MINUTES OF THE EXECUTIVE SESSIONS, WORK SESSION, AND REGULAR MEETING OF THE BOARD OF DIRECTORS SCHOOL DISTRICT 4J, LANE COUNTY, OREGON

January 17, 2018

The Board of Directors of School District No. 4J, Lane County, Eugene, Oregon, held executive sessions at 5 p.m., 5:30 p.m., and 5:45 p.m.; a work session at 6:15 p.m., and a regular meeting at 7 p.m. at the Education Center, 200 North Monroe Street in Eugene, Oregon. Notice of the meeting was mailed to the media and posted in the Education Center on January 12, 2018 and published in *The Register-Guard* on January 17, 2018.

ROLL CALL

BOARD MEMBERS:
Eileen Nittler, Chair
Alicia Hays, Vice Chair (via phone)
Evangelina Sundgrenz
Judy Newman
Anne Marie Levis
Jim Torrey
Mary Walston

STAFF:
Dr. Gustavo Balderas, Superintendent of Schools
Charis McGaughy, Assistant Superintendent of Instruction
Kerry Delf, Associate Director of Communications
Brooke Wagner, Director of Elementary Education
Cheryl Linder, Director of Educational Support Services
BJ Blake, Director of Secondary Education
Monica Brown, Director of Finance
Cydney Vandercar, Director of Human Resources
Christine Nesbit, Associate Director of Human Resources
Harlan Coats, Director of Facilities Management
Steve Menachemson, Director of Technology
Oscar Loueiro, Director of Research and Planning
Lisa Fjordbeck, Executive Assistant / Board Secretary

STUDENT ADVISORY PANEL MEMBERS:
Jack Ohlsen-Johnson, Churchill High School
Jillian Peterson, Sheldon High School
Jane Brinkley, International High School (provided a statement)
Tiffany Huang, South Eugene High School
Claire Baboyan, North Eugene High School

MEDIA: KRVM, Register Guard

OTHER: Tad Shannon, President EEA, Ray Martin, President OSEA

I. EXECUTIVE SESSIONS

At 6:00 p.m. the board convened in executive session to consult with counsel concerning the legal rights and duties of a public body with regards to current litigation or litigation that is likely to be filed, pursuant to OS 192. 660(2)(h). Another executive session was held at. 6:15 p.m. to conduct deliberations with persons designated by the governing body to carry on labor negotiations pursuant to ORS 192.660(2)(d).

REGULAR BOARD MEETING

II. CALL TO ORDER, ROLL CALL, FLAG SALUTE

Board Chair Nittler called the regular meeting to order at 7:00 p.m. Mr. Torrey led everyone present in the pledge of allegiance.

III. AGENDA REVIEW

There were no changes to the agenda.

IV. INTRODUCTION OF GUESTS AND SUPERINTENDENT'S REPORT

Dr. Balderas said that January was School Board Appreciation Month and introduced the Hi-Tones from North Eugene High School. They performed a few songs to thank the board for their work.

Dr. Balderas read a statement responding to the vandalism that occurred at River Road El Camino del Río over winter break.

The Eugene School District works hard to maintain our schools as safe spaces for learning for every one of our students. This includes protecting our students from discrimination, bullying and harassment, and ensuring that our students and families do not have any barriers to their education based on their race, ethnicity, religion, income, immigration status or other characteristics.
All children and families have a legal right to equal access to public education, regardless of their immigration status. No one should be made to feel fearful in our schools.
Our school board has affirmed its strong support of all families and I have clearly stated that we stand against hate. In Eugene School District 4J, hateful words and actions will not be tolerated; bullying, harassment and discrimination will not be tolerated. We will interrupt any words and symbols and actions of hate we see in our schools. We will stop hurtful actions and respond with education and restorative discipline. Our schools should be safe spaces for every student, every staff member and every family."
We are committed to supporting the success of every student and creating a safe and welcoming environment for every family

Dr. Balderas said that the district employees have to be careful on taking on stance on controversial issues. He said he will continue to educate the community and staff on advocacy.

V. REPORTS FROM HIGH SCHOOL STUDENT REPRESENTATIVES

Jillian Peterson, Sheldon High School, shared that they will be performing the Twelfth Night in January. She said that Sheldon High School held its first Women's Advocacy Group meeting. Ms. Peterson also noted that girls Varsity Basketball is having a great season. She thanked the School Board for their hard work.

