

Wood County Appraisal District

P.O. Box 1706 * 210 Clark St * Quitman, TX 75783 * 903-763-4891 * FAX 903-763-4183

DATE: September 30, 2013
TO: All Voting Entities
FROM: Tracy Nichols, Chief Appraiser

It is time for each entity to select the Board of Directors for 2014-2015. This is late getting to you this year. We are not able to calculate levy until ALL tax rates are set.

The calculation attached shows the number of votes allowed by each entity.

There are five (5) director positions to be filled. You may nominate one candidate for each position. Nominations must be made in an open meeting.

Before October 15th, your presiding officer must submit the names of the nominees by written resolution (see attached) to the Chief Appraiser of this Appraisal District.

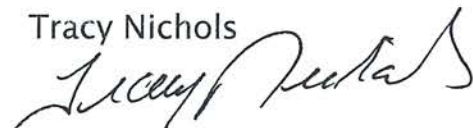
Before October 30th, the Chief Appraiser must prepare a ballot listing the nominees alphabetically by each candidate's last name. The Chief Appraiser must deliver a copy of this ballot to the presiding officer of the governing body of each voting unit.

Before December 15th, each voting unit, in open meeting, reports its vote by written resolution and submits it to the Chief Appraiser. A voting unit must cast its votes for a person nominated and listed on the ballot.

Before December 31st, the Chief Appraiser must count the votes and declare the candidates who receive the largest vote totals as winners and submit to the governing body of each taxing unit.

Sincerely,

Tracy Nichols



Chief Appraiser
attachments

