teachers Principal	Sept., Jan., May
Provide scheduled computer lab time for the integration of technology that will allow teachers to expand on classroom instruction and for student skills practice.		Teachers Principal	August, Jan., May
Integrate technology TEKS into lessons		Teachers Principal	August, Jan., May
Utilize STAAR One, and MSTAR benchmarking software for STAAR benchmark assessments.		Teachers Principal	Dec Feb
Utilize Imagine Learning software for ESL students.		ESL Teacher	August, Jan., May
Provide two computer labs, two mobile Macbook lab, two mobile iPad lab, iPod Touches, and SmartBoard technology for technology integration.		Principal, Tech. Dir.	August, Jan., May
Provide multiple software applications and training in Google in Education.		Tech. Director Principal	August, Jan., May
E-Sped program utilized for all Special Education paperwork and ARD's.		SPED Coordinator Diagnosticians	August, Jan., May

**Goal 4: Increase communications and partnerships with staff, parents, students and patrons of Mineola ISD.**

- Strategy 1: Parent Involvement**
- Strategy 2: Counseling and Bullying Prevention**
- Strategy 3: Safety and Security**

**Correlates with:**

**State Goals**  
1) Performance - English    2) Performance - Mathematics    3) Performance - Science    4) Performance - Social Studies

**State Objectives**  
2) Student Potential    4) Curriculum    8) School Environment

**NCLB Goals**  
1) Students will Reach High Standards    2) LEP will become Proficient in English

**NCLB Component for Title I - Schoolwide Programs**  
1) Comprehensive Needs Assessment    2) School wide reform strategies  
4) Professional development activities    8) Include teachers in academic assessment decisions  
9) Effective timely additional assistance    10) Federal, State and Local Funds

**Goal 4 - Strategy 1: Parent Involvement**

**Objective:** Ten percent increase in the number attending parent involvement activities.

**Brief Description:**

Provide an increased number of parent involvement activities provided at each campus

**Formative Evaluation:**

Increase 10% in the number of parents attending activities as compared to 2011-2012

**Resources:**

- Sign in sheets
- Campus Administration
- NCLB Reports

Activity	Funding Source	Staff Responsible	Timeline
Strengthen parent involvement activities through the support of the Parent Liaison.		Principal	October February
Schedule conferences for parent night and report card pick-up.		Teachers Principal	October
Assist Mineola Police Department in hosting the fifth grade Drug and Alcohol Awareness Program (DARE) graduation for students and parents.		Principal 5th Grade Teachers	December
Actively seek parents for school involvement: field trips, book fairs, DEAR time, Thanksgiving Feast, Sky Ranch, and Play Day.		All Staff Principal	August January
Participate in the annual Christmas Sleepover fundraiser.		Teachers Principal	December
Host Meet the Teacher Night with parent meeting.		Teachers Principal	August
Host end of year awards ceremony for all students and parents.		Teachers Principal	May
Provide parent/school compact.		Teachers Principal	August
Review and revise parent involvement policy annually.		Teachers Principal	May

Goal 4 - Strategy 2: Counseling and Bullying Prevention			
<p><b>Objective:</b> To ensure every student and parent is aware of the district's revised bullying policies and procedures</p> <p><b>Brief Description:</b> Bullying policy will be distributed in handbooks at each campus</p> <p><b>Formative Evaluation:</b> Parent receipt of handbooks</p>			
<p><b>Resources:</b> Region 7 ESC <a href="#">Board Policy FFI</a></p>			
Activity	Funding Source	Staff Responsible	Timeline
Youth leadership training - students will conduct morning announcements emphasizing life lessons and character traits.		5th Grade Teachers	August, January May
Continue Heartswood Character Ed. program through the library.		Librarian	August, January May
<del>Utilize the "Bully Box" for students to provide bullying tips to be investigated.</del>		Principal	August, January
Play "Bully Alert" story during the morning announcements. Program provided by Kiwanis of Mineola.		Principal	August, January May
Implement school-wide theme " <del>Under Construction – Building Kids With Character</del> " Seven Habits of Happy Kids by Sean Covey, to reinforce positive character traits and bullying prevention.		Principal Counselor	August, January May
Continue the DARE bullying program in coordination with the Mineola Police Department.		Principal Police Dept.	September December
Provide training for teachers and students on how to handle instances of bullying on campus.		Principal	August
Provide guidance services for students at risk.		Counselor	August, Dec. May
Cultural diversity teaching strategies and multicultural awareness will continue to be explored.		Teachers	December May

**Goal 4 - Strategy 3: Safety and Security**

**Objective:** Meet the safety and security needs of students and staff including the teaching and encouraging of positive schoolwide behavior.

**Brief Description:**

A plan to promote positive behavior at each campus.

**Formative Evaluation:**

The number of discipline referrals will decrease 5%.

**Resources:**

PEIMS discipline data reports

Activity	Funding Source	Staff Responsible	Timeline
<del>Address discipline procedures with faculty and staff in faculty meetings.</del>		Principal	August
Address student handbook, discipline policies and student Code of Conduct with all students.		Principal	August
Review discipline procedures for each classroom.		Teachers Principal	August, January May
Use Raptor system to scan drivers license of all parents/visitors/volunteers entering the school.		Secretaries Principal	August, January May
Provide motivational speaker for character ed. program - Dennis Lee		Counselor	January
Include information about signs of sexual abuse in the handbook and through website: <a href="http://www.childwelfare.gov/can/types/sexualabuse/signs.cfm">www.childwelfare.gov/can/types/sexualabuse/signs.cfm</a> .		Principal	August
Utilize DARE curriculum, provided and taught by the Mineola PD, to provide drug, alcohol, tobacco and violence education and prevention.		Principal Mineola PD	September December
<del>Positive rewards system for praising students who exhibit character or good deeds.</del>		Teachers	August, January May
Annual review of district Crisis Management Plan and procedures.		Principal	August
Provide on campus SAC and ECO for disruptive students	State Comp	Campus Principal	Each six weeks