

ORDER OF ELECTION FOR OTHER POLITICAL SUBDIVISIONS

An election is hereby ordered to be held on May 4, 2019 for the purpose of:
(date)

Applications for a place on the ballot shall be filed by: February 15, 2019.
(A deadline is required to be stated in the order for a special election.)

Early voting by personal appearance will be conducted each weekday at

(SEE ATTACHED PAGE)
(location)

between the hours of ____ a.m. and ____ p.m. beginning on _____
(date)
and ending on _____
(date)

Applications for ballot by mail shall be mailed to:

Laura Wise
(Name of Early Voting Clerk)

PO Box 970
(Address)

Quitman, TX 75783
(City) (Zip Code)

Applications for ballots by mail must be received no later than the close of business on

April 23, 2019.
(date)

Additional early voting will be held as follows:

Location	Date	Hours
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Issued this the 14th day of January, 2019.

Member

Signature of Presiding Officer

Member

Member

Member

Member

Member

Member

Instruction Note: A copy of this election order must be delivered to the County Clerk/Elections Administrator and Voter Registrar not later than 60 days before election day.

Early Voting will be held at the Wood County Courthouse at 100 S. Main St., Quitman, Texas on the following dates:

- April 22, 2019..... 7:00 a.m. to 7:00 p.m.
- April 23 - 26, 2019... 8:00 a.m. to 5:00 p.m.
- April 29, 2019..... 7:00 a.m. to 7:00 p.m.
- April 30, 2019..... 8:00 a.m. to 5:00 p.m.

AID FOR BOARD ACTION
ON
ELECTION DETAILS

Agenda
Item

Action Necessary

- A. Action to call regular board election and execute Order of Election to elect 3 members at large on May 4, 2019; polls to be open from 7:00 A.M. to 7:00 P. M.; and that publication of Notice of Election in the Wood County Monitor be accomplished between April 4, 2019 and April 24, 2019.
- B. Action to cause Notice of Election to be posted on bulletin board used for posting notices of meetings of school board plus at least two other locations named below: MISD Administration Building, High School Lobby, and the MISD website..
- C. Action to appoint Dorothy Culver as Election Judge and bestow upon her the authority to appoint the assistant to the Election Judge.
- D. Action that the presiding election judge be notified not later than March 7, 2019 of his/her appointment and notice of his/her duty to conduct the election pursuant to Section 4.007 of the *Texas Election Code*.
- E. Action to authorize the election judge to employ election clerks to conduct the election.
- F. Action to contract with the City of Mineola to hold a joint election pursuant to HB1.
- G. Action to deliver by March 5, 2019 to the Wood County Elections Administrator notice of the May 4, 2019 MISD Trustee election, including early and absentee voting.
- H. Action that the election is to be conducted at the Boardroom of Mineola City Hall and early voting to be held at the Wood County Courthouse.
- I. Action that William Bjork act as the Administrative Liaison from the Central Office for matters regarding this election.
- J. Action that candidate application packages be made available to the public at the Administration Building of Mineola ISD during regular office hours (8:00 a.m. to 4:00 p.m.) from January 16, 2019 to February 15, 2019.

- K. Action that candidates who make application for place on ballot be instructed to file the applications with the Secretary of the Board, Carlist Brinkley.
- L. Action to establish February 15, 2019 at 5:00 p.m. as the deadline to file Application for place on the ballot with the Secretary of the Board of School Trustees.
- M. Action to establish February 22, 2019 at 5:00 p.m. as the deadline to withdraw as a candidate with the Secretary of the Board of School Trustees.
- N. Action to establish March 15, 2019 - June 13, 2019 as days of mandatory office hours (for 3 hours minimum) to conduct election related business.
- O. Action that the school board secretary conduct a drawing for order of names on ballot at 9:00 A.M. on February 25, 2019; notice of this drawing to be posted in the Administration Building of Mineola ISD on or before February 21, 2019; that the names of the candidates be posted in the Administration Building of Mineola ISD from February 25, 2019 to May 4, 2019.
- P. Action to cause early voting by personal appearance to be conducted from April 22, 2018 to April 30, 2019.
- Q. Action that the absentee ballots are to be counted by the election judge.
- R. Action to establish May 7, 2019 as the board meeting to canvass the election returns and with the appropriate notice of the meeting to be posted on or before May 4, 2019.
- S. Action that William Bjork, Administrative Liaison, be designated with Mary Ann Roseberry, Election Clerk, as an alternate, along with the Superintendent, Kim Tunnell, to collect ballot boxes, election supplies, and judge's report from the election judge following the vote tally and summary after the election on May 4, 2019.
- T. Action to authorize the school superintendent to appropriately burn or shred the contents of the ballot box after March 5, 2021 providing there is no written contest of election on file.
- U. Instructions that all other pertinent dates and regulations in the *Texas Election Code* be followed to the letter and spirit of the law.
- V. Current trustees and their term expiration dates are listed below:
- | | | |
|------------------|----------------|------|
| John Abbot | President | 2020 |
| Kyle Gully | Vice President | 2020 |
| Carlist Brinkley | Secretary | 2019 |

Kellam Newell	Member	2019
Jay McGough	Member	2021
Daniel Louderman	Member	2021