

227 N. Fourth Street
Geneva, Illinois 60134
Office: 630-463-3000
Fax: 630-463-3009

Dr. Andrew Barrett
Superintendent of Schools



Community Unit
School District 304

TO: BOARD OF EDUCATION
FROM: DR. ANDY BARRETT, SUPERINTENDENT
DATE: APRIL 14, 2025
RE: FOIA REQUESTS & BOARD CORRESPONDENCE

The following FOIA requests were received:

Mike Powers
Director of Organizing
SMART Local 265
205 Alexandra Way
Carol Stream, IL. 60188
Office: 630-668-0110
Cell: 630-204-0620
Fax: 630-668-0932
email: mpowers@smart265.org

Requested the following records: "I am submitting this request under the Freedom of Information Act (FOIA) for all schools within your district. Please provide the requested information broken down by school. If preferred, I can submit separate FOIA requests. This request applies to all schools in your district, including but not limited to the following:

District Office
Geneva High School
Geneva Middle School North
Geneva Middle School South
Fabyan Elementary School
Harrison Street Elementary School
Heartland Elementary School
Mill Creek Elementary
Western Avenue Elementary

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Williamsburg Elementary

I am requesting information regarding construction and/or maintenance work planned for this year for any building owned or leased by your district that falls under the following scopes:

HVAC (Heating, Air Conditioning, Ventilation), Exhaust Systems
Roof Work, including architectural metals used for weatherproofing and/or ornamental purposes
Gutters and/or Downspouts
New Installation and/or Replacement of Lockers
New Installation and/or Replacement of Toilet Partitions
Kitchen Renovations
Current HVAC Maintenance Contracts

If any contracts have already been awarded, please include the names and contact information of the contractor(s) and/or subcontractor(s).

The requested information can be sent via fax, email, or mail to the address listed on this request—whichever is most convenient for you.

This FOIA request is for private use. If the required five-day turnaround cannot be met, please notify me as soon as possible with an estimated timeline or an extension request.

Thank you for your time, cooperation, and public service. I appreciate your assistance and look forward to your response.”

This FOIA request was received 3/14/2025, and responded to on 3/21/2025. It took 2 District employees a total of 90 minutes (\$59.22) to respond to this FOIA request. Total attorney time equaled 0 hours (\$0).

Abbas Khan
CEO, Inovo AI Solutions LLC

Requested the following records: “Inovo AI Solutions LLC is initiating a request under Illinois Freedom of Information Act (FOIA) for all purchasing records from 07/01/2020 to date for all schools under your jurisdiction.

We seek access to electronic records that can be provided without the necessity for hardcopy duplication, scanning, or any physical handling of documents.

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We are interested in the following details for purchases from your record-keeping system for the given period. This data can be quickly exported in a purchase order or vendor history report from the accounting system by your finance team:

Vendor Number or Vendor ID

Vendor Name

Identifier for each purchase, such as purchase order number (PO#) or, alternatively, an invoice or check number

Purchase Date

Line item details or description of each purchase

Line item quantity

Line item price

The information we are requesting is generally part of council/board meeting packets as "bills" or "vendor payments." If that information is already available on the website, we are happy to capture it from there. Please let us know if that is the case."

This FOIA request was received 3/20/2025, and responded to on 3/27/2025. It took 2 District employees a total of 90 minutes (\$59.22) to respond to this FOIA request. Total attorney time equaled 0 hours (\$0).

Woo Park
Email: foia@thedatabranch.com
Phone: (321) 338-5399
Address: 1111B S Governors Ave STE, Dover, DE

Requested the following records: "Summary of request: Spreadsheet containing all purchase orders from January 1, 2020, to the present day. For each order, please include when available:

- Purchase order number or equivalent
- Purchase date
- Vendor ID or equivalent
- Vendor name
- Line item details
- Line item quantity
- Line item unit price
- Line item total price

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Format & Delivery:

A spreadsheet Excel export sent to this email thread is easiest for us. However, if fulfilling this request in full is not possible, please send the format and data you have available.”

This FOIA request was received 3/19/2025, and responded to on 3/26/2025. . It took 2 District employees a total of 90 minutes (\$59.22) to respond to this FOIA request. Total attorney time equaled 0 hours (\$0).

Syed Mehdi
526 Towne CT
Gilberts IL 60136
irfanms@yahoo.com

Requested the following records:

- “1. The residency verification policy for student enrollment and re-enrollment in the 2020-2021 school year.
2. Any documents, memos, or policies stating whether students already enrolled in the district were required to submit a new lease agreement for continued enrollment in 2020.
3. All lease agreements on file for Arhaan Syed (DOB:05/28/2012, a student at Harrison Elementary School, specifically for the 2020-2021 school year.
4. Any communications between Geneva CUSD 304 and Syed F. Quadri regarding residency verification, lease agreements, or student enrollment for 2020.”

This FOIA request was received 2/25/2025, and responded to on 3/4/2025. It took 2 District employees a total of 95 minutes (\$71.84) to respond to this FOIA request. Total attorney time equaled 3.5 hours, \$1,262.50.

Kalah Love
21130 Holden Drive
Davenport, IA 52806
Klove@postalsource.com

Requested the following records: “All Lease / Purchase/ Meter Rental/ Maintenance Agreements for Mailing Equipment such as: postage meters, shipping and tracking software, folder/inserters, folding system, address printers, tabbers, addressing software, outsourcing invoices, etc.”

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This FOIA request was received 3/28/2025, and responded to on 4/4/2025. It took 2 District employees a total of 30 minutes (\$18.10) to respond to this FOIA request. Total attorney time equaled 0 hours (\$0).

Sheri Reid
Data Acquisition Specialist
SmartProcure
Direct: (561) 609-6759 | Support: 954-420-9900
Email: sreid@smartprocure.com | <https://smartprocure.us/>
5000 T-Rex Ave, Suite 200, Boca Raton, FL 33431

Requested the following records: “SmartProcure is submitting a commercial FOIA request to the Geneva Community Unit School District 304 for general purchasing records from 12/12/2024 to the current request date of 4/3/2025. Request details are as follows:

Our request is limited to readily available, fully electronic documents.
For the purpose of this request, “fully electronic” refers to dynamic PDF, Excel (csv., xlsx.), TXT or RTF files containing active text.
Files containing active text should allow the user to use their mouse/trackpad to highlight, select, copy and paste the text from the file.
Responsive reports include those containing the following details per purchase:
1 Unique Identifier (i.e. PO #, Invoice #, Check #, Encumbrance #, etc.)
Purchase Date
Line item details
Line item quantity
Line item price
Vendor ID number, name, address, contact person and their email address

The unique upload link below has been added as a security measure for current and future requests. Please feel free to upload responsive documents here, or attach them to your response email:”

This FOIA request was received 4/3/2025, and responded to on 4/9/2025. It took 2 District employees a total of 90 minutes (\$59.22) to respond to this FOIA request. Total attorney time equaled 0 hours (\$0).