

**MINUTES OF THE EXECUTIVE SESSIONS, WORK SESSION,
AND REGULAR MEETING
OF THE BOARD OF DIRECTORS
SCHOOL DISTRICT 4J, LANE COUNTY, OREGON**

November 1, 2017

The Board of Directors of School District No. 4J, Lane County, Eugene, Oregon, held executive sessions at 5 p.m., 5:30 p.m., and 5:45 p.m.; a work session at 6:15 p.m., and a regular meeting at 7 p.m. at the Education Center, 200 North Monroe Street in Eugene, Oregon. Notice of the meeting was mailed to the media and posted in the Education Center on October 27, 2017, and published in *The Register-Guard* on November 1, 2017.

ROLL CALL

BOARD MEMBERS:

Eileen Nittler, Chair
Alicia Hays, Vice Chair
Evangelina Sundgrenz
Judy Newman
Anne Marie Levis
Jim Torrey
Mary Walston

STAFF:

Dr. Gustavo Balderas, Superintendent of Schools (work session and meeting)
Charis McGaughy, Assistant Superintendent of Instruction (work session and meeting)
Ms. Kerry Delf, Associate Director of Communications (work session and meeting)
Brooke Wagner, Director of Elementary Education (work session and meeting)
Cheryl Linder, Director of Educational Support Services
BJ Blake, Director of Secondary Education (work session and meeting)
Monica Brown, Director of Finance (work session and meeting)
Cydney Vandercar, Director of Human Resources (work session and meeting)
Christine Nesbit, Associate Director of Human Resources (work session and meeting)
Harlan Coats, Director of Facilities Management
Steve Menachemson, Director of Technology
Oscar Loureiro, Director of Research and Planning
Lisa Fjordbeck, Executive Assistant / Board Secretary (work session and meeting)

STUDENT ADVISORY PANEL MEMBERS:

Jack Ohlsen-Johnson, Churchill High School
Jillian Peterson, Sheldon High School
Zoe Chilhorek and Jane Brinkley, International High School
Tiffany Huang, South Eugene High School
Clair Boboyan, North Eugene High School

MEDIA: KRVM, Register Guard

OTHER: Jennifer Lubin and LeRoy Landers, Malhum Architects

I. EXECUTIVE SESSIONS

At 5:15 p.m. the board convened in executive session to conduct deliberations with persons designated by the governing body to carry on labor negotiations pursuant to OS 192. 660(2)(d).

II. WORK SESSION: UPDATE ON FUTURE BOND

Board Chair Nittler opened the work session at 5:57 p.m.

Dr. Balderas introduced Mr. Landers from Mahlum Architects, who specialize in school districts long-range planning and community values.

Mr. Landers reviewed the timeline and process for community engagement. He explained that there will be open houses to gather community input and the plan will be re-worked according to community input. The final report will likely be finished this spring. The first phase starts to articulate what might be used for a subsequent bond measure.

He reviewed a PowerPoint on the three elements of the plan that inform the vision, including educational program, facility condition, enrollment and capacity. He outlined key goals from conversations with district staff and discussed facility conditions.

Ms. Nittler asked to define resiliency. Mr. Landers explained that resilient buildings would be places of refuge during a natural disaster and students and staff would be able to re-enter them shortly after an event had occurred.

Mr. Landers shared some preliminary costs analysis based on facility conditions and growth needs. He advised that decisions in the first phase should be plan strategically for next phase.

Superintendent Balderas shared that the Board will have an opportunity to look at the plan more thoroughly during upcoming Board sessions. Mr. Torrey requested that it would be useful to have an extended two the three hours session. Dr. Balderas stated that the sessions will occur in the next two months. He asked Ms. Fjordbeck to poll the Board.

Mr. Torrey commended the speaker on the presentation and the impacts the information impact decisions.

Ms. Walston said that this was a good presentation for the Board to begin to understand the scope of the plan.

Ms. Levis appreciated the data synthesis on deferred maintenance to inform future short and long-term decisions on what teachers and staff need and what the community will support.

Mr. Landers commented that many distracts are experiencing similar situations managing many old buildings with limited capital.

Ms. Levis commented that the community support has allowed 4J to do a better job.

