

# VICKSBURG COMMUNITY SCHOOLS

## Board of Education

December 11, 2017

7:00 pm - VAB

## MINUTES

Members Present: Wil Emmert, Deborah Harsha, David Schriemer, Rudy Callen, Tina Forsyth, Carol Lohman, Skip Knowles

Secretary Karen Hill

Administrators Present: Charles Glaes, Steve Goss, Ruth Hook, Mike Barwegen, Amie McCaw, Karen McKinstry, Adam Brush, Keevin O'Neill, Matt VanDussen, Dennis Kirby, Gail Van Daff, Jeanine Mattson-Gearhart, Maureen Ouvry

Guests Present: Jill Boudrie, Sawyer Duncan, Cindy Kessler, Justin Lehman, Breanna Welling, Jennifer Heeres, Lauren Noyes, Cody Caswell, Justin McDonald, Kyle Roberts, Kathy & Rob Baird, Hank & Amy Schmidt, Steve Thomas, Kay Anderson, Jan Meddleman, David Westman, Sheri Louis, Paula Schriemer

### I. SUPERINTENDENT'S REPORT

A. VHS Chamber Singers - Dustin Morris: The Chamber Singers started the meeting off with songs of the holiday.

B. Introduction of New Staff: Principals introduced new staff to the Board and audience.

1. Indian Lake Elementary

a. Jill Boudrie - 5th Grade

b. Sawyer Duncan - PE

2. Sunset Lake Elementary

a. Erin Clark - Kindergarten

b. Cindy Kessler - Special Ed

c. Justin Lehman - Begindergarten

d. Breanna Welling - School Psychologist

3. Tobey Elementary

a. Julie Sorenson - Behavior/Guidance

4. Middle School

a. Jennifer Heeres - Science

b. Lauren Noyes - Math

5. High School

a. Cody Caswell - PE & Health

b. Justin McDonald - Business/Computer

Kyle Roberts - Economics

C. Recognitions – Superintendent Glaes recognized the following individuals for their accomplishments.

1. VHS AP Honor Roll Recognition:

2. Ruth Hook - MEMSPA Region IV Principal of the Year
3. Steve Goss - MSBO Leadership Institute
4. Rebecca Durant - MSBO Business Office Manager Certification

D. Legislative Update: No report

## II. REPORTS AND PUBLIC INQUIRY

### A. Business and Finance - Steve Goss

1. Monthly Budget Progress Report: Asst. Supt. Goss presented the budget progress report for November, 2017 showing total revenues of \$6,534,359; total expenditures of \$7,552,699 and deficiency of revenues over expenditures of (\$1,018,340).
2. Bond Update: Asst. Supt. Goss stated that \$229,000 is remaining from the first two bond issues, and the District is getting ready for series three.
3. Skyward Update: Mr. Goss reported that the contract with Skyward is being reviewed by our attorney. The attorney has recommended that the Board delegate authority to Asst. Supt. Goss to execute the contract once the legal review is completed. Mr. Goss requested approval later on the agenda.

B. Generous Hands - Paula Schriemer: Dr. Schriemer, Kay Anderson, Jan Meddleman, David Westman, and Sheri Louis were present from Generous Hands to explain the history of Generous Hands and the benefits provided to students.

C. Audience: No one wished to address the Board on a non-agenda item.

## III. BOARD ACTION REQUIRED

A. Approval of the November 13, 2017 meeting minutes: A motion for approval was made by Emmert and supported by Harsha. Motion carried unanimously.

B. Approval of the Following General Fund Invoices Totaling \$220,346.71 - ROLL CALL VOTE: A motion for approval was made by Schriemer and supported by Callen.

Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, Lohman, Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously.

1. November 3, 2017 = \$93,972.03

2. November 17, 2017 = \$126,374.68

C. Approval of Purchase Card Disbursements totaling \$213,729.61 - ROLL CALL VOTE: A motion for approval was made by Forsyth and supported by Lohman.

Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, Lohman, Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously.

D. Approval of Resolution Opposing Senate Bills 584-586 and 366 - ROLL CALL VOTE: A motion for approval was made by Emmert and supported by Forsyth.

Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, Lohman, Knowles

Nays: None  
Absent: None  
Abstain: None  
Motion carried unanimously.

- E. Approval to Delegate Authority to the Assistant Superintendent to enter the Contract with Skyward, Inc. for software and related services, upon satisfactory completion of legal review - ROLL CALL VOTE: A motion for approval was made by Forsyth and supported by Callen.  
Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, Lohman, Knowles  
Nays: None  
Absent: None  
Abstain: None  
Motion carried unanimously.
- F. Approval to Enter Contract with Kalamazoo Mechanical for replacement of the rooftop condensing unit at Vicksburg Middle School, based on the low bid of \$69,195 - ROLL CALL VOTE: A motion for approval was made by Emmert and supported by Schriemer.  
Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, Lohman, Knowles  
Nays: None  
Absent: None  
Abstain: None  
Motion carried unanimously.
- G. Approval to Accept Student Enrollments through Section 105C of Public Act 94 for the Second Semester of the 2016-17 School Year: A motion for approval was made by Schriemer and supported by Emmert. Motion carried unanimously.
- H. Approval to Appoint Amy Manchester as Board Secretary effective December 22, 2017: A motion for approval was made by Forsyth and supported by Callen. Motion carried unanimously.
- I. Approval to Appoint Amy Manchester as Election Representative for all Matters Pertaining to Vicksburg Community Schools' Elections effective December 22, 2017: A motion for approval was made by Callen and supported by Forsyth. Motion carried unanimously.
- J. 1st Reading Approval of the following policies - ROLL CALL VOTE: A motion for approval was made by Callen and supported by Forsyth.  
Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, Lohman, Knowles  
Nays: None  
Absent: None  
Abstain: None  
Motion carried unanimously.
1. P5111.01 - Homeless Students (Replacement)page 1 of 8 second P second line
  2. P5111.03 - Children and Youth in Foster Care (Replacement)

Karen Hill was recognized for her years of service as Board Secretary.

There being no further business to come before the Board, President Knowles adjourned the meeting at 8:55 pm.

---

President Virgil Knowles  
Dated: January 15, 2017

---

Secretary Karen Hill