

Meeting Minutes
Subcommittee – Superintendent Search Firm
Eugene School District 4J Board of Directors
Education Center, Eugene OR

September 29, 2021
2:00 p.m.

PRESENT: Committee members Alicia Hays, Gordon Lafer and Maya Rabasa, members of the board; Kerry Delf, Holly Langan and Christine Nesbit, staff.

The Superintendent Search Firm Subcommittee of the Board of Directors of Eugene School District 4J held a regular meeting on September 29, 2021 at 2:00 p.m. at the Education Center, 200 North Monroe Street in Eugene, Oregon. Notice of the meeting was mailed to the media and posted in the Education Center on September 24, 2021.

Gordon Lafer, Chair of the subcommittee, called the meeting to order at 2:10 pm and identified the purpose of the meeting was to formulate a recommendation for the board concerning which superintendent search firms should be invited to an interview.

Subcommittee members reviewed the proposals of the three superintendent search firms that responses to the IRFP issued on September 10, 2021. Items discussed included the content of each proposal, and members provided their individual scores which were tallied. Subcommittee members raised concerns about one proposer's experience in helping larger school districts in the superintendent selection process.

After discussion, the subcommittee agreed to recommend to the full board that the board interview two firms, McPherson, Jacobson LLC and Hazard, Young, Attea, & Associates. The subcommittee then decided that Ms. Rabasa would present the recommendation of the committee to the board on October 6, 2021.

The subcommittee discussed interview questions for consideration by the board chair. Based on discussion, Mr. Lafer will contact the board chair for her preference on finalizing interview questions.

The subcommittee reviewed and upon a motion by Ms. Hays, seconded by Ms. Rabasa, unanimously approved the draft minutes of the subcommittee's August 27, 2021 meeting.

Mr. Lafer adjourned the meeting at 3:20 p.m.