Mr. Landers agreed and stated that 4J needs to increase the bond and maintenance so that they do not fall behind. He shared that it is important to understand for long-term plan as stewards of the investment.

Ms. Levis asked for a process to discuss this topic.

Mr. Landers said that they have tools for the process to help the group make choices and consider the compressive need.

Ms. Nittler asked about the final slide and structured parking at a cost of \$9,500 per space.

Mr. Landers said he consulted with a third-party estimator for this estimate, but that the numbers are not exact at this point. He explained that the parking space cost relates to an underground, structured parking space.

Mr. Torrey addressed Dr. Balderas and asked what the City of Eugene's parking requirements are for schools.

Dr. Balderas shared that 4J has been in contact with the city on the subject of building updates.

The group thanked Mr. Landers.

The work session ended at 6:47 p.m.

III. REGULAR BOARD MEETING

IV. CALL TO ORDER, ROLL CALL, FLAG SALUTE

Board Chair Nittler called the regular meeting to order at 7 p.m. and led everyone present in the pledge of allegiance.

V. AGENDA REVIEW

Ms. Nittler stated that the Board will return to Executive Session after the board meeting.

VI. INTRODUCTION OF GUESTS AND SUPERINTENDENT'S REPORT

Dr. Balderas recognized Mona Dent, Christopher Finch, and Chris Olsen from the transportation department. Ms. Dent received the Oregon Bus Driver of the Year award. Mr. Finch received the Technician Mechanic of the Year award, also known as the Golden Wrench. Mr. Olsen thanked the Board expressed gratitude for Ms. Dent and Mr. Finch.

Dr. Balderas congratulated the school-based health center team: Trisha Schroffner, Kathleen Ybanez, Katherine Sikes, Claire Bierman, and Maxine Proskurowski. Dr. Cheryl Linder complimented the group for their work and vision to establish a partnership between Peace Health and Eugene School District. Dr. Balderas added that this service is vital to support students.

Dr. Balderas shared that he met with fifty-one school districts in Oregon develop action plans that could lead to state policy. The group identified five items to focus on: health needs, relationships with parents, comprehensive education that supports social and emotional development, equity, and workforce development. He shared that 4J is already doing a lot to fulfill all these elements.

Dr. Balderas also mentioned that he and several Board members met with Gov. Brown for lunch today at South Eugene High School to learn more about the CTE programs.

VII. REPORTS FROM HIGH SCHOOL STUDENT REPRESENTATIVES

Jack Ohlsen-Johnson, Churchill High School, provided an update on new curriculum sharing systems, including a Curriculum Council where teachers share new teaching methods. The school will also be discussing achieving high quality learning objectives at staff meetings this fall.

He reported that Churchill had a good week of Homecoming festivities. He also shared that they hope to install a water bottle drinking fountains over winter break.

Jillian Peterson, Sheldon High School, shared that early action applications are due tonight and already 321 students have submitted. She shared that the Gay Straight Alliance (GSA) bought the books featuring characters on LGBTQ spectrum, which they raised funds for. She also shared that Mr. and Mrs. Irish Contestant applications due on Tuesday, November 7 at 9:00 am. She congratulated girls' cross-country for making the state tournament. She concluded by saying that winter sports registration begins tomorrow.

Jane Brinkley, International High School, announced that at IHS has several exciting activities going on, including an apparel design competition, 19 new members of student government, alumni travel scholarship deadlines coming up. She shared that they just had their first meeting for the service trip to Belize where students will be working on clean drinking water projects. She said that everyone was looking forward to Penny Wars after Thanksgiving. This year, the winning grade will select an organization through kiva.com to donate to. She also introduced a new segment called Student Stories in order to give the Board a picture of students at IHS. This month, the student is Joey McMaster, a sophomore who plays ultimate, enjoys playing music, and volunteering.

Mr. Torrey read a statement from Maya Treder, ECCO, who was absent. She wrote that they are past the halfway point of first trimester. There was a great open house in October. She also shared that the school is promoting hand washing in order to keep everyone healthy during cold and flu season. Lastly, ECCO is planning to have parents walk with their babies to receive GED or Diplomas.