Maya Treder, ECCO, shared that the leadership, street law, courageous conversations classes heard a presentation today by Winnemem Wintu tribe and Misa Joll on Japanese internment in the US. She said that staff at ECCO are working to provide more opportunities to practice and complete work samples, including a practice writing sample. Ms. Treder also mentioned that she would like to

start discussing issues that affect ECCO students, such as drop-out culture, during her updates. She thanked the board members for their dedication.

Clair Boboyan, North Eugene High School, said that they held a MLK Day Assembly on Friday, January 12th, which included a performance from the North Eugene Hi-Tones and the Sheldon Step Team. She mentioned that North Eugene recently launched a new website. North Eugene High School will be performing Little Shop of Horrors. College and Career Center is helping seniors complete the OSAC application. She appreciated the board members for their effort.

Jack Ohlsen-Johnson, Churchill High School, said that the school has been going through the process of being re-accredited. He provided an update on the intervention programs and reported that attendance interventions have had positive effects. He reported that ninety-nine percent of the senior class has already met their essential skills requirement. Mr. Ohlsen-Johnson said that the student government is planning can food drive, prom, and the spring dance. He thanked the board members for their commitment.

Tiffany Huang, South Eugene High School, shared that they are discussing changing the name of the Axemen. She clarified that Axemen is not the school mascot. This is the third time this issue has been brought up in the school. There is a survey for students and community members to offer feedback on the matter. There will be a community meeting on the name change on January 31st in auditorium. South Eugene High School has established a Dance Team that will perform at school events and athletics. Ms. Huang reported that there will be an assembly on January 26th planned by student affinity groups to discuss important societal issues. She also mentioned that South Theater is opening the play The Realistic Jones. She thanked the board for their work for the district.

Ms. Nittler noted that the survey on the Axemen name change survey is open to public.

Ms. Sundgrenz read a report on behalf of Jane Brinkley, the student representative from IHS. She shared that the senior class won the penny wars, raising just under $3,000 for Women's Space and Immigrants International. Students started off 2018 by writing New Year's Resolution post-its that were shared in the hallways. She extended an invitation for the first IHS potluck on Friday, January 20th. IHS is also planning a cross campus dance and trivia night.

VI. COMMENTS AND COMMITTEE REPORTS BY INDIVIDUAL BOARD MEMBERS

Mr. Torrey shared Policy and Procedure Committee is making progress on evaluating the policies for each department. He told the board that the policy updates will be available soon. He thanked Ms. Walston, the department heads, and Dr. Balderas for their collaboration.

Ms. Newman said that Jillian Peterson invited her to attend a Sheldon Student Government meeting. She was impressed with student leaders. Ms. Newman noted that it is important for every student to find something that engages them, whether it is government, CTE, art, or academics. She also reported that she met with group of parent volunteers to help find solutions that work for the whole district.

Ms. Hays attended the NAACP Martin Luther King event last Monday. She congratulated Mo Young, Equity & Access Coordinator at Lane County, who received the Martin Luther King Jr. Community Leader Award. She reported that she saw the Youth Committee at the event as well. Ms. Hays noted that there was no sign language interpreter and said that having an interpreter is important to ensure accessibility for everyone. She said that the Equity Committee met on Thursday, January 11th to dis-

cuss the enrollment process for migrant education and unaccompanied minors and follow up discussion on attendance programs.

Ms. Levis thanked Dr. Balderas for his statement and expressed that she was shocked to hear about the vandalism. She reported that the board held a work session to discuss projects that might be on the bond. She expressed that the board needs to get out the community to move it forward. She noted that the process will include four public forums and a survey. Ms. Levis appreciated Ms. Huang for explaining the Axemen name change situation. She also thanked student board members.

Ms. Sundgrenz shared that she attended the MLK march and was inspired by the passionate crowd in support of unity. She said that the Legislative Committee is preparing for the Legislative Breakfast this Friday, January 19. She thanked Ms. Delf for her collaboration on the event. She mentioned that she was enjoying the process of looking at elementary schools for her daughter and thanked administrators and staff for their efforts. She also noted that she has seen posters up while touring schools.

