

**Nova Classical Academy
Board of Directors Meeting Minutes
Regular Meeting
April 24, 2023**

Directors Present: Colleen Hansen, Mel Hernandez, Becky Lund, Suzanne McInroy, Diane Ruday (via Zoom), Bavi Weston

Directors Absent: Nick LaRusso, Sasha Ross, Jennie Winter

Advisors Present: Brett Wedlund, Michael Pelofske (via Zoom), Brooke Tousignant (via Zoom), Joe Aliperto (Dieci Finance, via Zoom), Kriscel Estrella (via Zoom), Ginger Gabor (NPTO Representative, via Zoom), Ava Jane Lynch (student representative)

Others in Attendance: Nova staff, parents (Note: While this meeting was held in-person at 1455 Victoria Way, it was also made available on Zoom.)

I. Call to Order

The meeting was called to order at 6:00 pm. Becky Lund chaired the meeting.

II. Business Meeting: Approval of Agenda

Ms. Hansen moved to approve the agenda. Ms. Weston seconded. Ms. Hansen, Ms. Lund, Ms. McInroy, Ms. Ruday, and Ms. Weston voted in favor. Ms. Hernandez abstained. The motion passed.

III. Consent Agenda

- A. Contract with Ms. Pecha for FY24
- B. Contracted Service Agreement with Indigo Education for FY24
- C. Contracted Service Agreement with Ms. Howell for FY24
- D. Contracted Service Agreement with Fortis IT
- E. March 27, 2023 Regular Minutes
- F. Employment Agreement with Abby Kelley-Hands
- G. 2nd reading, potential approval of revised policy 406 (Public and Private Personnel Data)
- H. 2nd reading, potential approval of revised policy 407 (Employee Right to Know – Exposure to Hazardous Substances)
- I. 1st reading of revised policy 412 (Expense Reimbursement)
- J. 1st reading of revised policy 417 (Chemical Use and Abuse)
- K. Rental Agreement with Metro Sales (Copiers)

Ms. Weston moved to approve the consent agenda. Ms. McInroy seconded. Ms. Hansen, Ms. Lund, Ms. McInroy, Ms. Ruday, and Ms. Weston voted in favor. Ms. Hernandez abstained. The motion passed.

IV. Public Comment

Sarah Fitch sent electronic public comment sharing her disappointment with how the spring show was cancelled.

V. Reports received by the Board

A. Executive Director Report

Dr. Wedlund highlighted his request for feedback regarding his monthly update on the strategic plan. There was discussion.

B. Board Chair Report

There was no report this month.

C. Board Committees

i. Governance Report

Ms. Lund reminded people that the election period began today and runs through Monday, May 8th at 4:00 pm. There was discussion.

ii. Finance and Budget Report

Dr. Wedlund gave a quick update and then went through a draft of the FY24 budget along with a 5-year projection.

iii. ED Review Committee

There was no report this month.

iv. Academic Excellence Report

There was no report this month.

v. NPTO Report

Ms. Gabor shared the NPTO mission and that the meetings are the first Tuesday of the month. They need volunteers and people willing to serve on their board. She mentioned that Staff/Teacher appreciation will happen next week. Additionally, the NPTO is purchasing a directory service to create a family directory to help people in our community connect with each other. There was discussion.

vi. Student Representative Report

Ms. Lynch spoke about spring sports including baseball and track and field. Mock Trial is preparing for Nationals in Arkansas. She gave additional updates about the theater program, NHS, and the Green Team. There are a **lot** of events from now through the end of the year and a lot of competitions for Nova Classical students. MCAs will be followed by AP tests. She further highlighted student desires for a composting system and better understanding of menstruation in the classroom. There was discussion.

VI. Business

A. Review of the 2022-2023 Communications Goals

Dr. Wedlund shared the update on the SY23 communications goals including larger changes made with communications this year such as streamlining when communications are sent and thinking about the reading level of communications. He also said that the method the Board used to solicit feedback with the Strategic Plan helped with increased knowledge and confidence regarding the direction Nova Classical is heading. Dr. Wedlund also spoke about some of the work that will be happening next year. There was discussion.

B. Second Reading of the FY24 Budget

Dr. Wedlund and Mr. Aliperto presented the FY24 budget and updates from last month. The largest change is looking at covering more of staff health insurance; they've left unallocated money that could be used in October to revise a line item to

cover that if health insurance increases more than expected. Dr. Wedlund also highlighted the 4% increase in staff salaries.

Ms. Weston, “Resolved, the Board approves the FY24 budget.” Ms. Ruday seconded. Ms. Hansen, Ms. Lund, Ms. McInroy, Ms. Ruday, and Ms. Weston voted in favor. Ms. Hernandez abstained. The motion passed.

C. Facility Needs Analysis Process

Dr. Wedlund gave background information to get some guidance and feedback from the Board regarding doing a facility needs analysis. The type of vendor chosen to do that will have implications during any expansion project. Dr. Wedlund ran through a few examples and proposed putting together a committee made up of a couple administrators, a couple members of Friends of Nova, and a couple board members to figure out what would be best for our needs and make a recommendation to the Board. They would additionally help facilitate the analysis. There was discussion. The general consensus was that there’s no reason to wait to determine the committee and that it would be good to start the process as soon as we’re ready.

VII. Next Meeting Date/Agenda Items

The next regular board meeting will be on Monday, May 22, 2023 to avoid meeting on Memorial Day.

VIII. Adjournment:

The meeting was adjourned at 7:04 p.m.

Minutes submitted by Becky Lund.