Tiffany Huang, South Eugene High School, shared that they have had three evacuations over the past two days from, the third one was a small fire which caused students to miss third period. South is offering a \$750 reward information on who started the fire. She reported that the career center is offering free espresso drinks for students who complete the FAFSA. The Student Government will be having a fundraiser at Papa's Pizzas on November 2nd. The girls' soccer team has advanced to state and will be playing on November 4th. She ended by saying that they have closed Five Lesbians Eating a Quiche and will be opening The Laramie Project opens November 2nd. For more information, visit southeugenetheater.org.

Clair Boboyan, North Eugene High School, said that they have been having live music during lunch on the last Friday of the month as an opportunity for students to showcase their talents. She congratulated the girls' volleyball and soccer teams, who heading to the state tournament. She also congratulated the boys' football team who won their last several games of the season. North will be presenting the Legends of Sleepy Hollow. She shared that there have been several listening sessions to discuss the vision for the school. She ended by congratulating the ten student athlete diploma candidates this year.

VIII. COMMENTS AND COMMITTEE REPORTS BY INDIVIDUAL BOARD MEMBERS

Ms. Newman shared that she visited several schools over past couple weeks to talk to teachers and students. She also shared that she was able to attend lunch with the Governor today and had great discussions about the CTE program. She commented that both teachers and student were very passionate about these programs, which shows how the programs create value for everyone.

Ms. Levis congratulated the school-based health center team for their accomplishments. She shared that the Board had just come from a presentation from consultants on the future long-term planning for the district. She also reported that she and other Board members toured the new Arts and Tech-

nology Academy (ATA) with the Eugene Education Foundation a couple weeks ago. She thanked Columbia Bank for their donation to the school. She shared that she also attended lunch today with Governor Brown today and appreciated the open conversation. She also shared that she had a great time at the girls' soccer game at south. They play again at 5 p.m. on Saturday, November 4th South Eugene field.

Mr. Torrey thanked Dr. Balderas for showcasing the transportation department with the awards to-night. He said that the Board should continue to recognize other outstanding employees in the District.

Ms. Hays said that she attended the listening session and it was helpful to hear from community. She also shared that the Equity Committee is using a new protocol at their meetings to help hear all voices at the table. At the October meeting, the committee discussed attendance.

Ms. Walston thanked Dr. Balderas for meeting with her for coffee. She shared that she also attended the lunch with Governor Brown.

Ms. Sundgrenz passed.

Dr. Balderas recommended that everyone get to a sport event this weekend.

IX. BOARD CHAIR'S UPDATE ON CURRENT ISSUES

Ms. Nittler shared that she was at Governor's lunch today. She heard a student express that they felt lucky to be at South for CTE classes. She felt that this was great, but it reminded her to the District must ensure equity across all schools. She reported that she is excited about the progress with the bond consultants and has an oversight committee meeting coming up next week.

Ms. Nittler also shared some comments and concerns she has heard over the past month, including discussion about solar panels and energy efficiency, maintaining low class size, concerns about homework from parents, and looking at school mascots to make sure they are appropriate.

X. ITEMS RAISED BY THE AUDIENCE

Ms. Nittler read the policies related to speaking at meetings or filing complaints.

Jeremy Jones asked for support for the Yujin Gakuen School, where he has two children. He advocated for a K-8 school in order to provide a cultural immersion experience at all grade levels. He stated that the District branded as a K-12 program, however it dissipates in the middle and high school levels, which causes families to leave. He urged the Board use the data they have already collected to take action.

Linda Coombs, a Speech Pathologist at Edison Elementary, spoke about school safety. She described the Comprehensive Learning Center at Edison, which focuses on behavior for twelve students from between grades K-5th. The program's small room escalates behaviors, which has caused broken windows, interrupted classroom instruction, and injuries. She reported that many teachers do not feel safe and many lock their doors during the day. She asked the Board to examine program model in order to create a safe learning experience for all students.

Rachel Farkus introduced herself as an elementary PE instructor at Edison. She also addressed concerns about unsafe behavior impacting the environment at Edison. She described the layout of the school, with gym in a central location, creates difficulties for her to move her class when a stu-

dent's behavior escalates. She concluded that the layout of the school has contributed to a scary environment for staff and students, which needs to be addressed by the district.