Ms. Walston congratulated Sheldon High School for forming a Women's Advocacy Group. She shared that she briefly attended Governor Brown's visit to Churchill High School for the purpose of reviewing CTE programs at Churchill. Ms. Walston invited the board to the LCOG Appreciation Dinner on February 10th at LCC. She thanked the North Eugene Hi-Tones for their performance. Ms. Walston agreed that she was looking forward to the community engagement process for bond. She also thanked Mr. Ohlsen-Johnson for serving as student board representative on the board.

VII. BOARD CHAIR'S UPDATE ON CURRENT ISSUES

Ms. Nittler said that she attended the MLK March and will also be at the Women's March. She expressed that the district's vision is to include and welcome. She noted that change can be difficult, but she supports the Axemen name change in order to live out this vision.

VIII. ITEMS RAISED BY THE AUDIENCE

Ms. Nittler read the policies related to speaking at meetings or filing complaints. She explained that each person will have two minutes to speak. She encouraged the community to email the board at Board@4j.lane.edu.

Glen Martz, President of the Airport Rotary Foundation, provided a handout with detailing scholarship distribution. He shared that the foundation will be adding ECCO to the scholarship program in 2018. He noted that the scholarships will primarily serve North Eugene High School students who have transitioned to ECCO. He invited the board to attend the Annual Auction on Friday, February 23rd at the Valley River Inn.

Garret Collum, Network Charter School (NCS) graduate, 2010, addressed the board to vouch for NCS and the staff who supported him during his high school career. He shared that NCS helped him through his journey and he now has a career and family.

Cassidy Clarkson advocated for Network Charter School. She graduated from NCS and now owns a skin care and cosmetic business. She shared that she was able to get her first job while in school.

Ben Annis, Network Charter school graduate, 2010, shared that he appreciated the small classes at NCS, which allow teachers to interact with students and create an environment where it feels safe to fail.

Sage Burg said was able to graduate half a year early from NCS in 2015. He was a wildland fire fighter and now works full time at Fall Creek Farm and Nursery.

Joey Carlson spoke as a parent of a kindergartener and third grader at Family School. He said that he and other parents have expressed uncertainty about their children's transition to middle school. He asked that the board include the parents and community in the discussion.

Shelly Johnson, a mother of two students at Network Charter School, shared that she values NCS and the way the staff are able to tailor lessons for each student. She said that her son was able to engage in math because his teacher made the topic relevant to his interests.

Larry Lewin introduced himself as a retired teacher, member of Community Alliance for Public Education (CAPE), and member of OPEN (Oregon Public Education Network). He thanked the Network Charter School students for sharing their stories. He expressed his support for River Road El Camino del Río. He said he supported 4J's stance and hoped that all families feel they can express themselves. He said that last year, the board supported education for all kids, regardless of immigration status. Mr. Lewin said he was interested in learning about staff training to support immigrant families.

Rosco Caron introduced himself as a retired teacher, member of CAPE, and OPEN. He thanked the board for their work in the district. He explained that next month, students will be taking standardized tests. He expressed that this model does not support students and asked the board to publish a list of each test so that parents understand what their child is taking.

Lisa Fragala, a second-grade teacher read a statement on behalf of Phil Carasco, a parent at Camino del Río. Mr. Carasco voiced his concerns of racial oppression. He said he felt that 4J administration remained apolitical during the vandalism situation.

Arietta Ariel-Boggs read a letter on behalf of her friend who received her GED from Network Charter School in 2007. She said that NCS motivated and guided her and she valued the small class sizes.

Amber Carol read a letter on behalf of a NCS graduate. She expressed that it is important for small charter schools have strong access to GED programs.

Kyle Hill, one of the first NCS students who graduated in 2008, also advocated for the school. He shared that he had learning disabilities that traditional schools could not support. He said that he is now a glass blower and artist and appreciates that NCS gave community and a strong set of values. He continues to volunteer with the school since graduating.

Daniel Ariel-Boggs, graduate of NCS, said that he was able to succeed in school after he missed over 100 days of school from stress induced migraines. He shared that he needed smaller class sizes and an individualized focus, which NCS provided.

Amy Fischer, a graduate from NCS, read a letter on behalf of Elliot Glazer Flinn. NCS helped Mr. Flinn to gain community and find career path. He noted that he has lasting relationships with the teachers.

