

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS
SCHOOL DISTRICT 4J, LANE COUNTY, OREGON**

Date: November 23, 2021

The Board of Directors of School District No. 4J, Lane County, Eugene, Oregon, held a special meeting at 5:15 p.m. at the Education Center, 200 North Monroe Street in Eugene, Oregon. Notice of the meeting was mailed to the media and posted in the Education Center on Monday, November 22, 2021.

ROLL CALL

BOARD MEMBERS:

Judy Newman, Chair
Martina Shabram, Vice Chair
Alicia Hays
Gordon Lafer
Laural O'Rourke
Maya Rabasa
Mary Walston

STAFF:

Cydney Vandercar, Superintendent
Kerry Delf, Chief of Staff
Lisa Fjordbeck, Executive Assistant / Board Secretary
Christine Nesbit, General Counsel
Brooke Wagner, Assistant Superintendent for Administrative Services
Kyle Tucker, Chief Operations Officer

MEDIA: KRVM

I. SPECIAL MEETING

II. CALL TO ORDER

Chair Newman called the special meeting to order at 5:15 p.m. All Board members were present via Zoom.

III. ITEM FOR ACTION

1. Consider Revision to School Calendar
Presenter: Cydney Vandercar, Interim Superintendent

Superintendent Vandercar introduced the item for action and referred to the information in the packet. She reviewed the proposal that would change some instructional days to noninstructional days at each school level and would adjust work assignments on other days. The effect would be to add three no-school days for students and provide three non-student work days for district staff.

Superintendent Vandercar reviewed that the board had previously considered a proposal in the school board meetings on November 3 and November 17 to convert two instruction days to non-instruction days, on Wed., November 24, and Fri., January 14. On November 17, the Board did not approve the suggested dates and asked for a revised proposal. The special meeting had been called to allow parents ample time to make decisions about child-care.

The superintendent recommended that the following changes be made to the district's instructional calendar:

- December 6, 2021: Add a no-school staff work day for elementary schools. Continue currently scheduled no-school grading day for middle and high schools.
- December 7, 2021: Add a no-school staff work day for middle and high schools.
- January 21, 2022: Add a no-school day for all school levels, a grading day for elementary schools and a staff work day for middle and high schools.
- January 28, 2022: Change current no-school day from grading day to staff work day for elementary schools. Continue current no-school day for progress reports/professional development for middle and high schools. No change for students.
- March 18, 2022: Change current no-school day from professional development/planning day to staff work day for all levels. No change for students.
- April 15, 2022: Add a no-school day for professional development/planning for all levels.

Superintendent Vandercar referred to the chart that was included in the packet and which gave information regarding the overall student impact. She added that the schedule would allow time for staff to make adjustments to student enrollment from online to in-person before the new term.

The superintendent concluded that there would be three days changed from instruction to non-instruction, work relief days. This would result in the district being short on instructional hours per the Oregon Department of Education. The superintendent would return to the Board in the spring with a report on a total loss of instructional time once any snow days had been taken. She added that OSEA, EEA, and MAPS had agreed to the new schedule.

Chair Newman thanked the Superintendent for including the chart, which made the changes easier to understand.

Ms. Walston thanked the Superintendent for developing a well thought out plan. Ms. O'Rourke also appreciated that the plan covered the rest of the year and agreed with Ms. Walston that she was happy to see the equity tool being used in decision-making. She said that seeing it in action helped to normalize its use.

Ms. Shabram appreciated that the employee groups had all approved the plan. She acknowledged the cost to the Superintendent and staff's personal time in developing the proposal and the hardship that it would create for some families to make childcare arrangements.

Chair Newman added her agreement that it would be a hardship for families to find childcare and shared that the superintendent had reached out to childcare providers to inform them of the district's proposal.

Ms. Shabram moved that the Board approve adoption of the proposed revisions to the school calendar, changing from instructional to non-instructional days on Monday, December 6 for

elementary schools; Tuesday, December 7 for middle and high schools; Friday, January 21 at all school levels and Friday, April 15 at all school levels. Ms. Walston seconded the motion.

The motion carried 7:0.

IV. ADJOURN

Chair Newman adjourned the meeting at 5:30 p.m.

Cydney Vandercar
District Clerk

Judy Newman
Board Chair

(Recorded by Eliza Drummond)