Rita Gillihan introduced herself as a parent at Yujin Gakuen and Kelly Middle School and a member of Site Council at both schools. She asked for the Board's continued support for the immersion school in developing a K-12 program. She thanked the District for what they have already done, including the middle school program which is currently at 50-50 immersion. She invited the Board to the Children's Day Celebration on May 5, 2018, which will include performances and family friendly activities. Middle school is lacking supplies.

Joy Marshall a 4J Mom and Lane County Director Stand for Children advocated for continued support for Freshman on Track. She also asked the Board to prioritize CTE in order to increase student graduation rates. She reminded the Board that Measure 98 passed by 71% in the county. She concluded by requesting the CTE teachers are included in the long-term planning process so they can share their insights.

XI. BOARD'S RESPONSE TO ITEMS RAISED BY THE AUDIENCE

Ms. Nittler thanked everyone who spoke.

Mr. Torrey thanked Ms. Coombs raising the issue of room clears in elementary grades. He explained that he has been trying to stimulate discussion about this at the state level. He asked Dr. Balderas if the Board could see data on room clears. He reiterated that he wants to make sure all students' needs' are being taken care of. He stated that this was a safety and quality of education issue.

Dr. Balderas responded that the district can work on getting a report.

Ms. Nittler added that a future agenda item will include a presentation by staff on the district's program to provide fair and appropriate education.

Ms. Hays echoed Mr. Torrey's suggestion communicate with those at the state level on the issue of room clears and escalating behaviors. She also reiterated support for the Japanese immersion program.

Ms. Newman requested that the District take a comprehensive look at escalating behaviors. She mentioned looking at one school in the district that has preventative solutions in place in the special education program.

XII. COMMENTS BY EMPLOYEE GROUPS

Ted Shannon, President of Eugene Education Association (EEA) and Ray Martin, President of Oregon School Employees Association (OSEA), spoke on behalf of the associations. Mr. Shannon shared the they are in their seventh month of labor negotiations. There is a session tomorrow if any Board members would like to attend.

Mr. Shannon shared his concerns about the spike in out of control behavior at early age level. He shared numerous accounts of elementary teachers experiencing fear at school, leaving early due to emotional distress, and expressing that they are unable to continue teaching under these conditions. He stated that this is a statewide and national issue that will require and staff and administration involvement.

Mr. Martin also spoke on the increased number of students who require individualized attention for unsafe behavior. He shared that OSHA had not previously tracked injuries at schools, however, un-

safe conditions and high rates of injuries have caused OSHA to remove this exemption. He concluded that the school district needs to take action beyond acknowledging and tracking the problem.

XIII. ITEMS FOR INFORMATION

1. High School Success Plan

Ms. McGaughy, Ms. Blake, and Mr. Herington presented on High School Graduation and College Career Readiness Fund. Measure 98. They shared a PowerPoint that outlined the progress and timeline for the High School Success Plan.

Mr. Torrey asked about when credit recovery will be implemented for high school students.

Ms. Blake reported that the support will start at ninth-grade in order to get 100% of students on track at the end of the year. Ms. McGaughy explained that the tracking will continued through all grade levels.

Dr. Balderas shared that 4J needs different types of schools, like night and summer options.

Mr. Torrey asked about support systems for students who may be unable to complete certain subjects, such as algebra.

Ms. Blake responded that algebra is necessary and therefore the district is looking into other methods to bring algebra to students. She shared that the High School Success Plan includes funds to create applied math at the ninth-grade level to prepare students for various industries.

Ms. Hays shared that the Equity Committee discussed algebra within the context of attendance at their meeting.

Dr. Balderas asked Mr. Herington what have other states done for career readiness.

Mr. Herington responded that there is a shift towards contextualized learning because it is relevant and engaging for students. He added that there is an opportunity to align math curriculum into CTE program.

Ms. McGaughy mentioned other support systems, if the student doesn't pass. These include looking at eighth-grade data for special students, teaching the course over three trimesters instead of two, online courses, and other interventions.

Ms. Hays asked about CTE programs at different levels, such as electricians or plumbers. Ms. Blake noted that CTE has programs at various levels and will continue to consider programs that set students up for apprenticeships and careers in industry.