Jen Linn, founder to Family School, shared that her son went to NCS. She said that he couldn't wait to get back to school to work on community garden project. She noted that the charter school model works for at risk kids.

Denise Velasco said she is in her thirteenth year with Network Charter School teaching math and life skills. She said that the math curriculum allows her to build her students' confidence. She shared that the math program focuses on perseverance and resilience. Karly Rodger, explained that she

was dual enrolled at NCS. After graduating, she completed the culinary arts program at LCC, and now works for NCS, teaching culinary arts.

Kari Parsons, from SENSE, shared that they have been conducting outreach regarding parking requirements for the new school. They have surveyed 312 people. She shared that no has expressed concern for onsite parking and there is support for grandfathering in on street parking. She urged the board to continue the work as, members of the public are reaching the limitations of what they can do. She asked if they will be discussing bond issues tonight.

XI. BOARD'S RESPONSE TO ITEMS RAISED BY THE AUDIENCE

Ms. Nittler thanked everyone who spoke.

Ms. Walston thanked everyone who came to speak about Network Charter School. She also thanked Ms. Parsons for her work and encouraged the community to keep pushing city council. She added that she would like to know more about ATA and Family School in the Friday memo.

Ms. Sundgrenz said that she was awed at the graduates who came to speak. She noted that it is clear that the school provides community and support.

Mr. Torrey requested information on staff training to support immigrant families from Dr. McGaughy.

Ms. Newman echoed Mr. Torrey's request. She added that the district is no longer recording certain information in order to protect students. She also thanked the NCS graduates for their testimony. She mentioned that there may be other metrics the district should consider to measure effectiveness.

Ms. Sundgrenz agreed with Mr. Torrey's request. She noted that having interpreters at meetings can be very intimidating for families.

Ms. Levis thanked everyone for coming to share their stories. She thanked Ms. Fragala for reading on behalf of Phil Carasco. She also asked if data on testing might be included in the Friday Memo or sent to the board sometime next week.

Dr. Balderas said that there will be a presentation on February 14th where the board will be able to ask questions.

Mr. Levis clarified for the audience that the bond was not on the agenda tonight. She thanked Ms. Parsons for her work and expressed that the district does not want to spend funding on parking, but the city may require it.

Ms. Newman also thanked Ms. Parsons for her presentation and said that it is helpful to hear the community feedback.

Ms. Nittler mentioned that there will be a bond work session before the board meeting on February 14.

Mr. Torrey suggested moving *Items of Action, 4, Approve the Renewal of the Public Charter School Contract for Network Charter School* before *Items for Information*. There was consensus to move the NCS item up in the agenda.

Ms. Nittler asked if NCS still provides a GED. Ms. McGaughy said that it does.

XII. COMMENTS BY EMPLOYEE GROUPS

Tad Shannon, spoke on behalf of EAA and the Human and Civil Rights Committee who wished to register their concern about the inflammatory and racist comments by President Trump. He stated that it is the responsibility of 4J employees to protect all students. He concluded that he was heartened by Dr. Balderas's statement.

Ray Martin, President of OSEA Chapter 1, said that he has attended some of the vision planning sessions. He spoke about the importance of student arrival, pick-up and time in between classes. He asked for funding to study transitions. Mr. Martin posed the question: are student transitions enhancing student education?

Approve the Renewal of the Public Charter School Contract for Network Charter School

Ms. McGaughy stated that Network Charter School requested to renew their contract on October 31, 2017. She reported that NCS is in their fifteenth year of operation. The Board conducted public hearing at the last meeting. Dr. McGaughy said that NCS continues to provide a unique school structure and that they have been in compliance with all laws and contracts. She explained that the district staff should work with NSC staff to develop an intervention ladder to provide support. The Oregon School Board Association expert on charter schools will be meeting the board and staff on January 31st. The maximum of renewal period is ten years. The Superintendent recommends approval for five years to continue to strengthen areas for improvement.

Ms. Walston commented that ten years is a long time and the board will change over that time period. Ms. Sundgrenz, Ms. Levis, and Ms. Walston voiced their support for Network Charter School.

MOTION: Ms. Levis moved approval for five year renewal of the Public Charter School Contract for Network Charter School. Ms. Sundgrenz seconded.

VOTE: The motion carried unanimously, 7.0.

XII. ITEMS FOR INFORMATION

1. Receive Information on Improving Graduation Rates at Churchill High School

Mr. Borgerding presented a PowerPoint on Churchill High School's testing in 2017-2018. He stated that policies set be administration can create obstacles or opportunities. He explained that the SBAC is required for graduation and currently given in 11th grade. If students are not successful on the SBAC, the next step is to take the essential skills test. He explained that staff proposed having students take the essential skills test prior to the SBAC. This allows staff to recognize gaps in knowledge and better prepare students for other tests.

Mr. Myers presented that the strategy has increased the graduation rate and cut FTE costs. He shared that they also offered the Work Keys test, which allows students to apply for jobs, and the PSAT for sophomores.

Ms. Beard shared that she spoke to students about opting out and the impact that has on meeting their graduation requirements, which has led to a decrease in opt outs. She explained that staff began to collect work samples to gauge student levels.

Mr. Torrey commented that it was a great presentation. He asked how state mandated credit obligations effect students in remediation programs, specifically if they have access to credit recovery op-

tions. Mr. Myers replied that these students are still taking courses, such as electives. Ms. Beard also mentioned that there are intervention programs to earn credits.

Mr. Torrey also wondered if the presenters are able to share their successes with their peers.

Ms. Beard responded that they are able to share in the Graduation Assurance Group.

2. Receive Information on the Nutrition Services Review

Ms. Langan presented the Nutrition Services Program Review. She stated that the districts' goals are to increase participation, customize menus, and purchase local goods. She provided an outline on how food is distributed. She also explained that each schools' policies impact students, such as availability of food literacy education or length of lunch periods. Ms. Langan stated that there will be a Board item for future action related the nutrition services contract at the February 28th meeting.

Ms. Levis thanked Ms. Langan and mentioned the board discussed nutrition services at the work session on the bond. She shared that there are important social justice aspects of food.

Ms. Sundgrenz asked about USDA standards and how 4J ensures quality nutrition. Ms. Walston also asked for a definition of clean eating.

Ms. Langan shared districts define clean eating differently. She shared that some of the "dirty 7" (e.g. high fructose corn syrup, trans fats, artificial preservatives, hormones/antibiotics, bleached flour, artificial colors and added processed sugars) have already been removed from USDA guidelines.

Ms. Newman asked for data on locally produced goods. She also wondered about rules for using produce out of gardens. She said that nutrition impacts how students learn.

Ms. Nittler asked for clarification on reducing variation as a means to save money. Ms. Lagan said that there are typically two to three entrees per meal.

Mr. Torrey asked about differentiated funding for schools with the highest level of free and reduced lunch.

Ms. Lanngan replied that the primary support is through students who qualify for free and reduced lunches. She added that the BEST afterschool programs also provides a healthy snack. She said that there could be other ways to support.

Dr. Balderas asked which middle schools offered free lunch.

Ms. Lagan said that ATA has free lunch and the district offers free breakfast for students who sign up for it at Kelly and Madison.

Ms. Walston mentioned that she volunteers in schools and is sometimes concerned about the quality of snacks students bring. She said that the district should work with community members to let them know there is quality food at schools.

Ms. Sundgrenz left at 9:32 p.m.

3. Receive Information Regarding the General Fund 5-Year Forecast

Ms. Belz presented on the general fund 5-year forecast, which was included in the board packet. She shared that there will be a Budget Committee meeting on January 22nd where the forecast will be discussed in detail.

Ms. Walston asked about the implications for the budget if Measure 101 does not pass. Ms. Belz replied that the committee will discuss that at the meeting. She also said the Legislature will return to the drawing board if Measure 101 fails.

4. Receive Information on the 2017-2018 Division 22 Assurances Reporting

Ms. McGaughy reported on the district status on Division 22. She said that the annual report showed the district was in compliance overall. She explained that they are working on remedying Postponement of Purchase of State Adopted Instruction Materials and Board Policy KL, concerning Complaint Procedures. Ms. Nesbitt is working the updates to be in compliance with new state laws.

Healthy and safe schools plan. In 2017, the district completed its comprehensive testing for lead in all water taps used for drinking water and food preparation and mitigation where elevated levels of lead were identified. Proposals were solicited for future radon testing. New schools opened and comprehensive testing of water sources in the newly constructed buildings was completed, and the two old buildings of River Road and Jefferson were abated and demolished. The healthy schools plan and the results of the water testing are available on the 4J website.