Ms. Walston asked about the implications of elementary math education and students attitudes towards the subject. Ms. McGaughy stated that schools have transition to math curriculum with hands-on applications.

Ms. Hays thanked the group for reminding the Board what 4J was doing to help prepare students for careers.

Ms. McGaughy said that she was thankful for the opportunity to engage in innovative planning.

Ms. Walston requested regular reports as the plan is implemented so that the Board can talk about the program.

Ms. Nittler thanked the group.

2. Update on Labor Negotiations

Ms. Nesbit shared that she met with EEA reps to discuss a cap on insurance fund. She said that both parties have withdrawn some proposals and they have reached an agreement on the number of days for high school counselors. She reported that they were closer to a financial agreement, but still \$1.9 million dollars a part. She added that she was pleased with progress so far.

Ms. Vandercar thanked the students for sharing their stories. She discussed budgetary considerations in order to maintain all the building and programs. She appreciated the Board for their commitment.

Ms. Vandercar also shared that the EEA and the District have synced calendars in order to give elementary, middle, and high school will have the same day off. She explained that this will allow teachers to meet to align the curriculums.

Ms. Nittler thanked them for the report.

XIV. CONSENT GROUP – ITEMS FOR ACTION

Information about the consent group items was included in the board packet.

1. Approve request for state revenue from Lane Education Service District (ESD) for FY18-19

2. Approve the Code Letter Change on Board Policy KI to Board Policy KK

MOTION: Mr. Torrey moved, seconded by Ms. Hays, to approve the items in the Consent Group as presented.

VOTE: The motion carried unanimously, 7:0.

XV. ITEMS FOR ACTION

There were no items for action.

XVI. ITEMS FOR ACTION AT A FUTURE MEETING

1. Consider Adopting Resolution #2018-01 for Supplemental Budget No. 1, Making Appropriations for the 2017-18 Fiscal Year

Ms. Brown reviewed the supplemental budget, which was included in the Board packet.

2. Establish Private-Purpose Trust Fund for Scholarships

Ms. Brown addressed the private-purpose trust fund for scholarships, which is a proposed method to move scholarship funds to a separate tracking account.

Ms. Nittler asked for clarification on what type of funds this referred to. Ms. Brown explained that it could be any type of scholarship for programs or activities.

Ms. Walston asked how this would affect accounting. Ms. Brown said that the change would not be a major issue. Ms. Walston also asked if this system addresses parent funds. Ms. Brown responded that it could address this issue, however, the trust fund's purpose will be to pass scholarship funds through, rather than a district administration focus.

Ms. Newman asked how students apply for the scholarships that are funded. Ms. Brown responded that this was situational, pending requests of the donors. Ms. Newman asked how students learn about scholarships. Ms. Brown responded that individual schools are responsible for the outreach. Ms. Nittler added that there are extensive lists and counselors help connect the students.

XVII. SUGGESTIONS BY THE BOARD FOR CONSIDERATION OF ITEMS AT A FUTURE MEETING

Mr. Torrey suggested discussing barriers to the out of control behavior and room clears. He proposed communicating with state legislators to let them know this is an issue at 4J. He also suggested a follow up presentation on what the district is doing.

Ms. Hays suggested it would be useful for the Board to learn the exact nature of the problem and hear about current efforts that schools are making. She reiterated creating a theory in the work session to take to the legislators.

Ms. Newman agreed that the issue should be discussed to gain an understanding.

Ms. Walston said that the public seems to know about the issue. She agreed with Ms. Hays and Ms. Newman's suggestions.

Dr. Balderas stated that there will be work session on Monday, November 13th at to discuss the future Bond.

XVIII. ADJOURNMENT

Board Chair Nittler adjourned to executive session at 9:03 pm.

XVIII. EXECUTIVE SESSIONS

At 9:00 p.m. the board met in executive session to conduct deliberations with persons designated by the governing body to carry on labor negotiations pursuant to ORS 192.660(2)(d).

The post-executive session adjourned at 10:00 p.m.
(Recorded by Dana Shinnars)

Dr. Gustavo Balderas
District Clerk

Eileen Nittler
Board Chair

Minutes approved February 14, 2018