XIV. CONSENT GROUP – ITEMS FOR ACTION
Information about the consent group items was included in the board packet.

1. Accept the Comprehensive Annual Financial Report (CAFR)

2. Accept Financial Report for KRVM 91.9 - 1280 KRVM AM for the 2016-17 Fiscal Year

MOTION: Mr. Torrey moved, seconded by Ms. Levis, to approve the items in the Consent Group as presented.
VOTE: The motion carried unanimously, 7:0.

XV. ITEMS FOR ACTION

1. Approve Lawson RFP Award

Ms. Belz said that the hosting and support services for software contract will be ending June 30, 2018.

MOTION: Ms. Walston moved, seconded by Ms. Newman, to approve the Lawson RFP Award.

VOTE: The motion carried unanimously, 7:0.

2. Approve the funding for Safe Routes to School (SRTS) infrastructure Projects.

Ms. Mazze explained that the infrastructure projects will include North Park, Hatten, Grove, Honeywood, and Gilham. She said that that the cost includes a 20% contingency.

MOTION: Mr. Torrey moved, seconded by Ms. Levis, to approve funding for Safe Routes to School (SRTS) infrastructure Projects

VOTE: The motion carried unanimously, 7:0.

Dr. Balderas noted that costs may be a little bit higher than estimated. The new estimated cost is $19,000.

Mr. Torrey asked if the district takes full advantage of system development charges. Mr. Coats agreed to look into this question and send the board information.

3. Approve Year Two of the 2017-19 Lane Education Service District Local Service Plan

MOTION: Ms. Newman moved, seconded by Mr. Torrey, approve Year Two of the 2017-19 Lane Education Service District Local Service Plan

VOTE: The motion carried unanimously, 7:0.

Ms. Nittler thanked the presenters.

XV. ITEMS FOR AT A FUTURE MEETING

1. Consider Recommendation for Enrolling Out-of-District Students

Ms. Delf reported that there are two ways for students to enroll from out of the district, open enrollment provision and the inter-district transfer provisions. She explained that the board must approve, and can set, the maximum number of student accepted. The Superintendent recommends approval of a maximum of 1,000 open slots - 400 slots for students in the district, 200 outside of the district.

2. Review and Consider Approval of Remaining Board Policies from Section "D"

Dr. Balderas asked for comments or questions on Section “D” prior to the next meeting.

3. Consider Postponement of Purchase of State-Adopted Instructional

Ms. McGaughy noted that the Ms. Penrod and Ms. Wilson authored a plan to get 4J back on the adoption cycle, which can be found in the packet.

Mr. Torrey asked if the district is expecting this funding to come from the bond. Ms. Pernod answered that the bond will be instrumental for the district to stay on track for instructional materials.

Ms. McGaughy shared that 4J is actually ahead of other districts because of support from the community. Ms. Pernod noted world languages and social studies adoptions have been delayed.

4. Consider Revisions to Board Policy KL

Ms. Nesbit stated that Oregon law requires a general compliant policy. She explained that there are new ODE requirements which necessitate fine-tuning of current policies.

Ms. Nittler asked about the phrase “The Superintendent shall develop and implement an administrative rule for resolving complaints…” Ms. Nesbit answered that it is standard policy language and

there is a draft procedure that staff are working on internally. She noted that it can be shared with the board.

Dr. Balderas commented that board polices provide the 'what' and administrative regulations answer the 'how.'

Ms. Newman asked what the internal process entailed. Ms. Nesbit said that there is a written procedure that incorporates feedback from experts in the subject.

XVII. SUGGESTIONS BY THE BOARD FOR CONSIDERATION OF ITEMS AT A FUTURE MEETING

Ms. Nittler said that a poll is needed to secure a date for a board work session.

Dr. Balderas suggested the board discuss the time and cost of assessments and Family School timeline questions at a future meeting.

XVIII. ADJOURNMENT

Board Chair Nittler adjourned to executive session at 10:02 pm.

(Recorded by Dana Shinners)

_____	_____
Dr. Gustavo Balderas	Eileen Nittler
District Clerk	Board Chair